

Authority Budget of:

Salem County Improvement Authority

State Filing Year

2019

For the Period:

January 1, 2019

to

December 31, 2019

www.scianj.com

Authority Web Address

Department Of



**Community
Affairs**

Division of Local Government Services

ADOPTED COPY

**APPROVED COPY
ADOPTED COPY**

DEC 19 2018

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2019 AUTHORITY BUDGET

Certification Section

2019

**SALEM COUNTY IMPROVEMENT
AUTHORITY BUDGET**

FISCAL YEAR: FROM JANUARY 1, 2019 TO DECEMBER 31, 2019

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D. Cwest CPA, RMA Date: 10/31/2018

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By: Paul D. Cwest CPA, RMA Date: 11/9/2019


2019 PREPARER'S CERTIFICATION

SALEM COUNTY IMPROVEMENT AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2019 **TO:** December 31, 2019

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Henry J. Ludwigsen		
Title:	Partner		
Address:	6 North Broad Street, Woodbury, NJ 08096		
Phone Number:	856-782-2894	Fax Number:	856-435-0440
E-mail address	hludwigsen@bowmanllp.com		


2019 APPROVAL CERTIFICATION

SALEM COUNTY IMPROVEMENT AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2019 TO: December 31, 2019

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Salem County Improvement Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 11th day of October, 2018.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Julie Acton		
Title:	Executive Director		
Address:	52 McKillip Road, PO Box 890, Alloway NJ 08001		
Phone Number:	856-935-7900 x15	Fax Number:	856-935-7331
E-mail address	jacton@scianj.org		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	www.scianj.org
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.


- ☒ A description of the Authority's mission and responsibilities
- ☒ Budgets for the current fiscal year and immediately preceding two prior years
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar Information is such as PIE Charts, Bar Graphs etc. for such items as Revenues, Expenditures, and other information the Authority deems relevant to inform the public**)
- ☒ The annual audits of the most recent fiscal year and immediately two prior years
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- ☒ The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance
Title of Officer Certifying compliance

Julie Acton
Executive Director

Signature



**2019 SALEM COUNTY IMPROVEMENT AUTHORITY BUDGET
OCTOBER 11, 2018
RESOLUTION NO. 2018-59**

FISCAL YEAR: FROM: January 1, 2019 TO: December 31, 2019

WHEREAS, the Annual Budget and Capital Budget for the Salem County Improvement Authority for the year beginning, January 1, 2019 and ending, December 31, 2019 has been presented before the governing body of the Salem County Improvement Authority at its open public meeting of October 11, 2018; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of **\$6,570,550.00**, Total Appropriations, including any Accumulated Deficit if any, of **\$6,731,033.00** and Total Unrestricted Net Position utilized of **\$160,483.00**; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of **\$13,555,000.00** and Total Unrestricted Net Position planned to be utilized as funding thereof, of **\$575,000**; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

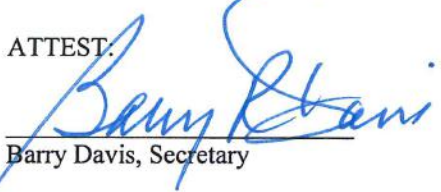
WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Salem County Improvement Authority, at an open public meeting held on October 11, 2018 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Salem County Improvement Authority for the year beginning, January 1, 2019, and ending, December 31, 2019, is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Salem County Improvement Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 13, 2018.

ATTEST:


Barry Davis, Secretary


Cordy Taylor, Chairman

I hereby certify the above to be a true copy of a resolution adopted by the Salem County Improvement Authority at a regular meeting held on October 11, 2018.


Barry Davis, Secretary

Governing Body Recorded Vote


Name/Title	Aye	Nay	Absent	Abstain
Chairman Cordy Taylor	✓			
Vice Chair. Susan Bestwick	✓			
Treasurer Lew Schneider	✓			
Secretary Barry Davis	✓			
Alt. Sec./Treas. Steven DiMatteo	✓			

2019 ADOPTION CERTIFICATION

SALEM COUNTY IMPROVEMENT AUTHORITY BUDGET

FISCAL YEAR: **FROM:** January 1, 2019 **TO:** December 31, 2019

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Salem County Improvement Authority, pursuant to N.J.A.C. 5:31-2.3, on the 13th day of December, 2018.

Officer's Signature:			
Name:	Julie Acton		
Title:	Executive Director		
Address:	52 McKillip Road, PO Box 890, Alloway NJ 08001		
Phone Number:	856-935-7900 x15	Fax Number:	856-935-7331
E-mail address	jacton@scianj.org		

**2019 ADOPTED BUDGET RESOLUTION
SALEM COUNTY IMPROVEMENT AUTHORITY
DECEMBER 13, 2018
RESOLUTION 2018-72**

FISCAL YEAR: FROM January 1, 2019, TO December 31, 2019

WHEREAS, the Annual Budget and Capital Budget/Program for the Salem County Improvement Authority for the fiscal year beginning January 1, 2019, and ending December 31, 2019, has been presented for adoption before the governing body of the Salem County Improvement Authority at its open public meeting of October 11, 2018; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and


WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$6,570,550.00 Total Appropriations, including any Accumulated Deficit, if any, of \$6,731,033.00 and Total Unrestricted Net Position utilized of \$160,483.00; and

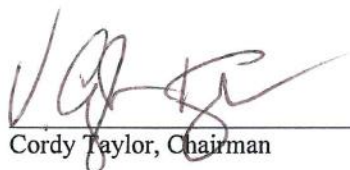
WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$13,555,000.00 and Total Unrestricted Net Position planned to be utilized of \$575,000.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Salem County Improvement Authority, at an open public meeting held on October 11, 2018, that the Annual Budget and Capital Budget/Program of the Salem County Improvement Authority for the fiscal year beginning January 1, 2019, and ending December 31, 2019, is hereby adopted and shall constitute appropriations for the purposes stated; and

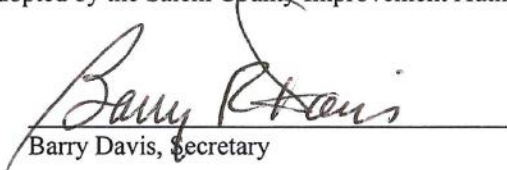
BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

ATTEST


Barry Davis, Secretary


Cordy Taylor, Chairman

I hereby certify the above to be a true copy of a resolution adopted by the Salem County Improvement Authority at a regular meeting held on December 13, 2018.


Barry Davis, Secretary

Governing Body Recorded Vote

Name/Title	Aye	Nay	Absent	Abstain
Chairman Cordy Taylor	✓			
Vice Chair. Susan Bestwick	✓			
Treasurer Lew Schneider	✓			
Secretary Barry Davis	✓			
Alt. Sec./Treas. Steven DiMatteo	✓			

2019 AUTHORITY BUDGET

Narrative and Information Section

2019 AUTHORITY BUDGET MESSAGE & ANALYSIS

SALEM COUNTY IMPROVEMENT AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2019 TO: December 31, 2019

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2019/2019-2020 proposed Annual Budget and make comparison to the 2018/2018-2019 adopted budget for each operation. Explain any variances over +/-10% (**As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%**) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.

The Authority is very diligent at controlling expenses in all areas. The Authority has also reevaluated some expenses and reclassified them in the 2019 budget. Not including the reclassifications, most operating expenses have had only minimal increases and some expense lines have decreased.

In the 2019 budget, the administration budget decreased by \$286,856 or -22.9% and the cost of service budget increased by \$152,956.00 or 4.3%.

Appropriation Variances - Administration

Salary & Wages – The Authority decreased this appropriation by \$64,960 or 20% as a result of the retiring of an highest paid employee. The duties of the employee have been assigned to others in an attempt to control expenses. The efficiency and effectiveness of the reassigned job duties will be continually evaluated and adjusted as deemed necessary.

Fringe Benefits – As noted above, an employee retired in 2018 and was not replaced. In addition to reducing salaries, benefits were also reduced which helped offset the increase in benefits for other employees due to inflation.

Office Expenses - The Authority increased this appropriation by \$5,000 or 71 % as a result of hiring a cleaning service to clean the office when the employee that used to do it retired.

Appropriation Variances - Cost of Service

Fringe Benefits – The Authority increased this appropriation by \$27,896.00 or 10%. One of the primary drivers of the increase is the Authority's pension contribution, which is required by and determined by the State of New Jersey. The pension budget has been increased by \$17,600. The remainder of the increase was due to the effects of inflation on health insurance and other benefits.

Leachate Hauling and Treatment – The Authority increased this appropriation by \$295,000.00 and 30,000.00 or 32.6% and 16.7%, as a result of opening a new landfill cell and additional leachate being generated because of the rain.

1. Complete a brief statement on the 2019/2019-2020 proposed Annual Budget and make comparison to the 2018/2018-2019 adopted budget for each operation. Explain any variances over +/-10% (Cont'd)

Appropriation Variances - Non-Operating Appropriations

County Appropriation - The Authority decreased this appropriation by \$51,517.00 as a result of calculating their contribution on 5% of the expended budget amount.

Construction Reserve – In order to operate the landfill, the Authority requires large machinery that is capitalized and not shown in the State operating budget. However, revenues must be raised to finance these large purchases that do not occur yearly. This appropriation represents the funding of reserves for the purchase of capital equipment.

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (As shown on budget page F-2 explain reason for change for each revenue changing more than 10%) from the current year adopted budget.

The Authority has adopted a new rate resolution. The new rate structure will be implemented on January 1, 2019. As a result, additional revenues are expected from tipping fees. The rate increase had been planned since the Authority issued NJEIT loans in 2017.

Revenue Variances

Service charges - Other – The Authority increased this revenue by \$806,744.00 as a result of the planned rate increase, as discussed in the previous paragraph.

Interest Earned – The Authority decreased this revenue by \$110,100.00 as a result of the economy and the rate of return on their investments.

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

Waste flow control regulations adopted in 2011 in surrounding Cumberland and Gloucester Counties have limited the amount of solid waste brought to the Salem County facility. However, with the approval of waste flow control in Salem County in 2016, an anticipated increase in revenue from lost waste revenue should be achieved. Waste flow control efforts in Camden County have not been successful, so revenue from construction/demolition debris from Camden County should remain steady as long as tipping fees are competitive with what is being charged in that county. The passing of flow control in Salem County should further enhance the revenue efforts in 2019 as greater enforcement is achieved.

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

Unrestricted net assets is being utilized to offset the county appropriation.

5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

As of 2012, at the request of the Salem County Board of Chosen Freeholders, the Authority transferred less than 5%, of the unrestricted net assets to the County each November. The Authority funds were utilized by the County to balance their budget.

A Host Community Benefit payment of \$2.60 per ton is paid to Alloway Township where the solid waste disposal facility is located. This charge is not a tax, but State law requires that an amount of no less than \$1.00 per ton be paid to the host community. This host community economic benefit agreement was re-negotiated in 2016 year and this payment per ton will not increase for a period of 5 years.

6. The proposed budget must not reflect an anticipated deficit from 2019/2019-2020 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. **(Prepare a response to deficits caused by the implementation of GASB 68)**

N/A – The Authority does not currently have a deficit.

7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

The Authority has adopted a new rate resolution. The new rate structure will be implemented on January 1, 2019. See Attached.



**SALEM COUNTY IMPROVEMENT AUTHORITY
SOLID WASTE DIVISION**

PO Box 890, 52 McKillip Road, Alloway, NJ 08001-0890

TIPPING FEES - AS OF JANUARY 01, 2019

Waste Class	Permitted Waste Types	Gate Rate		Municipal Rate	
N10	Municipal, Commercial, Residential	81.00	Per Ton	58.00	Per Ton
N13	Bulky	82.00	Per Ton	68.00	Per Ton
N13C	C & D Waste	82.00	Per Ton	68.00	Per Ton
N13G	Asphalt/Concrete – Type	20.00	Per Ton	20.00	Per Ton
N23	Vegetative	80.00	Per Ton	66.00	Per Ton
N23D	Brush Only – Ton	42.00	Per Ton	42.00	Per Ton
N25	Food Processing	80.00	Per Ton	67.00	Per Ton
N25A	Animal Processing	80.00	Per Ton	66.00	Per Ton
N27	Dry, Non-Hazardous, Industrial	82.00	Per Ton	68.00	Per Ton
N27A	Asbestos:				
	Friable (Loose)	172.00	Per Ton	113.00	Per Ton
	-Must be double bagged, wet and marked-				
	Non-Friable: Shingles, Siding	82.00	Per Ton	68.00	Per Ton
	-Must be wet down and tarped-				
N27B	Oil Contaminated Soil	40.00	Per Ton	39.00	Per Ton
N27C	Asbestos Prep Charge	135.00	Per Day	132.00	Per Day
	Processing/Handling Charges:				
13A	White Goods	6.00	Each	6.00	Each
13B	Auto Tires (without rims)	6.00	Each	6.00	Each
13E	Truck Tires (without rims)	13.00	Each	13.00	Each
13ET	Truck Tires/Ton	245.00	Per Ton	245.00	Per Ton
13F	Industrial Tires	60.00	Each	60.00	Each
13FT	Fork Lift Tires/Ton	175.00	Per Ton	175.00	Per Ton
13FTT	Industrial Tires/Ton	275.00	Per Ton	275.00	Per Ton
13H	Auto Tires (with rims)	7.00	Each	7.00	Each
13I	Truck Tires (with rims)	20.00	Each	20.00	Each
13CE	Computer Equipment from Residents	N/C		N/C	-
	Not accepted from Businesses or Towns				
13MT	Mixed Tires	245.00	Per Ton	245.00	Per Ton
13P	Tire Penalty charge	10.00	Each	10.00	Each
13PL	Propane Tank – Large (over 20 lbs.)	20.00	Each	20.00	Each
13PR	Propane Tank – Regular (20 lbs. ONLY)	3.00	Each	3.00	Each
13PS	Propane Tank – Small (under 20 lbs.)	1.00	Each	1.00	Each
13ST	Small Tires (Auto)/Ton	180.00	Per Ton	180.00	Per Ton
CCPF	Credit Card Processing Fee	2.50%		2.50%	-
AHS	After Hours Surcharge				
AS	Asbestos Surcharge Fee - 20 % in Load				



**SALEM COUNTY IMPROVEMENT AUTHORITY
SOLID WASTE DIVISION**

PO Box 890, 52 McKillip Road, Alloway, NJ 08001-0890

TIPPING FEES - AS OF JANUARY 01, 2019

Waste Class	Permitted Waste Types	Gate Rate		Municipal Rate	
	Cover Material:				
CV4	Ready to Use and Alternate Daily Cover	6.00	Per Ton	6.00	Per Ton
CVC4	Clay for Cover-Beneficial Use	6.00	Per Ton	6.00	Per Ton
CV7	Lightly Processed Materials	10.00	Per Ton	10.00	Per Ton
CV9	Processed Materials	12.00	Per Ton	12.00	Per Ton
CV14	Heavily Processed Materials	17.00	Per Ton	17.00	Per Ton
CV28	Heavily Processed Materials -Add'l Handling	32.00	Per Ton	32.00	Per Ton
NSF	Returned Check Fee	50.00	Each	50.00	Each
OSWS	Oversized Wood Surcharge	30.00	Each	30.00	Each
OWS	Overweight Surcharge- Per Load	200.00	Each	200.00	Each
TIRE H Fee	Special Handling Fee for Roll offs of Tires W/appt	50.00	Each	50.00	Each
RB4	Road Base-Beneficial Use Materials	6.00	Each	6.00	Each
S4	Stone-Beneficial Use Materials	6.00	Each	6.00	Each
EEP	Electronic Equip in Load-Penalty Fee	10.00	Each	10.00	Each
ERS1	Excessive Recyclables in Load-Surcharge Fee				
	1st Offense	50.00	Each	50.00	Each
ERS2	Excessive Recyclables in Load-Surcharge Fee				
	2nd Offense	100.00	Each	100.00	Each
RL	Special Re-Loading Fee	100.00	Each	100.00	Each
UL	Special Un-Loading Fee	150.00	Each	150.00	Each
WGP	White Goods Penalty Fee	11.00	Each	11.00	Each

High Volume Discounts (Classes N10, N13 and N13C Only)	
Volume (Per Class)*	Discount**
2,500 - 5,000 Tons	5%
Greater Than 5,000 Tons	10%
*Volume levels indicated are measured per class and the discount given applies only on the specific class where said volume levels are obtained.	
**The discount is based on the volume preceding calendar year. If a discount is achieved based on the previous year's volume, the discount will be applied on the subsequent calendar year's billings.	
New or temporary customers will be charged the applicable base rate until the volume discounts are reached. Upon reaching discount levels, credits will be applied for previous billings during the initial year.	
The Executive Director is authorized to negotiate special or temporary rates for customers when special situation arise.	

AUTHORITY CONTACT INFORMATION

2019

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	Salem County Improvement Authority		
Federal ID Number:	22-6405910		
Address:	52 McKillip Road, PO Box 890		
City, State, Zip:	Alloway	NJ	08001
Phone: (ext.)	856-935-7900	Fax:	856-935-7331

Preparer's Name:	Henry J. Ludwigsen, CPA		
Preparer's Address:	6 North Broad Street, Suite 201		
City, State, Zip:	Woodbury	NJ	08096
Phone: (ext.)	856-782-2894	Fax:	856-435-0440
E-mail:	hludwigsen@bowmanllp.com		

Chief Executive Officer:	Julie Acton		
Phone: (ext.)	856-935-7900, x15	Fax:	856-935-7331
E-mail:	jacton@scianj.org		

Chief Financial Officer:	Lew Schneider		
Phone: (ext.)	856-935-7900	Fax:	856-935-7331
E-mail:	info@scianj.org		

Name of Auditor:	Henry J. Ludwigsen, CPA		
Name of Firm:	Bowman @ Company, LLP		
Address:	6 North Broad Street, Suite 201		
City, State, Zip:	Woodbury	NJ	08096
Phone: (ext.)	856-782-2894	Fax:	856-435-0440
E-mail:	hludwigsen@bowmanllp.com		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

SALEM COUNTY IMPROVEMENT AUTHORITY

FISCAL YEAR: FROM: January 1, 2019 TO: December 31, 2019

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (**Use Most Recent W-3 Available 2017 or 2018**) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: **25**
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (**Use Most Recent W-3 Available 2017 or 2018**) Transmittal of Wage and Tax Statements: **\$802,847.35**
- 3) Provide the number of regular voting members of the governing body: **5**
- 4) Provide the number of alternate voting members of the governing body: **0**
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? **NO** *If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.*
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (**Most Recent Filing that March 31, 2018 or 2019 deadline has passed 2018 or 2019**) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) **YES** *If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.*
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? **NO** *If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.*
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? **NO**
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? **NO**
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? **NO***If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. **NO** *If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.*
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **Attach a narrative of your Authorities procedures for all employees. This year salary and wage increases will be kept to a minimum. One individual, the Executive Director, has an employment contract that was negotiated and approved by the SCIA Board.**

- 11) Did the Authority pay for meals or catering during the current fiscal year? **No** *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? **YES, See Below** *If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.*

The amounts below are reimbursed amount for travel, mileage and conferences. The Executive Director was reimbursed for attending a management of landfill operations course.

<u>Employee</u>	<u>Amount</u>
Acton, Julie	\$ 1,147.51
Beckett, Florence	9.00
Foster, David	19.26
Karol, Helen	243.48
Norton, Robert	27.82
Van Tonder, Lodie	93.57
Williams, Melinda	247.88
	<u>\$ 1,788.52</u>

- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel **NO**
 - b. Travel for companions **NO**
 - c. Tax indemnification and gross-up payments **NO**
 - d. Discretionary spending account **NO**
 - e. Housing allowance or residence for personal use **NO**
 - f. Payments for business use of personal residence **NO**
 - g. Vehicle/auto allowance or vehicle for personal use **NO**
 - h. Health or social club dues or initiation fees **NO**
 - i. Personal services (i.e.: maid, chauffeur, chef) **NO**
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? **YES** *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? **NO** *If "yes," attach explanation including amount paid.*
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? **NO** *If "yes," attach explanation including amount paid.*
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? **YES** *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. (If no bonded Debt answer is Not Applicable)*

- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? **NO** *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? **NO** *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

**SALEM COUNTY IMPROVEMENT
AUTHORITY BUDGET**

FISCAL YEAR: FROM: January 1, 2019 TO: December 31, 2019

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: (Use the Most Recent W-2 available 2017 or 2018. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2019, the most recent W-2 and 1099 should be used 2018 or 2017 (60 days prior to start of budget year is November 1, 2018, with 2017 being the most recent calendar year ended), and for fiscal years ending June 30, 2019, the calendar year 2018 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2018, with 2018 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

Salem County Improvement Authority

For the Period January 1, 2019 to December 31, 2019

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																										
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Name	Title	Average Hours per Week Dedicated to Position	Commissioner			Officer	Key Employee	Highest Compensated Employee		Former			Other (auto allowance, expense account, payment in lieu of health benefits, etc.)		Estimated amount of other compensation from the Authority (health benefits, pension, etc.)		Total Compensation from Authority		Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/ 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																					

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

Salem County Improvement Authority

For the Period January 1, 2019 to December 31, 2019

	Annual Cost		Total Cost		# of Covered		Annual Cost		# Increase	
	# of Covered Members (Medical & Rx) Proposed Budget	Estimate per Employee Proposed Budget	Estimate Proposed Budget	Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Current Year	per Employee Current Year	Year Prior	Year Prior	% Increase (Decrease)
Active Employees - Health Benefits - Annual Cost										
Single Coverage	3	\$ 12,423	\$ 37,268	\$ 37,268	4	\$ 15,351	\$ 24,136	\$ 61,404	\$ (24,136)	-39.3%
Parent & Child	1	18,929	18,929	18,929	1	22,699	(3,770)	22,699	(3,770)	-16.6%
Employee & Spouse (or Partner)	2	25,047	50,095	50,095	1	28,690	21,405	28,690	21,405	74.6%
Family	4	30,907	123,626	123,626	4	42,339	(45,730)	169,356	(45,730)	-27.0%
Employee Cost Sharing Contribution (enter as negative -)			(19,000)	(19,000)			(2,851)	(16,149)	(2,851)	17.7%
Subtotal	10		210,918	210,918	10		(55,082)	266,000	(55,082)	-20.7%
Commissioners - Health Benefits - Annual Cost										
Single Coverage			-	-			-	-	-	#DIV/0!
Parent & Child			-	-			-	-	-	#DIV/0!
Employee & Spouse (or Partner)			-	-			-	-	-	#DIV/0!
Family			-	-			-	-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)							-		-	#DIV/0!
Subtotal	0		-	-	0		-	-	-	#DIV/0!
Retirees - Health Benefits - Annual Cost										
Single Coverage			-	-			-	-	-	#DIV/0!
Parent & Child			-	-			-	-	-	#DIV/0!
Employee & Spouse (or Partner)			-	-			-	-	-	#DIV/0!
Family			-	-			-	-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)							-		-	#DIV/0!
Subtotal	0		-	-	0		-	-	-	#DIV/0!
GRAND TOTAL										
	10		\$ 210,918	\$ 210,918	10		\$ (55,082)	\$ 266,000	\$ (55,082)	-20.7%

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)
 Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

No	Yes or No
No	Yes or No

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Accumulated Liability for Compensated Absences

Salem County Improvement Authority

For the Period

January 1, 2019

to

December 31, 2019

Complete the below table for the Authority's accrued liability for compensated absences.

X Box if Authority has no Compensated Absences

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit (check applicable items)		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
See Attached	678.28	\$ 117,227		x	
Total liability for accumulated compensated absences at beginning of current year		\$ 117,227			

The total Amount Should agree to most recently issued audit report for the Authority

Salem County Improvement Authority
For the Period January 1, 2019 to December 31, 2019

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at End of Last Issued Audit Report	Dollar Value of Accrued Compensated Absence Liability
Acton, Julie	4.25	\$ 1,089.70
Beckett, Florence	5.50	712.36
Eddis, William	4.59	597.56
Finocchiaro, Steven	2.16	227.70
Foster, David	36.84	7,775.51
Foster, Lisa	12.13	1,653.85
Gamber, Michele	10.53	2,006.34
Garton, Casie	16.41	2,369.06
Griffith, Joseph	33.16	3,968.29
Ives, Craig	87.34	13,066.63
Karol, Helen	2.41	279.32
Norton, Robert	107.88	15,000.00
Schaffer, Paul	19.13	2,273.67
Van Tonder, Lodie	40.00	9,661.36
Walters, Michael	23.22	4,976.66
Washington, Sherry	0.34	40.62
Williams, Melinda	64.94	15,000.00
Wood, David	106.66	15,000.00
Youngblood, Donald	100.81	15,000.00
Estimated FICA		6,528.49
	<u>678.28</u>	<u>\$ 117,227.12</u>

Schedule of Shared Service Agreements

For the Period	January 1, 2019	to	December 31, 2019
Salem County Improvement Authority			

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

[illegible]

If No Shared Services X this Box

2019 AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

For the Period **Salem County Improvement Authority**
January 1, 2019 to December 31, 2019

	FY 2019 Proposed Budget					FY 2018 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted	
	Solid Waste Division		Operations Division	N/A	N/A	N/A			Total All Operations
	Division								
REVENUES								All Operations All Operations	
Total Operating Revenues	\$ 6,278,230	\$ -	\$ -	\$ -	\$ -	\$ 6,278,230	\$ 5,466,486	\$ 811,744 14.8%	
Total Non-Operating Revenues	292,320	-	-	-	-	292,320	431,562	(139,242) -32.3%	
Total Anticipated Revenues	6,570,550	-	-	-	-	6,570,550	5,898,048	672,502 11.4%	
APPROPRIATIONS									
Total Administration	965,254	-	-	-	-	965,254	1,252,110	(286,856) -22.9%	
Total Cost of Providing Services	3,676,426	-	-	-	-	3,676,426	3,552,612	123,814 3.5%	
Total Principal Payments on Debt Service in Lieu of Depreciation	479,581	-	-	-	-	479,581	469,581	10,000 2.1%	
Total Operating Appropriations	5,121,261	-	-	-	-	5,121,261	5,274,303	(153,042) -2.9%	
Total Interest Payments on Debt	95,526	-	-	-	-	95,526	102,522	(6,996) -6.8%	
Total Other Non-Operating Appropriations	1,514,246	-	-	-	-	1,514,246	1,153,280	360,966 31.3%	
Total Non-Operating Appropriations	1,609,772	-	-	-	-	1,609,772	1,255,802	353,970 28.2%	
Accumulated Deficit	-	-	-	-	-	-	-	#DIV/0!	
Total Appropriations and Accumulated Deficit	6,731,033	-	-	-	-	6,731,033	6,530,105	200,928 3.1%	
Less: Total Unrestricted Net Position Utilized	160,483	-	-	-	-	160,483	632,057	(471,574) -74.6%	
Net Total Appropriations	6,570,550	-	-	-	-	6,570,550	5,898,048	672,502 11.4%	
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ - #DIV/0!	

Revenue Schedule

Salem County Improvement Authority

For the Period January 1, 2019 to December 31, 2019

	FY 2019 Proposed Budget						FY 2018 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted	
	Solid Waste Division	Operations Division	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	All Operations
OPERATING REVENUES										
Service Charges										
Residential							\$ -	\$ -	\$ -	#DIV/0!
Business/Commercial							-	-	-	#DIV/0!
Industrial							-	-	-	#DIV/0!
Intergovernmental							-	-	-	#DIV/0!
Other	6,232,230						6,232,230	5,425,486	806,744	14.9%
Total Service Charges	6,232,230	-	-	-	-	-	6,232,230	5,425,486	806,744	14.9%
Connection Fees										
Residential							-	-	-	#DIV/0!
Business/Commercial							-	-	-	#DIV/0!
Industrial							-	-	-	#DIV/0!
Intergovernmental							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Connection Fees	-	-	-	-	-	-	-	-	-	#DIV/0!
Parking Fees										
Meters							-	-	-	#DIV/0!
Permits							-	-	-	#DIV/0!
Fines/Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Parking Fees	-	-	-	-	-	-	-	-	-	#DIV/0!
Other Operating Revenues (List)										
Methane Gas Generator	36,000						36,000	36,000	-	0.0%
Recycling Program Products	5,000						5,000	5,000	-	0.0%
Miscellaneous Revenue	5,000						5,000	-	5,000	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
Total Other Revenue	46,000	-	-	-	-	-	46,000	41,000	5,000	12.2%
Total Operating Revenues	6,278,230	-	-	-	-	-	6,278,230	5,466,486	811,744	14.8%
NON-OPERATING REVENUES										
Other Non-Operating Revenues (List)										
Clean Communities Grant	119,000						119,000	114,642	4,358	3.8%
REA Entitlement Grant	143,320						143,320	143,320	-	0.0%
Salem County Pollution Control							-	-	-	#DIV/0!
Financing Authority Grant							-	33,500	(33,500)	-100.0%
							-	-	-	#DIV/0!
							-	-	-	#DIV/0!
Total Other Non-Operating Revenue	262,320	-	-	-	-	-	262,320	291,462	(29,142)	-10.0%
Interest on Investments & Deposits (List)										
Interest Earned	30,000						30,000	140,100	(110,100)	-78.6%
Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Interest	30,000	-	-	-	-	-	30,000	140,100	(110,100)	-78.6%
Total Non-Operating Revenues	292,320	-	-	-	-	-	292,320	431,562	(139,242)	-32.3%
TOTAL ANTICIPATED REVENUES	\$ 6,570,550	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,570,550	\$ 5,898,048	\$ 672,502	11.4%

Prior Year Adopted Revenue Schedule

Salem County Improvement Authority

<i>FY 2018 Adopted Budget</i>							
	Solid Waste Division	Operations Division	N/A	N/A	N/A	N/A	Total All Operations
OPERATING REVENUES							
<i>Service Charges</i>							
Residential							\$ -
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other	5,425,486						5,425,486
Total Service Charges	5,425,486	-	-	-	-	-	5,425,486
<i>Connection Fees</i>							
Residential							-
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	-	-	-	-	-	-	-
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Methane Gas Generator	36,000						36,000
Recycling Program Products	5,000						5,000
							-
							-
							-
							-
							-
							-
							-
							-
Total Other Revenue	41,000	-	-	-	-	-	41,000
Total Operating Revenues	5,466,486	-	-	-	-	-	5,466,486
NON-OPERATING REVENUES							
<i>Other Non-Operating Revenues (List)</i>							
Clean Communities Grant	114,642						114,642
REA Entitlement Grant	143,320						143,320
Salem County Pollution Control							-
Financing Authority Grant	33,500						33,500
							-
							-
Other Non-Operating Revenues	291,462	-	-	-	-	-	291,462
<i>Interest on Investments & Deposits</i>							
Interest Earned	140,100						140,100
Penalties							-
Other							-
Total Interest	140,100	-	-	-	-	-	140,100
Total Non-Operating Revenues	431,562	-	-	-	-	-	431,562
TOTAL ANTICIPATED REVENUES	\$ 5,898,048	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,898,048

Appropriations Schedule

Salem County Improvement Authority
For the Period January 1, 2019 to December 31, 2019

	FY 2019 Proposed Budget						FY 2018 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Solid Waste Division	Operations Division	N/A	N/A	N/A	N/A	Total All Operations	All Operations	All Operations
OPERATING APPROPRIATIONS									
<i>Administration - Personnel</i>									
Salary & Wages	\$ 255,040						\$ 320,000	\$ (64,960)	-20.3%
Fringe Benefits	143,904						150,000	(6,096)	-4.1%
Total Administration - Personnel	398,944	-	-	-	-	-	470,000	(71,056)	-15.1%
<i>Administration - Other (List)</i>									
Other Admin Expense (See Attached)	566,310						782,110	(215,800)	-27.6%
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
Miscellaneous Administration*							-	-	#DIV/0!
Total Administration - Other	566,310	-	-	-	-	-	782,110	(215,800)	-27.6%
Total Administration	965,254	-	-	-	-	-	1,252,110	(286,856)	-22.9%
<i>Cost of Providing Services - Personnel</i>									
Salary & Wages	541,960						535,000	6,960	1.3%
Fringe Benefits	305,796						277,900	27,896	10.0%
Total COPS - Personnel	847,756	-	-	-	-	-	812,900	34,856	4.3%
<i>Cost of Providing Services - Other (List)</i>									
Other COPS Expense (See Attached)	2,828,670						2,739,712	88,958	3.2%
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
Miscellaneous COPS*							-	-	#DIV/0!
Total COPS - Other	2,828,670	-	-	-	-	-	2,739,712	88,958	3.2%
Total Cost of Providing Services	3,676,426	-	-	-	-	-	3,552,612	123,814	3.5%
Total Principal Payments on Debt Service in Lieu of Depreciation	479,581	-	-	-	-	-	469,581	10,000	2.1%
Total Operating Appropriations	5,121,261	-	-	-	-	-	5,274,303	(153,042)	-2.9%
NON-OPERATING APPROPRIATIONS									
Total Interest Payments on Debt	95,526	-	-	-	-	-	102,522	(6,996)	-6.8%
Operations & Maintenance Reserve							-	-	#DIV/0!
Renewal & Replacement Reserve							-	-	#DIV/0!
Municipality/County Appropriation	160,483						212,000	(51,517)	-24.3%
Other Reserves	1,353,763						941,280	412,483	43.8%
Total Non-Operating Appropriations	1,609,772	-	-	-	-	-	1,255,802	353,970	28.2%
TOTAL APPROPRIATIONS	6,731,033	-	-	-	-	-	6,530,105	200,928	3.1%
ACCUMULATED DEFICIT									
							-	-	#DIV/0!
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	6,731,033	-	-	-	-	-	6,530,105	200,928	3.1%
UNRESTRICTED NET POSITION UTILIZED									
Municipality/County Appropriation	160,483	-	-	-	-	-	212,000	(51,517)	-24.3%
Other							420,057	(420,057)	-100.0%
Total Unrestricted Net Position Utilized	160,483	-	-	-	-	-	632,057	(471,574)	-74.6%
TOTAL NET APPROPRIATIONS	\$ 6,570,550	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,898,048	\$ 672,502	11.4%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 256,063.05 \$ - \$ - \$ - \$ - \$ - \$ - \$ 256,063.05

Salem County Improvement Authority
For The Period January 1, 2019 to December 31, 2019

	FY 2019 Proposed Budget	FY 2018 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
OPERATING APPROPRIATIONS				
<i>Administration - Personnel</i>				
Salary & Wages	<u>\$ 255,040.00</u>	<u>\$ 320,000.00</u>	<u>\$ (64,960.00)</u>	-20.3%
Fringe Benefits				
Employee Benefits(Hlth,Den,Rx)	84,800.00	90,000.00	(5,200.00)	-5.8%
PERS Annual Appropriation	32,000.00	29,600.00	2,400.00	8.1%
FICA-Social Security	22,400.00	25,900.00	(3,500.00)	-13.5%
DCRP Employer Contribution	480.00	540.00	(60.00)	-11.1%
Unemployment Compensation	1,600.00	1,000.00	600.00	60.0%
Disability Insurance	2,624.00	2,960.00	(336.00)	-11.4%
Total Fringe Benefits	<u>143,904.00</u>	<u>150,000.00</u>	<u>(6,096.00)</u>	-4.1%
Total Administration - Personnel	<u>398,944.00</u>	<u>470,000.00</u>	<u>(71,056.00)</u>	-15.1%
<i>Administration - Other</i>				
Other Admin Expense				
Employment & Payroll Services (See Note 1)	12,000.00	-	12,000.00	100.0%
Office Rent (See Note 1)	-	264,000.00	(264,000.00)	-100.0%
Travel	2,000.00	2,000.00	-	0.0%
Training & Education	4,000.00	4,000.00	-	0.0%
Reference Materials & Subscriptions (See Note 1)	500.00	-	500.00	100.0%
Office Supplies	13,500.00	13,500.00	-	0.0%
Postage & Shipping (See Note 1)	3,500.00	-	3,500.00	100.0%
Office Expenses	12,000.00	7,000.00	5,000.00	71.4%
Marketing & Sales	25,000.00	25,000.00	-	0.0%
Records Retention	1,000.00	1,000.00	-	0.0%
Legal Advertise	1,700.00	1,500.00	200.00	13.3%
Trustee Fees	13,610.00	14,110.00	(500.00)	-3.5%
Special Studies	50,000.00	50,000.00	-	0.0%
Insurance	159,000.00	155,000.00	4,000.00	2.6%
Computer Data Processing Service	40,000.00	35,000.00	5,000.00	14.3%
Computer/Data/Phone Equipment	-	5,000.00	(5,000.00)	-100.0%
Audit & Accounting	123,500.00	120,000.00	3,500.00	2.9%
Legal Expenses	80,000.00	80,000.00	-	0.0%
Consultants (See Note 1)	20,000.00	-	20,000.00	100.0%
Federal, State, Municipal Payments	<u>5,000.00</u>	<u>5,000.00</u>	<u>-</u>	0.0%
Total Administration - Other	<u>566,310.00</u>	<u>782,110.00</u>	<u>(215,800.00)</u>	-27.6%
Total Administration	<u>\$ 965,254.00</u>	<u>\$ 1,252,110.00</u>	<u>\$ (286,856.00)</u>	-22.9%

Note 1 - Certain expenditures in the 2019 Operating Budget have be reclassified between administration and cost of providing services in order to reflect management's assessment of those expenditures.

Salem County Improvement Authority
For The Period January 1, 2019 to December 31, 2019

	FY 2019 Proposed Budget	FY 2018 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
OPERATING APPROPRIATIONS (CONT'D)				
<i>Cost of Providing Services - Personnel</i>				
Salary & Wages	\$ 541,960.00	\$ 535,000.00	\$ 6,960.00	1.3%
Fringe Benefits				
Pension	68,000.00	50,400.00	17,600.00	34.9%
FICA	47,600.00	43,000.00	4,600.00	10.7%
Unemployment	3,400.00	2,500.00	900.00	36.0%
DCRP	1,020.00	960.00	60.00	6.3%
Disability	5,576.00	5,040.00	536.00	10.6%
Health Benefits	180,200.00	176,000.00	4,200.00	2.4%
Total Fringe Benefits	305,796.00	277,900.00	27,896.00	10.0%
Total COPS - Personnel	847,756.00	812,900.00	34,856.00	4.3%
<i>Cost of Providing Services - Other</i>				
Other COPS Expense				
Propane	\$ 6,000.00	\$ 5,000.00	\$ 1,000.00	20.0%
Employment & Payroll Services (See Note 1)	-	12,000.00	(12,000.00)	-100.0%
Reference Materials & Subscriptions (See Note 1)	-	500.00	(500.00)	-100.0%
Postage & Shipping (See Note 1)	-	4,000.00	(4,000.00)	-100.0%
Consultants (See Note 1)	-	20,000.00	(20,000.00)	-100.0%
Telecommunications	6,000.00	6,000.00	-	0.0%
Electric/Gas	23,000.00	25,000.00	(2,000.00)	-8.0%
Phones	6,500.00	6,500.00	-	0.0%
Diesel Fuel/Gasoline	125,000.00	150,000.00	(25,000.00)	-16.7%
Landfill Engineer	100,000.00	100,000.00	-	0.0%
Topographical Engineer	23,500.00	23,000.00	500.00	2.2%
Title V Engineer	100,000.00	100,000.00	-	0.0%
Convenience Center Expenses	22,000.00	25,000.00	(3,000.00)	-12.0%
Safety Program	13,000.00	10,000.00	3,000.00	30.0%
NJDEP Insp Fees/Compliance Mon/Review	40,500.00	40,000.00	500.00	1.3%
Daily Cover	281,000.00	350,000.00	(69,000.00)	-19.7%
Leachate Treatment	210,000.00	180,000.00	30,000.00	16.7%
Leachate Hauling	1,200,000.00	905,000.00	295,000.00	32.6%
Road Maintenance	20,000.00	20,000.00	-	0.0%
Environmental Monitoring	30,000.00	30,000.00	-	0.0%
Special Projects	50,000.00	50,000.00	-	0.0%
Methane Gas Collection System	40,000.00	40,000.00	-	0.0%
Equipment Maintenance	150,000.00	150,000.00	-	0.0%
Scale Maintenance	15,000.00	15,000.00	-	0.0%
SWD Annual Registration Fees/Delcora	7,100.00	7,000.00	100.00	1.4%
Site Improvements/Bldgs & Grounds	20,000.00	20,000.00	-	0.0%
Tire Recycling	500.00	1,000.00	(500.00)	-50.0%
Household Hazardous Waste	500.00	1,000.00	(500.00)	-50.0%
Recycling, Pub Education, Communication	500.00	1,000.00	(500.00)	-50.0%
NJDEP Permits	75,000.00	150,000.00	(75,000.00)	-50.0%
Memberships & Sponsorships	1,250.00	1,250.00	-	0.0%
Clean Communities	119,000.00	114,642.00	4,358.00	3.8%
Salem County Pollution Control Financing				
Authority Grant		33,500.00	(33,500.00)	-100.0%
REA Grant	143,320.00	143,320.00	-	0.0%
Total Cost of Providing Services - Other	2,828,670.00	2,739,712.00	88,958.00	3.2%
Total Cost of Providing Services	\$ 3,676,426.00	\$ 3,552,612.00	\$ 123,814.00	7.5%

Note 1 - Certain expenditures in the 2019 Operating Budget have been reclassified between administration and cost of providing services in order to reflect management's assessment of those expenditures.

Prior Year Adopted Appropriations Schedule

Salem County Improvement Authority

	FY 2018 Adopted Budget						
	Solid Waste Division	Operations Division	N/A	N/A	N/A	N/A	Total All Operations
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 320,000						\$ 320,000
Fringe Benefits	150,000						150,000
Total Administration - Personnel	470,000	-	-	-	-	-	470,000
<i>Administration - Other (List)</i>							
Other Admin Expense (See Attached)	509,610	272,500					782,110
							-
							-
Miscellaneous Administration*							-
Total Administration - Other	509,610	272,500	-	-	-	-	782,110
Total Administration	979,610	272,500	-	-	-	-	1,252,110
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	535,000						535,000
Fringe Benefits	277,900						277,900
Total COPS - Personnel	812,900	-	-	-	-	-	812,900
<i>Cost of Providing Services - Other (List)</i>							
Other COPS Expense (See Attached)	2,739,712						2,739,712
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous COPS*							-
Total COPS - Other	2,739,712	-	-	-	-	-	2,739,712
Total Cost of Providing Services	3,552,612	-	-	-	-	-	3,552,612
Total Principal Payments on Debt Service in Lieu of Depreciation	469,581	-	-	-	-	-	469,581
Total Operating Appropriations	5,001,803	272,500	-	-	-	-	5,274,303
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	102,522	-	-	-	-	-	102,522
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation	212,000						212,000
Other Reserves	941,280						941,280
Total Non-Operating Appropriations	1,255,802	-	-	-	-	-	1,255,802
TOTAL APPROPRIATIONS	6,257,605	272,500	-	-	-	-	6,530,105
ACCUMULATED DEFICIT							
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	6,257,605	272,500	-	-	-	-	6,530,105
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	212,000	-	-	-	-	-	212,000
Other		420,057					420,057
Total Unrestricted Net Position Utilized	212,000	420,057	-	-	-	-	632,057
TOTAL NET APPROPRIATIONS	\$ 6,045,605	\$ (147,557)	\$ -	\$ -	\$ -	\$ -	\$ 5,898,048

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 250,090.15 \$ 13,625.00 \$ - \$ - \$ - \$ - \$ 263,715.15

If Authority has no debt X this box

--

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

Net Position Reconciliation

Salem County Improvement Authority

For the Period

January 1, 2019

to

December 31, 2019

FY 2019 Proposed Budget

	Solid Waste	Operations							Total All
	Division	Division	N/A	N/A	N/A	N/A	N/A	N/A	Operations
TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)	\$ 18,794,364								\$ 18,794,364
Less: Invested in Capital Assets, Net of Related Debt (1)	10,559,240								10,559,240
Less: Restricted for Debt Service Reserve (1)									-
Less: Other Restricted Net Position (1)	13,608								13,608
Total Unrestricted Net Position (1)	8,221,516	-	-	-	-	-	-	-	8,221,516
Less: Designated for Non-Operating Improvements & Repairs									-
Less: Designated for Rate Stabilization									-
Less: Other Designated by Resolution									-
Plus: Accrued Unfunded Pension Liability (1)									-
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)									-
Plus: Estimated Income (Loss) on Current Year Operations (2)	2,058,234								2,058,234
Plus: Other Adjustments (attach schedule)									-
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	10,279,750	-	-	-	-	-	-	-	10,279,750
Unrestricted Net Position Utilized to Balance Proposed Budget	-	-	-	-	-	-	-	-	-
Unrestricted Net Position Utilized in Proposed Capital Budget	575,000	-	-	-	-	-	-	-	575,000
Appropriation to Municipality/County (3)	160,483	-	-	-	-	-	-	-	160,483
Total Unrestricted Net Position Utilized in Proposed Budget	735,483	-	-	-	-	-	-	-	735,483
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR									
Last issued Audit Report (4)	\$ 9,544,267	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,544,267

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit,

including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2019

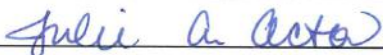
SALEM COUNTY
IMPROVEMENT
AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2019 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

SALEM COUNTY IMPROVEMENT AUTHORITY

FISCAL YEAR: FROM: January 1, 2019 **TO:** December 31, 2019

[✓] It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Salem County Improvement Authority, on the 11th day of October, 2018.

Officer's Signature:			
Name:	Julie Acton		
Title:	Executive Director		
Address:	52 McKillip Road, PO Box 890, Alloway NJ 08001		
Phone Number:	856-935-7900 x15	Fax Number:	
E-mail address	jacton@scianj.org		

2019 CAPITAL BUDGET/PROGRAM MESSAGE

Salem County Improvement Authority

FISCAL YEAR: FROM: January 1, 2019 TO: December 31, 2019

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

The capital plan and budget is reviewed annually by the Authority. A copy is filed with the County of Salem and is made available to the public during a public hearing, on the Authority website, and in the Authority administrative offices.

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

On an annual basis, the authority reviews its five-year capital budget with any revision as to project/purchase costs being made at that time.

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

The Authority utilizes the engineering firm's expertise and financial advisors to review the long term expansion plan for the landfill. We are operating in cell #11 with a long range plan well into the future to 2044. The Authority continues to develop, review and re-assess the plans. Construction of Cell #11 has just been completed and another expansion is planned in 2019 and is currently planned to be financed through NJEIT loans.

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

The Authority provides the cost of capital projects in our annual budget plan. Tipping fees and revenue projections are adjusted accordingly. In the 2019 budget, equipment financing is planned to replace pieces of critical equipment.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

None.

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

None.

Proposed Capital Budget

Salem County Improvement Authority
For the Period January 1, 2019 to December 31, 2019

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Solid Waste Division</i>						
See Attached	\$ 13,555,000	\$ 575,000		\$ 7,850,000	\$ 30,000	\$ 5,100,000
	-					
	-					
	-					
Total	13,555,000	575,000	-	7,850,000	30,000	5,100,000
<i>Operations Division</i>						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
N/A						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
N/A						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
N/A						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
N/A						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 13,555,000	\$ 575,000	\$ -	\$ 7,850,000	\$ 30,000	\$ 5,100,000

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

Salem County Improvement Authority
For the Period January 1, 2019 to December 31, 2019

		Funding Sources				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Solid Waste Division						
Landfill Cell Cover/Close	\$ 5,000,000					\$ 5,000,000
Lanfill Cell Expansion	7,850,000			\$ 7,850,000		
Tractor/Loader	475,000	\$ 475,000				
Utility Vehicle	130,000	100,000			\$ 30,000	
Wellfield	-					
Scale Paving and Upgrades	-					
Landfill Gas Flair	100,000					100,000
Building Upgrades & Rehab	-					
Roll-Off Containers	-					
TOTAL PROPOSED CAPITAL BUDGET	\$ 13,555,000	\$ 575,000	\$ -	\$ 7,850,000	\$ 30,000	\$ 5,100,000

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Salem County Improvement Authority
For the Period January 1, 2019 to December 31, 2019

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget Year 2019	2020	2021	2022	2023	2024
<i>Solid Waste Division</i> See Attached	\$ 26,232,000	\$ 13,555,000	\$ 685,000	\$ 2,191,000	\$ 960,000	\$ 7,866,000	\$ 975,000
	-	-					
	-	-					
	-	-					
Total	26,232,000	13,555,000	685,000	2,191,000	960,000	7,866,000	975,000
<i>Operations Division</i>							
	-	-					
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
N/A							
	-	-					
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
N/A							
	-	-					
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
N/A							
	-	-					
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
N/A							
	-	-					
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
N/A							
	-	-					
	-	-					
	-	-					
	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ 26,232,000	\$ 13,555,000	\$ 685,000	\$ 2,191,000	\$ 960,000	\$ 7,866,000	\$ 975,000

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

Salem County Improvement Authority
For the Period January 1, 2019 to December 31, 2019

		<i>Fiscal Year Beginning in</i>					
	Estimated Total Cost	Current Year Proposed Budget	2020	2021	2022	2023	2024
<i>Solid Waste Division</i>							
Landfill Cell Cover/Close	\$ 5,000,000	\$ 5,000,000					
Lanfill Cell Expansion	15,350,000	7,850,000				\$ 7,500,000	
Tractor/Loader	4,097,000	475,000	\$ 500,000	\$ 1,136,000	\$ 645,000	366,000	\$ 975,000
Utility Vehicle	625,000	130,000	125,000	55,000	315,000		
Wellfield	500,000	-		500,000			
Scale Paving and Upgrades	500,000	-		500,000			
Landfill Gas Flair	100,000	100,000					
Building Upgrades & Rehab	50,000	-	50,000				
Roll-Off Containers	10,000	-	10,000				
TOTAL	\$ 26,232,000	\$ 13,555,000	\$ 685,000	\$ 2,191,000	\$ 960,000	\$ 7,866,000	\$ 975,000

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Salem County Improvement Authority
For the Period January 1, 2019 to December 31, 2019

		<i>Funding Sources</i>				
		Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
<i>Solid Waste Division</i>						
See Attached		\$ 26,232,000	\$ 5,852,000		\$ 15,350,000	\$ 30,000 \$ 5,000,000
		-				
		-				
		-				
Total		26,232,000	5,852,000	-	15,350,000	30,000 5,000,000
<i>Operations Division</i>						
		-				
		-				
		-				
		-				
Total		-	-	-	-	-
N/A						
		-				
		-				
		-				
		-				
Total		-	-	-	-	-
N/A						
		-				
		-				
		-				
		-				
Total		-	-	-	-	-
N/A						
		-				
		-				
		-				
		-				
Total		-	-	-	-	-
N/A						
		-				
		-				
		-				
		-				
Total		-	-	-	-	-
N/A						
		-				
		-				
		-				
		-				
Total		-	-	-	-	-
TOTAL		\$ 26,232,000	\$ 5,852,000	\$ -	\$ 15,350,000	\$ 30,000 \$ 5,000,000
Total 5 Year Plan per CB-4		\$ 26,232,000				
Balance check			- If amount is other than zero, verify that projects listed above match projects listed on CB-4.			

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

Salem County Improvement Authority
For the Period January 1, 2019 to December 31, 2019

	<u>Estimated Total Cost</u>	<u>Funding Sources</u>				
		<u>Unrestricted Net Position Utilized</u>	<u>Renewal & Replacement Reserve</u>	<u>Debt Authorization</u>	<u>Capital Grants</u>	<u>Other Sources</u>
<i>Solid Waste Division</i>						
Landfill Cell Cover/Close	\$ 5,000,000					\$ 5,000,000
Lanfill Cell Expansion	15,350,000			\$ 15,350,000		
Tractor/Loader	4,097,000	\$ 4,097,000				
Utility Vehicle	625,000	595,000			\$ 30,000	
Wellfield	500,000	500,000				
Scale Paving and Upgrades	500,000	500,000				
Landfill Gas Flair	100,000	100,000				
Building Upgrades & Rehab	50,000	50,000				
Roll-Off Containers	10,000	10,000				
Total 5 Year Plan per CB-4	<u>\$ 26,232,000</u>	<u>\$ 5,852,000</u>	<u>\$ -</u>	<u>\$ 15,350,000</u>	<u>\$ 30,000</u>	<u>\$ 5,000,000</u>
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

STATE OF NEW JERSEY
DEPARTMENT OF COMMUNITY AFFAIRS
DIVISION OF LOCAL GOVERNMENT SERVICES
BUREAU OF AUTHORITY REGULATION
TRENTON, N.J.

CERTIFICATION OF AMENDED 2018 BUDGET

Salem County Improvement Authority
Re: Resolution (2018-22) Fiscal Year 2018 Operating Budget Amendment
Adding Grant --Salem

It is hereby certified that the Resolution Adopted **February 8, 2018**-hereto complies with the requirements of law, and approval is given pursuant to N.J.A.C. 5:31-2.8.

Department of Community Affairs
Division of Local Government Services
Paul D. Ewert, Supervising Municipal Finance Auditor

By Paul D. Ewert CPA R.M. 2
For: Melanie Walter, Acting Director

Date: October 31, 2018

Attachments

SALEM COUNTY IMPROVEMENT AUTHORITY

RESOLUTION 2018-22

February 8, 2018

BUDGET AMENDMENT

**RESOLUTION TO AMEND THE 2018 SOLID WASTE DIVISION
APPROVED OPERATING BUDGET**

WHEREAS, the Salem County Improvement Authority approved the 2018 Authority Solid Waste Division Operating Budget on October 12, 2017.

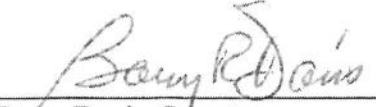
WHEREAS, the Salem County Improvement Authority finds it necessary to amend the 2018 approved Authority Solid Waste Division Operating Budget, as follows:

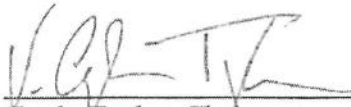
	<u>From</u>	<u>To</u>
<u>Anticipated Revenue:</u>		
<u>Non-Operating Revenues:</u>		
Salem County Pollution Control Financing Authority Grant	\$ 0	\$ 33,500
Total Non-Operating Revenues	956,050	989,550
Total Anticipated Revenues	<u>\$ 5,868,906</u>	<u>\$ 5,902,406</u>
<u>Budgeted Appropriations:</u>		
<u>Operating Appropriations:</u>		
Cost of Providing Services Other Expenses	\$ 2,710,570	\$ 2,744,070
Total Cost of Providing Services	3,523,470	3,556,970
Total Operating Appropriations	4,857,661	4,891,161
Total Operating & Non-Operating Appropriations & Accumulated Deficit	6,080,906	6,114,406
Net Total Appropriations	<u>\$ 5,868,906</u>	<u>\$ 5,902,406</u>

NOW, THEREFORE BE IT RESOLVED, by the Commissioners of the Salem County Improvement Authority's 2018 Budget is hereby amended as detailed above, and

BE IT FURTHER RESOLVED, that the Board's secretary is hereby directed to submit a copy of this resolution to the Director of Local Government Services for approval as part of the Authority's 2018 budget.

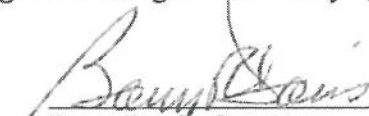
ATTEST:


Barry Davis, Secretary


Cordy Taylor, Chairman

CERTIFICATION

I hereby certify the above to be a true copy of a resolution adopted by the Salem County Improvement Authority Board at their regular meeting held February 8, 2018.


Barry Davis, Secretary

RECORDED VOTE

	Mov'd	2 nd	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick	✓		✓			
Davis		✓	✓			
Schneider			✓			
DiMatteo			✓			

**Salem County Improvement Authority
2019 Budget Exam Responses:**

Page N-1 Question 1 has wording to indicate an increase to Fringe Benefits is due to health insurance costs is not in concurrence with Page N-5 that indicates a reduction in health benefit costs of Minus (20.7)%. Is amounts on page N-5 correct?

Response: The amounts on page N-5 are correct. The estimates used on the prior year benefits on page N-5 included an estimate for benefits for an employee who ultimately was not hired. It also included dental and other non-health benefits to match the "Employee Benefits" budget line. The current year page N-5 strictly includes health benefits expense only. So although page N-5 shows a reduction; in reality, health benefits increased when taking the total of administration and cost of providing services.

We revised the budget message to include an explanation. Please find a revised N-1 Attached.

Page N-1 Question 2 – Just an observation (No change is required) The authority is indicating a reduction on interest on investments—About every other 2019 Budget have reviewed are indicating an increase in interest revenue, They are indicating as a reason that interest rates on their financial accounts are showing increases.

Response: The Authority decreased this revenue by \$110,100.00. This is a result of significant market value adjustments that occurred in 2017 and continued into 2018. While the Authority typically holds investments until maturity, (which usually results in reversals of market value losses) many of our investments do not mature for at least a year. We are also currently reevaluating our investment strategy and the financial institutes used for our investments. As a result, we felt it would be prudent to reduce the current year interest earnings.

We revised the revenue section of question number 2 to include an explanation. Please find a revised N-1 Attached.

Pages F-2,F-3, F-4 F-5 the amendment for -minus clean communities grant Resolution 2018-46 is not included in the 2018 Budget column (4,358.)

Response: We have revised pages F-1 (also changed), F-2, F-3, F-4 and F-5 for the 2 budget amendments approved during the year (Resolutions 2018-22 and 2018-46)

Page F-5 This page has some differences from the amounts on F-4 for the 2018 budget F-4 has the correct amounts (The difference is operations division amounts on this page that are not shown on F-4 page or in the 2018 Budget. The grand total agrees.

Response: The Authority has reevaluated some expenses and reclassified them in the 2019 budget between administration and cost of providing services in order to better reflect management's assessments of those expenditures. As a result, some categories on page F-4 have been redistributed but the totals remain the same.

We revised the budget message to include an explanation. Please find a revised N-1 Attached.

SUMMARY

Salem County Improvement Authority
For the Period January 1, 2019 to December 31, 2019

	FY 2019 Proposed Budget						FY 2018 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Solid Waste Division	Operations Division	N/A	N/A	N/A	N/A	Total All Operations	All Operations	All Operations
REVENUES									
Total Operating Revenues	\$ 6,278,230	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,278,230	\$ 5,466,486	\$ 811,744 14.8%
Total Non-Operating Revenues	292,320	-	-	-	-	-	292,320	431,562	(139,242) -32.3%
Total Anticipated Revenues	6,570,550	-	-	-	-	-	6,570,550	5,898,048	672,502 11.4%
APPROPRIATIONS									
Total Administration	965,254	-	-	-	-	-	965,254	1,252,110	(286,856) -22.9%
Total Cost of Providing Services	3,676,426	-	-	-	-	-	3,676,426	3,552,612	123,814 3.5%
Total Principal Payments on Debt Service in Lieu of Depreciation	479,581	-	-	-	-	-	479,581	469,581	10,000 2.1%
Total Operating Appropriations	5,121,261	-	-	-	-	-	5,121,261	5,274,303	(153,042) -2.9%
Total Interest Payments on Debt	95,526	-	-	-	-	-	95,526	102,522	(6,996) -6.8%
Total Other Non-Operating Appropriations	1,514,246	-	-	-	-	-	1,514,246	1,153,280	360,966 31.3%
Total Non-Operating Appropriations	1,609,772	-	-	-	-	-	1,609,772	1,255,802	353,970 28.2%
Accumulated Deficit	-	-	-	-	-	-	-	-	- #DIV/0!
Total Appropriations and Accumulated Deficit	6,731,033	-	-	-	-	-	6,731,033	6,530,105	200,928 3.1%
Less: Total Unrestricted Net Position Utilized	160,483	-	-	-	-	-	160,483	632,057	(471,574) -74.6%
Net Total Appropriations	6,570,550	-	-	-	-	-	6,570,550	5,898,048	672,502 11.4%
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- #DIV/0!

Revenue Schedule

Salem County Improvement Authority
For the Period January 1, 2019 to December 31, 2019

	FY 2019 Proposed Budget					FY 2018 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Solid Waste Division	Operations Division	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations
OPERATING REVENUES								
<i>Service Charges</i>								
Residential						\$ -	\$ -	#DIV/0!
Business/Commercial						-	-	#DIV/0!
Industrial						-	-	#DIV/0!
Intergovernmental						-	-	#DIV/0!
Other	6,232,230					6,232,230	5,425,486	806,744 14.9%
Total Service Charges	6,232,230	-	-	-	-	6,232,230	5,425,486	806,744 14.9%
<i>Connection Fees</i>								
Residential						-	-	#DIV/0!
Business/Commercial						-	-	#DIV/0!
Industrial						-	-	#DIV/0!
Intergovernmental						-	-	#DIV/0!
Other						-	-	#DIV/0!
Total Connection Fees	-	-	-	-	-	-	-	#DIV/0!
<i>Parking Fees</i>								
Meters						-	-	#DIV/0!
Permits						-	-	#DIV/0!
Fines/Penalties						-	-	#DIV/0!
Other						-	-	#DIV/0!
Total Parking Fees	-	-	-	-	-	-	-	#DIV/0!
<i>Other Operating Revenues (List)</i>								
Methane Gas Generator	36,000					36,000	36,000	- 0.0%
Recycling Program Products	5,000					5,000	5,000	- 0.0%
Miscellaneous Revenue	5,000					5,000	-	5,000 #DIV/0!
						-	-	#DIV/0!
						-	-	#DIV/0!
						-	-	#DIV/0!
						-	-	#DIV/0!
						-	-	#DIV/0!
						-	-	#DIV/0!
						-	-	#DIV/0!
Total Other Revenue	46,000	-	-	-	-	46,000	41,000	5,000 12.2%
Total Operating Revenues	6,278,230	-	-	-	-	6,278,230	5,466,486	811,744 14.8%
NON-OPERATING REVENUES								
<i>Other Non-Operating Revenues (List)</i>								
Clean Communities Grant	119,000					119,000	114,642	4,358 3.8%
REA Entitlement Grant	143,320					143,320	143,320	- 0.0%
Salem County Pollution Control						-	-	#DIV/0!
Financing Authority Grant						-	33,500	(33,500) -100.0%
						-	-	#DIV/0!
						-	-	#DIV/0!
Total Other Non-Operating Revenue	262,320	-	-	-	-	262,320	291,462	(29,142) -10.0%
<i>Interest on Investments & Deposits (List)</i>								
Interest Earned	30,000					30,000	140,100	(110,100) -78.6%
Penalties						-	-	#DIV/0!
Other						-	-	#DIV/0!
Total Interest	30,000	-	-	-	-	30,000	140,100	(110,100) -78.6%
Total Non-Operating Revenues	292,320	-	-	-	-	292,320	431,562	(139,242) -32.3%
TOTAL ANTICIPATED REVENUES	\$ 6,570,550	\$ -	\$ -	\$ -	\$ -	\$ 6,570,550	\$ 5,898,048	\$ 672,502 11.4%

Prior Year Adopted Revenue Schedule

Salem County Improvement Authority

		FY 2018 Adopted Budget					
	Solid Waste	Operations					Total All
	Division	Division	N/A	N/A	N/A	N/A	Operations
OPERATING REVENUES							
<i>Service Charges</i>							
Residential							\$ -
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other	5,425,486						5,425,486
Total Service Charges	5,425,486	-	-	-	-	-	5,425,486
<i>Connection Fees</i>							
Residential							-
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	-	-	-	-	-	-	-
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Methane Gas Generator	36,000						36,000
Recycling Program Products	5,000						5,000
							-
							-
							-
							-
							-
							-
							-
Total Other Revenue	41,000	-	-	-	-	-	41,000
Total Operating Revenues	5,466,486	-	-	-	-	-	5,466,486
NON-OPERATING REVENUES							
<i>Other Non-Operating Revenues (List)</i>							
Clean Communities Grant	114,642						114,642
REA Entitlement Grant	143,320						143,320
Salem County Pollution Control							-
Financing Authority Grant	33,500						33,500
							-
							-
<i>Other Non-Operating Revenues</i>	291,462	-	-	-	-	-	291,462
<i>Interest on Investments & Deposits</i>							
Interest Earned	140,100						140,100
Penalties							-
Other							-
Total Interest	140,100	-	-	-	-	-	140,100
Total Non-Operating Revenues	431,562	-	-	-	-	-	431,562
TOTAL ANTICIPATED REVENUES	\$ 5,898,048	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,898,048

Appropriations Schedule

Salem County Improvement Authority

For the Period January 1, 2019 to December 31, 2019

	FY 2019 Proposed Budget						FY 2018 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Solid Waste Division	Operations Division	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations
OPERATING APPROPRIATIONS									
Administration - Personnel									
Salary & Wages	\$ 255,040						\$ 255,040	\$ 320,000	\$ (64,960) -20.3%
Fringe Benefits	143,904						143,904	150,000	(6,096) -4.1%
Total Administration - Personnel	398,944	-	-	-	-	-	398,944	470,000	(71,056) -15.1%
Administration - Other (List)									
Other Admin Expense (See Attached)	566,310						566,310	782,110	(215,800) -27.6%
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
Miscellaneous Administration*							-	-	#DIV/0!
Total Administration - Other	566,310	-	-	-	-	-	566,310	782,110	(215,800) -27.6%
Total Administration	965,254	-	-	-	-	-	965,254	1,252,110	(286,856) -22.9%
Cost of Providing Services - Personnel									
Salary & Wages	541,960						541,960	535,000	6,960 1.3%
Fringe Benefits	305,796						305,796	277,900	27,896 10.0%
Total COPS - Personnel	847,756	-	-	-	-	-	847,756	812,900	34,856 4.3%
Cost of Providing Services - Other (List)									
Other COPS Expense (See Attached)	2,828,670						2,828,670	2,739,712	88,958 3.2%
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
Miscellaneous COPS*							-	-	#DIV/0!
Total COPS - Other	2,828,670	-	-	-	-	-	2,828,670	2,739,712	88,958 3.2%
Total Cost of Providing Services	3,676,426	-	-	-	-	-	3,676,426	3,552,612	123,814 3.5%
Total Principal Payments on Debt Service in Lieu of Depreciation	479,581	-	-	-	-	-	479,581	469,581	10,000 2.1%
Total Operating Appropriations	5,121,261	-	-	-	-	-	5,121,261	5,274,303	(153,042) -2.9%
NON-OPERATING APPROPRIATIONS									
Total Interest Payments on Debt	95,526	-	-	-	-	-	95,526	102,522	(6,996) -6.8%
Operations & Maintenance Reserve							-	-	#DIV/0!
Renewal & Replacement Reserve							-	-	#DIV/0!
Municipality/County Appropriation	160,483						160,483	212,000	(51,517) -24.3%
Other Reserves	1,353,763						1,353,763	941,280	412,483 43.8%
Total Non-Operating Appropriations	1,609,772	-	-	-	-	-	1,609,772	1,255,802	353,970 28.2%
TOTAL APPROPRIATIONS	6,731,033	-	-	-	-	-	6,731,033	6,530,105	200,928 3.1%
ACCUMULATED DEFICIT									
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT									#DIV/0!
DEFICIT	6,731,033	-	-	-	-	-	6,731,033	6,530,105	200,928 3.1%
UNRESTRICTED NET POSITION UTILIZED									
Municipality/County Appropriation	160,483	-	-	-	-	-	160,483	212,000	(51,517) -24.3%
Other							-	420,057	(420,057) -100.0%
Total Unrestricted Net Position Utilized	160,483	-	-	-	-	-	160,483	632,057	(471,574) -74.6%
TOTAL NET APPROPRIATIONS	\$ 6,570,550	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,570,550	\$ 5,898,048	\$ 672,502 11.4%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 256,063.05 \$ - \$ - \$ - \$ - \$ - \$ - \$ 256,063.05

Salem County Improvement Authority
For The Period January 1, 2019 to December 31, 2019

	FY 2019 Proposed Budget	FY 2018 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
OPERATING APPROPRIATIONS				
<i>Administration - Personnel</i>				
Salary & Wages	\$ 255,040.00	\$ 320,000.00	\$ (64,960.00)	-20.3%
Fringe Benefits				
Employee Benefits(Hlth,Den,Rx)	84,800.00	90,000.00	(5,200.00)	-5.8%
PERS Annual Appropriation	32,000.00	29,600.00	2,400.00	8.1%
FICA-Social Security	22,400.00	25,900.00	(3,500.00)	-13.5%
DCRP Employer Contribution	480.00	540.00	(60.00)	-11.1%
Unemployment Compensation	1,600.00	1,000.00	600.00	60.0%
Disability Insurance	2,624.00	2,960.00	(336.00)	-11.4%
Total Fringe Benefits	143,904.00	150,000.00	(6,096.00)	-4.1%
Total Administration - Personnel	398,944.00	470,000.00	(71,056.00)	-15.1%
<i>Administration - Other</i>				
Other Admin Expense				
Employment & Payroll Services (See Note 1)	12,000.00	-	12,000.00	100.0%
Office Rent (See Note 1)	-	264,000.00	(264,000.00)	-100.0%
Travel	2,000.00	2,000.00	-	0.0%
Training & Education	4,000.00	4,000.00	-	0.0%
Reference Materials & Subscriptions (See Note 1)	500.00	-	500.00	100.0%
Office Supplies	13,500.00	13,500.00	-	0.0%
Postage & Shipping (See Note 1)	3,500.00	-	3,500.00	100.0%
Office Expenses	12,000.00	7,000.00	5,000.00	71.4%
Marketing & Sales	25,000.00	25,000.00	-	0.0%
Records Retention	1,000.00	1,000.00	-	0.0%
Legal Advertise	1,700.00	1,500.00	200.00	13.3%
Trustee Fees	13,610.00	14,110.00	(500.00)	-3.5%
Special Studies	50,000.00	50,000.00	-	0.0%
Insurance	159,000.00	155,000.00	4,000.00	2.6%
Computer Data Processing Service	40,000.00	35,000.00	5,000.00	14.3%
Computer/Data/Phone Equipment	-	5,000.00	(5,000.00)	-100.0%
Audit & Accounting	123,500.00	120,000.00	3,500.00	2.9%
Legal Expenses	80,000.00	80,000.00	-	0.0%
Consultants (See Note 1)	20,000.00	-	20,000.00	100.0%
Federal, State, Municipal Payments	5,000.00	5,000.00	-	0.0%
Total Administration - Other	566,310.00	782,110.00	(215,800.00)	-27.6%
Total Administration	\$ 965,254.00	\$ 1,252,110.00	\$ (286,856.00)	-22.9%

Note 1 - Certain expenditures in the 2019 Operating Budget have be reclassified between administration and cost of providing services in order to reflect management's assessment of those expenditures.

Salem County Improvement Authority
For The Period January 1, 2019 to December 31, 2019

	FY 2019 Proposed Budget	FY 2018 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
OPERATING APPROPRIATIONS (CONT'D)				
<i>Cost of Providing Services - Personnel</i>				
Salary & Wages	\$ 541,960.00	\$ 535,000.00	\$ 6,960.00	1.3%
Fringe Benefits				
Pension	68,000.00	50,400.00	17,600.00	34.9%
FICA	47,600.00	43,000.00	4,600.00	10.7%
Unemployment	3,400.00	2,500.00	900.00	36.0%
DCRP	1,020.00	960.00	60.00	6.3%
Disability	5,576.00	5,040.00	536.00	10.6%
Health Benefits	180,200.00	176,000.00	4,200.00	2.4%
Total Fringe Benefits	305,796.00	277,900.00	27,896.00	10.0%
Total COPS - Personnel	847,756.00	812,900.00	34,856.00	4.3%
<i>Cost of Providing Services - Other</i>				
Other COPS Expense				
Propane	\$ 6,000.00	\$ 5,000.00	\$ 1,000.00	20.0%
Employment & Payroll Services (See Note 1)	-	12,000.00	(12,000.00)	-100.0%
Reference Materials & Subscriptions (See Note 1)	-	500.00	(500.00)	-100.0%
Postage & Shipping (See Note 1)	-	4,000.00	(4,000.00)	-100.0%
Consultants (See Note 1)	-	20,000.00	(20,000.00)	-100.0%
Telecommunications	6,000.00	6,000.00	-	0.0%
Electric/Gas	23,000.00	25,000.00	(2,000.00)	-8.0%
Phones	6,500.00	6,500.00	-	0.0%
Diesel Fuel/Gasoline	125,000.00	150,000.00	(25,000.00)	-16.7%
Landfill Engineer	100,000.00	100,000.00	-	0.0%
Topographical Engineer	23,500.00	23,000.00	500.00	2.2%
Title V Engineer	100,000.00	100,000.00	-	0.0%
Convenience Center Expenses	22,000.00	25,000.00	(3,000.00)	-12.0%
Safety Program	13,000.00	10,000.00	3,000.00	30.0%
NJDEP Insp Fees/Compliance Mon/Review	40,500.00	40,000.00	500.00	1.3%
Daily Cover	281,000.00	350,000.00	(69,000.00)	-19.7%
Leachate Treatment	210,000.00	180,000.00	30,000.00	16.7%
Leachate Hauling	1,200,000.00	905,000.00	295,000.00	32.6%
Road Maintenance	20,000.00	20,000.00	-	0.0%
Environmental Monitoring	30,000.00	30,000.00	-	0.0%
Special Projects	50,000.00	50,000.00	-	0.0%
Methane Gas Collection System	40,000.00	40,000.00	-	0.0%
Equipment Maintenance	150,000.00	150,000.00	-	0.0%
Scale Maintenance	15,000.00	15,000.00	-	0.0%
SWD Annual Registration Fees/Delcora	7,100.00	7,000.00	100.00	1.4%
Site Improvements/Bldgs & Grounds	20,000.00	20,000.00	-	0.0%
Tire Recycling	500.00	1,000.00	(500.00)	-50.0%
Household Hazardous Waste	500.00	1,000.00	(500.00)	-50.0%
Recycling, Pub Education, Communication	500.00	1,000.00	(500.00)	-50.0%
NJDEP Permits	75,000.00	150,000.00	(75,000.00)	-50.0%
Memberships & Sponsorships	1,250.00	1,250.00	-	0.0%
Clean Communities	119,000.00	114,642.00	4,358.00	3.8%
Salem County Pollution Control Financing				
Authority Grant		33,500.00	(33,500.00)	-100.0%
REA Grant	143,320.00	143,320.00	-	0.0%
Total Cost of Providing Services - Other	2,828,670.00	2,739,712.00	88,958.00	3.2%
Total Cost of Providing Services	\$ 3,676,426.00	\$ 3,552,612.00	\$ 123,814.00	7.5%

Note 1 - Certain expenditures in the 2019 Operating Budget have be reclassified between administration and cost of providing services in order to reflect management's assessment of those expenditures.

Prior Year Adopted Appropriations Schedule

Salem County Improvement Authority

	FY 2018 Adopted Budget						Total All Operations
	Solid Waste Division	Operations Division	N/A	N/A	N/A	N/A	
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 320,000						\$ 320,000
Fringe Benefits	150,000						150,000
Total Administration - Personnel	470,000	-	-	-	-	-	470,000
<i>Administration - Other (List)</i>							
Other Admin Expense (See Attached)	509,610	272,500					782,110
							-
							-
							-
Miscellaneous Administration*							-
Total Administration - Other	509,610	272,500	-	-	-	-	782,110
Total Administration	979,610	272,500	-	-	-	-	1,252,110
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	535,000						535,000
Fringe Benefits	277,900						277,900
Total COPS - Personnel	812,900	-	-	-	-	-	812,900
<i>Cost of Providing Services - Other (List)</i>							
Other COPS Expense (See Attached)	2,739,712						2,739,712
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous COPS*							-
Total COPS - Other	2,739,712	-	-	-	-	-	2,739,712
Total Cost of Providing Services	3,552,612	-	-	-	-	-	3,552,612
Total Principal Payments on Debt Service in Lieu of Depreciation	469,581	-	-	-	-	-	469,581
Total Operating Appropriations	5,001,803	272,500	-	-	-	-	5,274,303
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	102,522	-	-	-	-	-	102,522
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation	212,000						212,000
Other Reserves	941,280						941,280
Total Non-Operating Appropriations	1,255,802	-	-	-	-	-	1,255,802
TOTAL APPROPRIATIONS	6,257,605	272,500	-	-	-	-	6,530,105
ACCUMULATED DEFICIT							-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	6,257,605	272,500	-	-	-	-	6,530,105
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	212,000	-	-	-	-	-	212,000
Other		420,057					420,057
Total Unrestricted Net Position Utilized	212,000	420,057	-	-	-	-	632,057
TOTAL NET APPROPRIATIONS	\$ 6,045,605	\$ (147,557)	\$ -	\$ -	\$ -	\$ -	\$ 5,898,048

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations	\$ 250,090.15	\$ 13,625.00	\$ -	\$ -	\$ -	\$ -	\$ 263,715.15
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2019 AUTHORITY BUDGET MESSAGE & ANALYSIS

SALEM COUNTY IMPROVEMENT AUTHORITY BUDGET

FISCAL YEAR: FROM: January 1, 2019 **TO:** December 31, 2019

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2019/2019-2020 proposed Annual Budget and make comparison to the 2018/2018-2019 adopted budget for each operation. Explain any variances over +/-10% (**As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%**) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.

The Authority is very diligent at controlling expenses in all areas. The Authority has also reevaluated some expenses and reclassified them in the 2019 budget between administration and cost of providing services in order to better reflect management's assessments of those expenditures. As a result, some categories on page F-4 have been redistributed but the totals remain the same. Not including the reclassifications, most operating expenses have had only minimal increases and some expense lines have decreased.

Further, the estimates used on the prior year benefits on page N-5 included an estimate for benefits for an employee who ultimately was not hired. It also included dental and other non-health benefits to match the "Employee Benefits" budget line. The current year page N-5 strictly includes health benefits expense only. So although page N-5 shows a reduction; in reality, health benefits increased when taking the total of administration and cost of providing services.

In the 2019 budget, the administration budget decreased by \$286,856 or -22.9% and the cost of service budget increased by \$152,956.00 or 4.3%.

Appropriation Variances - Administration

Salary & Wages – The Authority decreased this appropriation by \$64,960 or 20% as a result of the retiring of an highest paid employee. The duties of the employee have been assigned to others in an attempt to control expenses. The efficiency and effectiveness of the reassigned job duties will be continually evaluated and adjusted as deemed necessary.

Fringe Benefits – As noted above, an employee retired in 2018 and was not replaced. In addition to reducing salaries, benefits were also reduced which helped offset the increase in benefits for other employees due to inflation.

Office Expenses - The Authority increased this appropriation by \$5,000 or 71% as a result of hiring a cleaning service to clean the office when the employee that used to do it retired.

1. Complete a brief statement on the 2019/2019-2020 proposed Annual Budget and make comparison to the 2018/2018-2019 adopted budget for each operation. Explain any variances over +/-10% (Cont'd):

Appropriation Variances - Cost of Service

Fringe Benefits – The Authority increased this appropriation by \$27,896.00 or 10%. One of the primary drivers of the increase is the Authority's pension contribution, which is required by and determined by the State of New Jersey. The pension budget has been increased by \$17,600. The remainder of the increase was due to the effects of inflation on health insurance and other benefits.

Leachate Hauling and Treatment – The Authority increased this appropriation by \$295,000.00 and 30,000.00 or 32.6% and 16.7%, as a result of opening a new landfill cell and additional leachate being generated because of the rain.

Appropriation Variances - Non-Operating Appropriations

County Appropriation - The Authority decreased this appropriation by \$51,517.00 as a result of calculating their contribution on 5% of the expended budget amount.

Construction Reserve – In order to operate the landfill, the Authority requires large machinery that is capitalized and not shown in the State operating budget. However, revenues must be raised to finance these large purchases that do not occur yearly. This appropriation represents the funding of reserves for the purchase of capital equipment.

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (As shown on budget page F-2 explain reason for change for each revenue changing more than 10%) from the current year adopted budget.

The Authority has adopted a new rate resolution. The new rate structure will be implemented on January 1, 2019. As a result, additional revenues are expected from tipping fees. The rate increase had been planned since the Authority issued NJEIT loans in 2017.

Revenue Variances

Service charges - Other – The Authority increased this revenue by \$806,744.00 as a result of the planned rate increase, as discussed in the previous paragraph.

Interest Earned – The Authority decreased this revenue by \$110,100.00. This is a result of significant market value adjustments that occurred in 2017 and continued into 2018. While the Authority typically holds investments until maturity, (which usually results in reversals of market value losses) many of our investments do not mature for at least a year. We are also currently reevaluating our investment strategy and the financial institutes used for our investments. As a result, we felt it would be prudent to reduce the current year interest earnings.

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

Waste flow control regulations adopted in 2011 in surrounding Cumberland and Gloucester Counties have limited the amount of solid waste brought to the Salem County facility. However, with the approval of waste flow control in Salem County in 2016, an anticipated increase in revenue from lost waste revenue should be achieved. Waste flow control efforts in Camden County have not been successful, so revenue from construction/demolition debris from Camden County should remain steady as long as tipping fees are competitive with what is being charged in that county. The passing of flow control in Salem County should further enhance the revenue efforts in 2019 as greater enforcement is achieved.

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

Unrestricted net assets is being utilized to offset the county appropriation.

5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

As of 2012, at the request of the Salem County Board of Chosen Freeholders, the Authority transferred less than 5%, of the unrestricted net assets to the County each November. The Authority funds were utilized by the County to balance their budget.

A Host Community Benefit payment of \$2.6*0 per ton is paid to Alloway Township where the solid waste disposal facility is located. This charge is not a tax, but State law requires that an amount of no less than \$1.00 per ton be paid to the host community. This host community economic benefit agreement was re-negotiated in 2016 year and this payment per ton will not increase for a period of 5 years.

6. The proposed budget must not reflect an anticipated deficit from 2019/2019-2020 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. (**Prepare a response to deficits caused by the implementation of GASB 68**)

N/A – The Authority does not currently have a deficit.

7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

The Authority has adopted a new rate resolution. The new rate structure will be implemented on January 1, 2019. See Attached.