

**AMENDED MINUTES OF THE REGULAR MEETING OF
THE SALEM COUNTY IMPROVEMENT AUTHORITY
SOLID WASTE DIVISION CONFERENCE ROOM**

**52 McKillip Road, Alloway, NJ
Thursday, December 13, 2018, at 4:30 pm**

Chairman Cordy Taylor called the meeting to order at 4:30 pm and the Pledge of Allegiance was recited by all present. Chairman Taylor then read the Open Public Meetings Act statement.

ROLL CALL

Taylor, Cordy	Present
Davis, Barry	Present
Schneider Lewis	Present
Bestwick, Susan	Present
DiMatteo, Steven	Present

Julie Acton, Executive Director, Lodie van Tonder, Landfill Supervisor, Mark Shoemaker, Esquire, Charles Hassler, Freeholder Liaison, John Thomas of R&B Debris, James McKelvie, Landfill Engineer, and Ed Ramsey (member of the public) were present.

MINUTES

Regular meeting of November 8, 2018 – (M) Bestwick (S) Schneider to approve minutes. Motion carried by voice vote of 4-0, with member DiMatteo abstaining due to his absence at the November 8, 2018, meeting.

SOLID WASTE REPORTS

Landfill Statistical Report. The Statistical Report was reviewed, and it was noted that tonnage is up due to receipt of the material from R&B Debris and year to date rainfall is at 13 inches. Cover material revenue is down.

Landfill Engineer's Report dated December 5, 2018. Copies of this report were distributed to all Board members prior to this meeting. The landfill engineer was present and advised that they are working on the cause of the elevated fecal coliform levels and he noted that they were elevated at this same time last year. A meeting with the DEP has been requested. Landfill Supervisor Lodi van Tonder advised that the requirements from the DEP are based on the designation of our location as the Delaware River Basin and that designation is likely not accurate. This will be discussed at the meeting with the DEP. Mr. McKelvie attended a meeting with the Solid Waste Committee to discuss the closure/post closure plan and a schedule has been designed regarding how and when the funding will be spent on this project. The plan can be implemented as soon as approval has been received from the DEP. Cornerstone will put together a submission regarding the use of the geomembrane. Regarding Cell 10, there are two scenarios regarding the location of same and both were discussed. Barry Davis advocated for using the original design of Cell 10 as it provides the most space for the cell and we now have a viable, economical alternative for office space that did not exist in the past.

R&B Debris Report. John Thomas of R&B Debris was present and advised the Board that he is very happy with the relationship that has developed with the Improvement Authority and he has found the staff to be professional and courteous, and communication with Julie Acton, Executive Director, has been great. He is pleased with the test period. With regard to the affects of the screenings on the landfill, Mr. Thomas advised that he has data from over a 12-month period for another landfill, but he would be amenable to a study being conducted specifically for Salem County. He actually welcomed it and advised it would be a wonderful learning experience for everyone involved. Executive Director Acton advised that there is a company that can do the study and the Board approved that she can proceed with same.

CORRESPONDENCE

None.

EXECUTIVE DIRECTOR'S REPORT

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton highlighted the following from her report:

There was a hauler/customer meeting on November 19 that went very well. Executive Director Acton participated in a walk-through of the Finlaw Building with regard to the potential incorporation of same into the Justice Complex. Two quotes were received regarding the electric car charging stations and there will be funding for both locations. The Salem County Health Department and the EPA conducted inspections of the landfill and the EPA report can be expected in 4-6 weeks. They advised that the landfill looked great and the record keeping was very good. They thanked everyone for their cooperation.

STANDING COMMITTEE REPORTS

Chairman Taylor advised that the Board would take the Solid Waste Committee report first as it relates to the Engineer's report, as follows:

Executive Committee (Susan Bestwick) – Committee Chair Bestwick advised that everything on their agenda has already been covered.

Personnel Committee (Lewis Schneider) – Committee Chairman Lew Schneider advised that the sick leave policy change and annual raises were discussed.

Solid Waste Committee (Barry Davis) – Committee Chair Davis advised that their topics include R&B Debris and the Closure/Post Closure Plan. He reiterated that he desires the Improvement Authority to proceed with the original design of Cell 10.

Ad Hoc Committee (Steven DiMatteo) – Committee Chair DiMatteo advised that he attended a meeting with Triad, Executive Director Acton and Landfill Supervisor van Tonder to discuss grants to help with the cost of leachate, the railroad, bird control and the agricultural mulch.

Chairman Taylor, without objection, ordered the Executive Director's report, landfill statistical report, Engineer's report and the committee reports be received and filed.

UNFINISHED BUSINESS

The Finlaw Building was discussed and Executive Director Acton advised that she did a "walk-through" with two architects and Freeholders to see if that space can be used in the Justice Complex.

NEW BUSINESS

MOTION to adopt Resolution 2018-71 Authorizing Payment of Bills

(M) Bestwick (S) Davis to adopt Resolution 2018-71 authorizing payment of bills

Motion carried 5-0.

MOTION to adopt Resolution 2018-72 2019 Adopted Budget

(M) Schneider (S) Bestwick to adopt Resolution 2018-72 to adopt the 2019 budget

Motion carried 5-0.

MOTION to adopt Resolution 2018-73 Authorizing Alaimo to Commence Work on Design and Construction of Cell 10

(M) Bestwick (S) DiMatteo to adopt Resolution 2018-73 authorizing Alaimo to commence work on design and construction of Cell 10

Discussion was held regarding the use of the original design which provides for Cell 10 to be approximately 8 acres for a cost of approximately \$8,500,000 as opposed to the reconfigured Cell 10 which was only 6.5 acres. Committee member Schneider advised that the decision was a "no brainer" that the cell design should be as large as possible to extend the life of the landfill. All agreed.

Motion carried 5-0.

MOTION to adopt Resolution 2018-74 Authorizing Wage and Salary Increases for Employees

(M) Bestwick (S) Davis to adopt Resolution 2018-74 authorizing wage and salary increases for employees

Freeholder Liaison Hassler requested clarification regarding the job title for the accounts payable clerk

Motion carried 5-0.

MOTION to adopt Resolution 2018-75 through Resolution 2018-86 via Consent Agenda

(M) Bestwick (S) DiMatteo to adopt Resolution 2018-75 through Resolution 2018-86 via Consent Agenda

At this time Board member DiMatteo asked the reason for making the professional appointments in December as opposed to February during reorganization. Solicitor Shoemaker advised that the appointments were made subject to a bid process and appointments were given to the lowest bidder subject to that process; taking into consideration the skills of the professionals.

Motion carried 5-0.

MOTION to adopt Resolution 2018-75 through Resolution 2018-86

(M) Bestwick (S) DiMatteo to adopt Resolution 2018-75 through Resolution 2018-86

Motion carried 5-0.

MOTION to adopt Resolution 2018-87 to adopt Resolution 2018-87 Approving a Change to the Salem County Improvement Authority Policy Manual Regarding Seasonal Workers and Part Time Employee Sick Time

(M) Bestwick (S) DiMatteo to adopt Resolution 2018-87 approving a change to the Salem County Improvement Authority Policy Manual regarding seasonal workers and part time employee sick time Discussion was initiated by Board member Lewis Schneider as the wording in the resolution was confusing and the math did not add up. It was decided that further clarification was needed from the Fee Accountant and the Motion was withdrawn.

MOTION to adopt Resolution 2018-88 Authorizing Cornerstone Engineering to Prepare an Addendum to the Closure Plan in Support of an Exposed Geomembrane Cover

(M) Bestwick (S) DiMatteo to adopt Resolution 2018-88 authorizing Cornerstone Engineering to prepare an addendum to the Closure Plan in support of an exposed geomembrane cover

Motion carried 5-0.

MOTION to adopt Resolution 2018-89 Authorizing the Transfer of Budget Line Item Funds

(M) Schneider (S) Bestwick to adopt Resolution 2018-89 authorizing the transfer of budget line item funds

Motion carried 5-0.

MOTION to adopt Resolution 2018-88 Authorizing Cornerstone Engineering to Prepare an Addendum to the Closure Plan in Support of an Exposed Geomembrane Cover

(M) Bestwick (S) DiMatteo to adopt Resolution 2018-88 authorizing Cornerstone Engineering to prepare an addendum to the Closure Plan in support of an exposed geomembrane cover

Motion carried 5-0.

MOTION to adopt Resolution 2018-90 Authorizing Disposal of Surplus Property via Govdeals.com

(M) Bestwick (S) Davis to adopt Resolution 2018-90 authorizing disposal of surplus property via Govdeals.com

Board member Schneider asked if the hard drives are removed from computers and Landfill Supervisor van Tonder advised that they are.

Motion carried 5-0.

MOTION issuance of refund to Municipal Maintenance Company; account balance of \$1,044.29

(M) Bestwick (S) Schneider authorizing issuance of a refund to Municipal Maintenance Company in the amount of \$1,044.29

Motion carried 5-0.

MOTION issuance of refund to Teesdale Trash Removal, LLC; account balance of \$1,181.98

(M) Bestwick (S) Schneider authorizing issuance of a refund to Teesdale Trash Removal in the amount of \$1,181.98

PUBLIC COMMENT

None.

EXECUTIVE SESSION

Resolution 2018-91 Authorizing Executive Session regarding a personnel matter and a contract matter
(M) Bestwick (S) Schneider to authorize Executive Session
The resolution was adopted by voice vote 5-0.

MOTION to return to open session **(M) Bestwick (S) Schneider**

Chairman Taylor asked if there was any further business for the Board. Hearing none, Chairman Taylor adjourned the meeting at 6:50 p.m.

Respectfully submitted,
/s/ Florence E. Beckett
Florence E. Beckett
Recording Secretary