

**MINUTES OF THE REGULAR MEETING OF
THE SALEM COUNTY IMPROVEMENT AUTHORITY
SOLID WASTE DIVISION CONFERENCE ROOM
52 McKillip Road, Alloway, NJ**

Thursday, October 11, 2018, at 4:30 pm

Chairman Cordy Taylor called the meeting to order at 4:30 pm and the Pledge of Allegiance was recited by all present. Chairman Taylor then read the Open Public Meetings Act statement.

ROLL CALL

Taylor, Cordy	Present
Davis, Barry	Present
Schneider Lewis	Present
Bestwick, Susan	Present
DiMatteo, Steven	Present, via telephone

Julie Acton, Executive Director, Mark Shoemaker, Esquire, Lodie van Tonder, Landfill Manager, Charles Hassler, Salem County Freeholder Liaison, Timothy Kiel, CPA, and Patrick Bomba, Jakob Botticello and Ed Ramsey (members of the public) were present.

MINUTES

Regular meeting of September 13, 2018 – (M) Bestwick (S) Davis to approve minutes. Motion carried by voice vote of 5-0.

CORRESPONDENCE

Discussion of correspondence is incorporated in the Executive Director's Report section below.

EXECUTIVE DIRECTOR'S REPORT

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton highlighted the following from her report:

Two new aerators were installed so there is now a total of three to lessen the fecal coliform. Executive Director Acton noted the customer aging list. The NJDEP denied the lead testing kits request; however, they will do the two lead abatement home projects. There was an inspection of the landfill conducted on September 20, 2018, by the NJDEP and the Salem County Health Department. They said the brush pile is too big and there was some standing water, but those were the only two items of note.

Moving back to correspondence, Executive Director noted that there was a Solid Waste Advisory Council meeting scheduled because Evergreen Recycling, which was included in the Solid Waste Management Plan, has surrendered its permit so an Administrative Action is required. Solicitor Shoemaker advised there is no requirement to advertise and the quorum requirement in the bylaws would not take effect; however, Roberts Rules would apply so one would need the majority of the authorized voters present and

to take any action. Board member Bestwick requested information on which entity had to perform the Administrative Action; the Improvement Authority or the Freeholder Board. Chairman Taylor advised everyone on the procedure that was previously used when Flow Control was introduced and advised that the action commences with the Improvement Authority and is then sent to the Freeholder Board for their action.

The NJDEP have reviewed the Title V significant modification request and same is in the 30-day public comment phase until October 27, 2018, and the Mayor of Alloway has been notified.

Six unsafe trees were removed and the stumps were ground up.

SOLID WASTE REPORTS

Landfill Statistical Report. The Statistical Report was reviewed, and it was noted that landfill revenue was down, but year to date is fine, and convenience center review is up. Leachate is a problem for the budget with 9 inches more rain and the new cell. Receipt of beneficial soil is down slightly, but year to date is still positive.

Landfill Engineer's Report dated October 2, 2018. Copies of this report were distributed to all Board members prior to this meeting. Executive Director Acton advised that the closure/post closure application was submitted to the DEP and the Cell 10 preliminary finance schedule is done. The schedule was distributed to the Board members for their review. Executive Director Acton noted that at one point the Improvement Authority will be repaying financing for three cells at the same time.

At this time, Executive Director Acton advised that former Board Chairman Bob Widdifield represented SCIA at the Elmer Harvest Festival using the prize wheel.

STANDING COMMITTEE REPORTS

Chairman Taylor advised that the Board would take the Solid Waste Committee report first as it relates to the Engineer's report, as follows:

Executive Committee (Susan Bestwick) – Committee Chair Bestwick advised that she had nothing to as everything was covered by the Executive Director's report.

Solid Waste Committee (Barry Davis) – Committee Chair Davis advised that the only item he had to discuss was the R&B Debris matter which would be discussed later in the meeting. He noted that the NJDEP had two questions regarding the closure/post closure plan, which were answered by the engineer. We are waiting to hear back from the State regarding the answers to the questions.

Ad Hoc Committee (Steven DiMatteo) – Committee Chair DiMatteo advised that he did not have anything more to add.

Personnel Committee (Lewis Schneider) – Committee Chairman Lew Schneider advised that there was discussion regarding the potential need to increase hours for a scale master due to increased waste flow;

however, it was decided that the Improvement Authority would taken a “wait and see” attitude regarding this matter.

Chairman Taylor, without objection, ordered the Executive Director’s report, landfill statistical report, Engineer’s report and the committee reports be received and filed.

UNFINISHED BUSINESS

The Finlaw Building was discussed, and it was noted that a letter was sent regarding using the Finlaw Building for the court expansion. No response has been received to date. The building was painted and there was a big repair. The Improvement Authority was required to pay the 1/16 portion of that \$10,000 bill. Board member Schneider noted that when the building was first built the roof leaked and some walls leaked and the builder was not held accountable for those problems.

NEW BUSINESS

At this time, Executive Director Acton introduced Jakob Botticello, a Township Committee member from Pittsgrove, who is spear-heading a new venture to bring broadband internet to Salem County. Mr. Botticello advised one of his first orders of business as a new Pittsgrove Township Committee member was to find a way to bring better broadband internet service to the Township. He advised that the wave of the future is for people to work from home and doing so increases the need for reliable, consistent and low-cost internet service. That is lacking in Salem County through the service received by Comcast. They began work on that project and that resulted in the proposal that was distributed to the Board. That proposal reflects that they determined the best approach would be a mixed infrastructure. Mr. Botticello outlined the many benefits and advised that he determined that there is some State money for feasibility studies and the lieutenant governor was on board with the idea; however, they wanted the project to be regionalized and go beyond Pittsgrove. He had a conversation with Cumberland County on another issue and learned that they were already working on a broadband project and they determined that it would make sense to combine the two projects. The bottom line was that Mr. Botticello was asking the Improvement Authority for a shared services agreement with the Cumberland County Improvement Authority to combine the project to complete the first phase. After phase one, they would begin to investigate expanding it to other areas in Salem County.

The Board members asked several questions and upon learning the answers, Mr. Botticello was thanked for his time. He advised that people were waiting for our response, so he asked for a timely response.

Resolution 2018-58 Authorizing Payment of Bills

(M) **Schneider** (S) **Bestwick** to adopt the resolution to pay bills in the amount of \$240,934.28 by regular check, \$43,555.66 by electronic payment and \$0 by manual check

The resolution was adopted by voice vote 5-0.

Resolution 2018-59 Introducing the 2019 Budget

(M) **Bestwick** (S) **Schneider** to introduce the 2019 budget

Discussion commenced regarding the budget and it was noted that all members had reviewed the budget individually with Executive Director Acton. Chairman Taylor thanked her for doing that and taking her time on the budget.

Recorded Vote

	Moved	2 nd	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick	✓		✓			
Davis			✓			
Schneider		✓	✓			
DiMatteo			✓			

The resolution was adopted by voice vote 5-0.

PUBLIC COMMENT

Member of the public, Ed Ramsey, asked the meaning of the name of the construction company, R&B Debris. Mr. John Thomas, Vice President of R&B Debris, advised that the business was purchased with the name in place; however, he said it really doesn't stand for anything, but they say, "Reliable & Beneficial".

Mr. Thomas advised that his company is a solid waste transportation company that moves about 1,000,000 tons of solid waste per year. Most of the material is moved by rail, but some is by truck, and some is moved through Eastern Pennsylvania, Delaware, New Jersey and New York. The material they move is heavy hazardous material, and recycling materials, and construction debris. He noted that New York City is now restricting moving these materials unless they can be moved by barge or rail to decrease the truck traffic in the City.

Mr. Thomas discussed moving solid waste by rail and answered questions from the Board members regarding if that is something feasible for Salem County.

Board member Schneider requested to know if the material that R&B proposes to bring to the landfill would fill up the cell and Mr. Thomas advised that since the material was broken down and crushed so small that it would not significantly impact the space in the landfill. In addition, Executive Director Acton advised that since that was a big concern, the landfill engineer did an extensive study and he consulted with Mr. Thomas regarding this. A sample bucket was brought in for review. Board member Schneider then asked why Salem County was now "on the radar" and Mr. Thomas advised that a facility has closed, and they now have a need for sand that is obtained in Quinton Township, not far from the landfill. The material will be delivered to the landfill and then the trucks will pick up a load of sand and return. It was noted that there is no odor to the material, which was a concern. Board member Davis asked if it was too dusty and Executive Director Acton advised that it will actually help stabilize the landfill. Mr. Thomas advised that he has not had any complaints regarding dust.

There were no further questions and the Chairman closed the public session.

EXECUTIVE SESSION

Resolution 2018-60 Authorizing Executive Session

(M) Bestwick (S) Schneider to authorize Executive Session

The resolution was adopted by voice vote 4-0.

MOTION to return to open session **(M) Bestwick (S) Schneider**

Resolution 2018-61 Amending Tariff to Raise Tipping Fees for 2019

(M) Bestwick (S) Schneider amending tariff to raise tipping fees as per the addendum

The resolution was adopted by voice vote 4-0.

MOTION authorizing Executive Director Acton to execute a Shared Services Agreement with the Cumberland County Improvement Authority for the benefit of reliable broadband connectivity

(M) Bestwick (S) Schneider

MOTION to enter into a contract with R&B Debris; specifics of which are contained in the contract

(M) Bestwick (S) Schneider

Chairman Taylor asked if there was any further business for the Board. Hearing none, Chairman Taylor adjourned the meeting at 7:25 p.m.

Respectfully submitted,

/S/ Florence E. Beckett

Florence E. Beckett

Recording Secretary