

**MINUTES OF THE REGULAR MEETING OF
THE SALEM COUNTY IMPROVEMENT AUTHORITY
SOLID WASTE DIVISION CONFERENCE ROOM
52 McKillip Road, Alloway, NJ**

Thursday, August 9, 2018, at 4:30 pm

Chairman Cordy Taylor called the meeting to order at 4:30 pm and the Pledge of Allegiance was recited by all present. Chairman Taylor then read the Open Public Meetings Act statement.

ROLL CALL

Taylor, Cordy	Present
Davis, Barry	Present
Schneider Lewis	Absent
Bestwick, Susan	Present
DiMatteo, Steven	Present

Julie Acton, Executive Director, Florence Beckett, Recording Secretary, Mark Shoemaker, Esquire, and Ed Ramsey (member of the public) were present.

MINUTES

Regular meeting of July 12, 2018 – (M) Bestwick (S) Davis to approve minutes. Motion carried by voice vote of 4-0.

CORRESPONDENCE

Executive Director Acton advised that she had conducted spot inspection of roll-off containers with which she was not familiar, such as Ricco, Independent, Giordano's, United Roll-off, Aubrey and Aqua Tex Transport. She sent them correspondence introducing herself, advising of the tipping fees and advising that Salem County is Flow Controlled.

Chairman Taylor requested to know if our enforcing agency does this as well and Executive Director Acton advised that the Salem County Health Department does our vehicle inspections. In addition, they will inspect for specific problems if we request it. Chairman Taylor advised that this is a very good idea and it seems to be working well.

With regard to the letter from Richelle Wormley of the DEP regarding the results of the May 22, 2018, inspection, it was noted that the inspection was very good.

EXECUTIVE DIRECTOR'S REPORT

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton highlighted the following from her report:

She advised that she is working closely with staff on the 2019 budget. With regard to the Clean Communities, Coordinator Florence Beckett advised that the Salem County Fair presentations were going well and the new prize wheel was a big success and the Fair attendees were enjoying answering recycling and litter abatement questions. Chairman Taylor advised that he attended the Fair on Tuesday afternoon and he noted that Coordinator Beckett was doing a great job and was representing the Improvement Authority well. He thanked her for her efforts. Executive Director Acton advised that this was a big

change from last year when the promotional items were just put on the table and it was a free-for-all, which did not accomplish the goal of educating the public about recycling and litter abatement.

Executive Director noted that the next Household Hazardous Waste Event will take place on Saturday, August 18 in Upper Pittsgrove Township. She noted that there was a landfill tour for the Director of Operations for the county and an intern.

SOLID WASTE REPORTS

Landfill Statistical Report. The Statistical Report was reviewed, and it was noted that landfill and convenience center revenue is down and it was noted that the cause may be the excessive heat. Executive Director Acton advised that leachate hauling costs continue to be up when compared to last year. Board member Davis noted that the rainfall was almost the same as last year and he requested to know why the leachate was so high this year and he was advised it was due to the larger landfill area now that Cell 11 is open and operating. Vice Chairman Bestwick noted that this the reason the Authority is pursuing capping some of the landfill as that will reduce the leachate. It was noted that the closure/post-closure capping information is at the NJDEP for review.

Landfill Engineer's Report dated July 31, 2018. Copies of this report were distributed to all Board members prior to this meeting. Chairman Taylor requested to know the status of the wetlands and Executive Director Acton advised that they have not rescheduled the inspection with the State.

Executive Director noted that we received the warranty for the new inbound scale.

STANDING COMMITTEE REPORTS

Executive Committee (Susan Bestwick) – Committee Chair Bestwick advised that a topic of discussion was the Bomag problem and that the Solicitor drafted a letter with which everyone was very happy and which received good results. She noted that they had discussed the request by the Freeholder Director for a face-to-face meeting following the Board meetings to review the minutes. Committee Chair Bestwick advised that the purpose of the Freeholder Liaison was to have a member of the Freeholder Board present at the meeting in the event there are any questions. She advised that the Improvement Authority does its best to communicate with the Freeholders and anyone is welcome to come at any time and ask any questions. Chairman Taylor advised that they did not believe that a second meeting was prudent as the meeting is recorded and minutes prepared. Solicitor Shoemaker advised that a face to face meeting off the record puts the Executive Director in a potentially compromising position if she were asked to interpret or speak about motive or intent of one or more of five individuals.

Ad Hoc Committee (Steven DiMatteo) – Committee Chair DiMatteo advised that everything was already covered in the Executive Director's report.

Personnel Committee (Lewis Schneider) – Committee Chair Lew Schneider was not present.

Solid Waste Committee (Barry Davis) – Committee Chair Davis advised that the Executive Director signed the Chemours contract which allowed a 2% discount and the compactor is running again. The closure/post closure plan has been submitted to the DEP and the Title V report has been submitted. It was noted that we are still baling the agricultural mulch; however, the China ban of imported plastics and the tariff have halted moving the mulch.

Chairman Taylor, without objection, ordered the Executive Director's report, landfill statistical report, Engineer's report and the committee reports be received and filed.

UNFINISHED BUSINESS

The Finlaw Building was discussed, and it was noted that we still do not have to pay the tenant expense reimbursement because of the previous overpayment.

Resolution 2018-51 Authorizing Membership in Sourcewell (Formally National Joint Powers Alliance) Executive Director Acton explained that Sourcewell is a cooperative wherein buyers can get better prices on goods and services. Chairman noted that you must first join the cooperative so that you can participate and if you are member you can save the cost of bidding and advertising.
(M) Bestwick (S) DiMatteo authorizing discussion of the resolution.
Executive Director Acton advised that the cooperative must advertise and she noted that wording in the resolution.
The resolution was adopted by voice vote 4-0.
Solicitor Shoemaker noted that Sourcewell has "covered all the bases" with regard to corporate ownership, political contributions, etc.

Resolution 2018-52 Authorizing the Purchase of a Wheelloader through Sourcewell
(M) Bestwick (S) Davis authorizing discussion of which loader the Board wants to purchase.
Executive Director Acton advised that there was a chart in the packet so that everyone could see each price, warranty and specifications of each of the three wheelloaders. She advised that the Landfill Supervisor recommended the 2018 Case model after going to the Cumberland County landfill and observing it in operation. Chairman Taylor noted it was the lowest cost and had the best warranty.

Board member Davis advised that it is essential that the Board understand the importance of an adequate warranty in the event the loader becomes unusable.

Chairman Taylor requested a motion and a second to amend the resolution to identify the 2018 Case Wheelloader
(M) Bestwick (S) Davis authorizing amendment to **Resolution 2018-52** to include that the 2018 Case model wheelloader from Groff Tractor in the amount of \$396,105.00 be purchased.
The resolution was adopted by voice vote 4-0.

Chairman Taylor asked for a voice vote on the underlying Motion regarding the contract with the amendment. The motion carried 4-0.

NEW BUSINESS

Resolution 2018-51 Authorizing Payment of Bills
(M) Bestwick (S) Davis to adopt the resolution to pay bills in the amount of \$306,860.89 by regular check, \$112,510.26 by electronic payment and \$77,977.35 by manual check
Board member DiMatteo requested to know why the manual check needed to be approved again.
Executive Director Acton advised that the previous check #6946 was inadvertently destroyed so same had to be re-written manually.
The resolution was adopted by voice vote 4-0.

PUBLIC COMMENT

None.

EXECUTIVE SESSION

Executive Session began at 5:22 p.m. and ended at 5:29 p.m.

Resolution 2018-54 Authorizing Executive Session
(M) Davis (S) Bestwick authorizing Executive Session
The resolution was adopted by voice vote 4-0.

Chairman Taylor requested a motion to accept the 12 month/2000 hours extended warranty on the Bomag compactor being offered by JESCO in exchange for past issues.

(M) Bestwick (S) Davis authorizing acceptance of the 12 month/2000 hours extended warranty on the Bomag compactor being offered by JESCO in exchange for past issues.

Chairman Taylor asked if there was any further business for the Board. Hearing none, Chairman Taylor adjourned the meeting at 5:31 p.m.

Respectfully submitted,
/S/ Florence E. Beckett
Florence E. Beckett
Recording Secretary