

**MINUTES OF THE REGULAR MEETING OF
THE SALEM COUNTY IMPROVEMENT AUTHORITY
SOLID WASTE DIVISION CONFERENCE ROOM
52 McKillip Road, Alloway, NJ**

Thursday, July 12, 2018, at 4:30 pm

Chairman Cordy Taylor called the meeting to order at 4:30 pm and the Pledge of Allegiance was recited by all present. Chairman Taylor then read the Open Public Meetings Act statement.

ROLL CALL

Taylor, Cordy	Present
Davis, Barry	Present
Schneider Lewis	Present
Bestwick, Susan	Present
DiMatteo, Steven	Present

Julie Acton, Executive Director, Lodie van Tonder, Landfill Manager, Florence Beckett, Recording Secretary, Freeholder Director Melissa DeCastro, Auditor Henry Ludwigsen, Pat Bomba and Ed Ramsey (members of the public) were present.

MINUTES

Regular meeting of June 14, 2018 – (M) Bestwick (S) Schneider to approve minutes. Motion carried by voice vote of 5-0.

CORRESPONDENCE

This agenda item was discussed under the Executive Director's report.

At this time, the Salem County Improvement Authority's Auditor, Henry Ludwigsen, presented the 2017 audit. Mr. Ludwigsen advised that there were no compliance issues and no findings. He briefly discussed the overall position of the Authority, collection percentages, the pension liability and the closure/post closure account. Executive Director Acton commended the Authority staff for their contributions to the fact that there were no compliance issues.

EXECUTIVE DIRECTOR'S REPORT

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton highlighted the following from her report:

The Clean Communities Grant was approximately \$4,000 lower this year than last year and she noted that there was a resolution on the agenda regarding this. She advised that there is a motion on the agenda to refund a customer their unused balance in their account. The loader problem was briefly discussed as was the fact that the compactor was down and had been for 41 days. It was noted that a letter was sent and Lodie van Tonder, Landfill Manager, had been in telephone and email contact with both the entity who sold the compactor and the manufacturer to resolve the issues. She noted that the DEP inspector was pleased with the Authority's efforts to control dust and we are complying with regulations in general. She advised that the leachate pump was replaced, and the Authority had received some good publicity in an article in the newsletter of the New Jersey Association of Counties. Executive Director Acton noted that she was pursuing grants to help with leachate and a use for the agricultural mulch. Ed Ramsey, a member

of the public, asked if the baled mulch could be used as a barrier of some kind, but it was decided that that would not be feasible due to the poor appearance of the bales of mulch and that it deteriorates.

SOLID WASTE REPORTS

Landfill Statistical Report. The Statistical Report was reviewed, and it was noted that leachate will go down due to the current lack of rain and costs associated with cover are down due to the large amount of beneficial soil currently being received.

Landfill Engineer's Report dated June 29, 2018. Copies of this report were distributed to all Board members prior to this meeting. Executive Director Acton made note that the report advises that the storm water basin report was filed. She also noted that Lodie van Tonder, the Authority's Engineer and she attended a meeting with the DEP and the State's financial reviewer in Trenton regarding the plan to cap some of the landfill to reduce the leachate, and that the plan is currently in Trenton being reviewed by the State's engineers.

STANDING COMMITTEE REPORTS

Executive Committee (Susan Bestwick) – Committee Chair Bestwick advised that everything has already been covered in the Executive Director's report. The only note made was that a representative from Green Technology had provided the committee with its quarterly report and everything is fine with the computers.

Ad Hoc Committee (Steven DiMatteo) – Committee Chair DiMatteo advised that everything was already covered in the Executive Director's report.

Personnel Committee (Lewis Schneider) – Committee Chair Lew Schneider advised that an executive session discussion would be taking place regarding personnel.

Solid Waste Committee (Barry Davis) – Committee Chair Davis advised that everything had already been covered in the Executive Director's report.

Chairman Taylor, without objection, ordered the Executive Director's report, landfill statistical report, Engineer's report and the committee reports be received and filed.

UNFINISHED BUSINESS

The Finlaw Building was discussed, and it was noted that recently an employee had been asked for her Authority identification. The Executive Director sent a letter to security at the Finlaw Building listing all Authority employees and in the future employees can show their driver's license to enter the building.

NEW BUSINESS

Resolution 2018-45 Authorizing Payment of Bills

(M) **Bestwick** (S) **Davis** to adopt the resolution to pay bills in the amount of \$ **202,020.27** by regular check, \$41,056.41 by electronic payment and \$0 by manual check

The resolution was adopted by voice vote 5-0.

Resolution 2018-46 Amending 2018 Budget regarding Clean Communities check

(M) **Bestwick** (S) **Davis** to amend the 2018 Budget regarding the Clean Communities check

The resolution was adopted by voice vote 5-0.

Recorded Vote

	Moved	2 nd	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick	✓		✓			
Schneider			✓			
Davis		✓	✓			
DiMatteo			✓			

Resolution 2018-47 Accepting and Acknowledging the 2017 Audit Report

(M) **Bestwick** (S) **Davis** to adopt the resolution accepting and adopting the 2017 audit report
The resolution was adopted by voice vote 5-0.

Recorded Vote

	Moved	2 nd	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick	✓		✓			
Schneider			✓			
Davis		✓	✓			
DiMatteo			✓			

Resolution 2018-48 Resolution Authorizing Release of the 2017 Audit Report to the State of New Jersey

(M) **Bestwick** (S) **Davis** authorizing release of the 2017 Audit Report to the State of New Jersey
The resolution was adopted by voice vote 5-0.

Resolution 2018-49 Resolution Authorizing the Entering into of an Agreement with the Salem County Pollution Control Financing Authority for the Acquisition of a Global Positioning System for the Compactor

(M) **Bestwick** (S) **Davis** to authorize entering into an agreement with the Salem County Pollution Control Financing Authority for the acquisition of a GPS for the compactor
The resolution was adopted by voice vote 5-0.

Motion issuance of refund to South Jersey Agricultural Products; account balance of \$2,660.29

(M) **Bestwick** (S) **Schneider** to refund South Jersey Agricultural Products account balance of \$2,660.29
The motion passed by voice vote 5-0.

Discussion Purchase of a Volvo 2018 L180H Wheel Loader

Lodie van Tonder, Landfill Manager, detailed the current poor condition of the 2003 loader and increasing repair costs. He provided three quotes for a new loader, all of which approximated \$400, 000. The current year budget has an allocation of \$350, 000 for 'loader replacement', with other funds available to cover the difference.

A motion was made by **Schneider** to authorize the Executive Director and Landfill Manager to start the process of purchasing a new loader in the most cost-effective manner possible. This motion was seconded by **Bestwick**. The motion passed by voice vote 5-0.

PUBLIC COMMENT

Pat Bomba, a member of the public, noted that it is important that if the Purchase Power Agreement is used that there still be warranty/replacement protection as he heard of a problem where that was not provided. He was assured that the Authority would obtain that protection no matter what option was employed for obtaining the equipment. Mr. Bomba also asked if the agricultural mulch could be recycled and he advised that he recently read where there is a company in the United States that is recycling it. He said that he would see if he could find that information and he would provide it.

A question arose at this time regarding the status of Parvin State Park using the railroad ties and Executive Director Acton advised that they were still interested and the plan is for them to be picked up next week.

At this time Ed Ramsey, a member of the public, advised that there are two changes to his Economic Development plan that he provided at the last meeting. He noted that the name has changed and it is now called the Greater Bay Area, and the meeting is now at the Salem County Office of Emergency Management on Thursday at 10:00 a.m.

EXECUTIVE SESSION

Resolution 2018-50 Authorizing Executive Session
(M)Davis (S) Bestwick authorizing an Executive session
The resolution was adopted by voice vote 5-0

Executive Session began at 5:50 p.m. and ended at 6:20 p.m. **(M)Bestwick (S) Davis** authorizing going back into open session.

Chairman Taylor asked if there was any further business for the Board. Hearing none, Chairman Taylor adjourned the meeting at 6:20 p.m.

Respectfully submitted,
/S/ Florence E. Beckett
Florence E. Beckett
Recording Secretary