

**MINUTES OF THE REGULAR MEETING OF  
THE SALEM COUNTY IMPROVEMENT AUTHORITY  
SOLID WASTE DIVISION CONFERENCE ROOM  
52 McKillip Road, Alloway, NJ  
Thursday, May 10, 2018, at 4:30 pm**

Chairman Cordy Taylor called the meeting to order at 4:33 pm and read the Open Public Meetings Act statement.

The Pledge of Allegiance was recited by all present.

**ROLL CALL**

Taylor, Cordy	Present
Davis, Barry	Absent
Schneider Lewis	Absent
Bestwick, Susan	Present
DiMatteo, Steven	Present

Julie Acton, Executive Director, Florence Beckett, Recording Secretary, Lodie van Tonder, Landfill Manager, and Ed Ramsey (member of the public) were present.

**MINUTES**

**Regular meeting of April 12, 2018 – (M) DiMatteo (S) Bestwick** to approve minutes. Motion carried by voice vote of 3-0.

**CORRESPONDENCE**

Correspondence dated April 20, 2018, from the Department of Environmental Protection Water Pollution Management element, Bureau of Nonpoint Pollution Control enclosing a draft New Jersey Discharge Elimination System Permit action was noted. It was also noted that SCIA received the Delaware County Regional Water Quality Control Authority regarding Salem County Improvement Authority's Bronze Award.

The April 21, 2018, Household Hazardous Waste Event Press Release was reviewed, and it was noted that in the future the vendor, Care Environmental, needs to start promptly at 8 a.m. They were advised of this by the Executive Director.

**EXECUTIVE DIRECTOR'S REPORT**

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton highlighted the following from her report:

Baling of the agricultural mulch was started. The State extended the audit to June 30 because of new pension information. The New Jersey Direct Energy Install Program was discussed and Executive Director Acton advised that she contacted other HVAC companies and she confirmed that the program is a good deal for the Improvement Authority. It was noted that the landfill was inspected by the DEP on April 30 and the inspector said everything looked good except for a couple of weather-related issues. The new signature pad being used in the scale house is up and running and only had a couple of glitches. A certificate of deposit matured and Executive Director Acton obtained a much better rate at TD Bank so it was moved there. In addition, Executive Director Acton called Fulton Bank and obtained a better interest rate for the operating accounts with that institution.

Chairman Taylor, without objection, ordered the Executive Director's report be received and filed.

### **SOLID WASTE REPORTS**

**Landfill Statistical Report.** The Statistical Report was reviewed, and it was noted that leachate is up due to the weather. Executive Director Acton advised that she met with the engineers and the plan is to permanently cap 18 acres of the landfill and temporarily cap 22 acres. This will help reduce the leachate. She noted that the Engineer is working on a cost estimate and the impact this will have on the storm water basin. There was discussion regarding the advantages and disadvantages of temporary capping.

**Landfill Engineer's Report dated February 27, 2018.** Copies of this report were distributed to all Board members prior to this meeting. Cell 10 preliminary engineering work has begun and landfill capacity was discussed. It was noted that the scales are in progress as well as the pump station work.

Chairman Taylor, without objection, ordered the landfill statistical and the engineer's reports be received and filed.

### **STANDING COMMITTEE REPORTS**

**Executive Committee (Susan Bestwick)** – Committee Chair Bestwick advised that everything has already been covered in the Executive Director's report. Chairman Taylor requested to know if the new office computers had been received and the Executive Director advised that they had, and they are up and running.

**Ad Hoc Committee (Steven DiMatteo)** – Committee Chair DiMatteo advised that everything was already covered in the Executive Director's report and that the scale project is progressing and looks good. He noted that a section of asphalt had been removed at the scale and it was reported that it was being patched.

**Personnel Committee (Lewis Schneider)** – Committee Chair Lew Schneider was not present; however, Executive Director Acton advised that the Improvement Authority is currently searching for a part-time scale master as the currently employee is no longer able to work on Saturdays as required by the job.

**Solid Waste Committee (Barry Davis)** – Committee Chair Davis was not present; however, Executive Director Acton advised that everything has already been covered in her report, but she did note that Committee Chair Davis will be the contact person regarding the landfill capping project.

Chairman Taylor, without objection, ordered the committee reports be received and filed.

### **UNFINISHED BUSINESS**

The Finlaw Building was discussed and it was discussed that Stand Up For Salem would like us to speed up our payment process.

### **NEW BUSINESS**

**Resolution 2018-39** Authorizing Payment of Bills

**(M) Bestwick (S) DiMatteo** to adopt the resolution to pay bills in the amount of \$319,441.51 by regular check, \$90,556.55 by electronic payment and \$37.37 by manual check

The resolution was adopted by voice vote 3-0.

**Resolution 2018-40** Authorizing Change Order #1 to the Contract for Title V Air Compliance Engineering Services with SCS Engineers

**(M) Bestwick (S) DiMatteo** authorizing Change Order #1 to the Contract for Title V Air Compliance Engineering services with SCS Engineers  
The resolution was adopted by voice vote 3-0.

**Resolution 2018-41** Authorizing Participation in the New Jersey Clean Energy Direct Install Program

**(M) Bestwick (S) DiMatteo** to authorize participation in the New Jersey Clean Energy Direct Install Program

Discussion began and Committee Member DiMatteo advised that he requests that Executive Director be diligent in monitoring the certified payroll, log books regarding work times in and out of our site, and the work being done. Executive Director Acton advised that she would do so. It was noted that costs are fixed to what is in this resolution and Chairman Taylor advised that he wants Solicitor Shoemaker to review same.

The resolution was adopted by voice vote 3-0.

**Resolution 2018-42** Authorizing the Award of a Contract for Water and Wastewater Field Sampling and Analytical Laboratory Services

**(M) Bestwick (S) DiMatteo** authorizing the award of a Contract for water and wastewater field sampling and analytical laboratory services

The resolution was adopted by voice vote 3-0.

#### **PUBLIC COMMENT**

None.

#### **EXECUTIVE SESSION**

**Resolution 2018-43** Authorizing Executive Session

**(M) DiMatteo (S) Bestwick** authorizing Executive Session

The resolution was adopted by voice vote 3-0.

Chairman Taylor asked if there was any further business for the Board. Hearing none, Chairman Taylor adjourned the meeting at 5:35 p.m.

Respectfully submitted,  
*/S/ Florence E. Beckett*  
Florence E. Beckett  
Recording Secretary