

**MINUTES OF THE REGULAR MEETING OF
THE SALEM COUNTY IMPROVEMENT AUTHORITY
SOLID WASTE DIVISION CONFERENCE ROOM
52 McKillip Road, Alloway, NJ
Thursday, April 12, 2018, at 4:30 pm**

Chairman Cordy Taylor called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement.

The Pledge of Allegiance was recited by all present.

ROLL CALL

Taylor, Cordy	Present
Davis, Barry	Present
Schneider, Lewis	Present
Bestwick, Susan	Present
DiMatteo, Steven	Present

Julie Acton, Executive Director, Florence Beckett, Recording Secretary, Solicitor Mark Shoemaker, and Timothy Mangold and Ed Ramsey (members of the public) were present.

MINUTES

Regular meeting of March 8, 2018 – (M) Bestwick (S) Schneider to approve minutes. Motion carried by voice vote of 5-0.

CORRESPONDENCE

Correspondence from Tamiko Green, Office of Permit Management, NJDEP, regarding the Ground Water General Permit Authorization Renewal. It was noted that this is submitted annually.

Correspondence from Heather Sakewicz-Frank, Mannington Township School Art Teacher, for two composters (which were given to them on March 29, 2018).

Correspondence from Michael S. Sutton requesting a refund of the balance in the account of Robert Sutton Construction Co., LLC.

EXECUTIVE DIRECTOR'S REPORT

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton highlighted the following from her report:

Regarding the agricultural mulch, it was noted that the repairs had been done and bailing will resume on Friday, April 13. The topographical survey was done, and a draft is available for review. It was revealed that putting the asbestos in a pile using the berm method greatly decreased use of landfill space and

required large amounts of soil. SCIA will be going back to using the trench method for disposal of the asbestos. The next Household Hazardous Waste day is Saturday, April 21. Quotes for hauling from the Convenience Center have been received and resolutions are on the agenda for approval. The quotes were discussed. It was noted that a motion was on the agenda to approve a refund to Robert Sutton Construction. Financial Disclosure Statements are due and it was noted that some members of the Board will have to file two. Specifics of the filing were discussed. Alaimo has determined that the pump station enclosure should be made of concrete and the scale project has been started.

At this time, Board member Schneider advised that with regard to the agricultural mulch, he did some calculations and in order to dispose of the 370 tons of mulch accumulated in 2017, it would take 23 truckloads. Executive Director Acton advised that SCIA will bale as much as possible and that the fence surrounding the landfill has been pushed over. It is imperative that the fence be repaired as soon as possible, and it was decided that Executive Director Acton would get prices for this repair.

Chairman Taylor, without objection, ordered the Executive Director's report be received and filed.

SOLID WASTE REPORTS

Landfill Statistical Report. The Statistical Report was reviewed, and it was noted that revenue is up and beneficial soil is up.

Landfill Engineer's Report dated April 3, 2018. Copies of this report were distributed to all Board members prior to this meeting. Groundwater discharge was discussed as well as the closure/post closure plan including several options. The cost of the wetlands mitigation matter was discussed and it was decided that same would be addressed in the budget for 2019.

Chairman Taylor, without objection, ordered the landfill statistical and the engineer's reports be received and filed.

STANDING COMMITTEE REPORTS

Executive Committee (Susan Bestwick) – Committee Chair Bestwick advised that it was a very short meeting and topics discussed were covered here in the Executive Director's report.

Ad Hoc Committee (Steven DiMatteo) – Committee Chair DiMatteo advised that the paving part of the scale project would be addressed at this meeting by resolution awarding the job to Ricky Slade Construction and that the pump station enclosure should be constructed of concrete.

Personnel Committee (Lewis Schneider) – Committee Chair Lew Schneider advised that three summer interns would be hired with budgeting for a fourth to be reserved in the event someone was required to stay past the required 14 weeks. It was decided that employees would be compensated for the snow day; however, if an employee of the office did not report for work on the following day when the office had no electric, the employee would be required to use personal, vacation or sick time.

Solid Waste Committee (Barry Davis) – Committee Chair Davis advised that there have been no updates from the DEP regarding the fecal violation and all other information has been covered by Executive Director Acton.

Chairman Taylor, without objection, ordered the committee reports be received and filed.

UNFINISHED BUSINESS

Terms of the lease were discussed and a brief history of the lease and the building was given for the benefit of Board member DiMatteo. It was again stated that SCIA would be amenable to subleasing the site.

NEW BUSINESS

Resolution 2018-31 authorizing payment of bills.

(M) Schneider (S) DiMatteo to adopt the resolution to pay bills in the amount of \$347,633.07 by regular check, \$23,093.78 by electronic payment and \$0 by manual check

The resolution was adopted by voice vote 5-0.

Resolution 2018-32 amending change fund amount.

(M) Bestwick (S) DiMatteo to amend the amount contained in the change fund.

The resolution was adopted by voice vote 5-0.

A roll call vote to approve Resolution 2018-32 is as follows:

	Moved	2 nd	Yes	No	Absent	Abstain
Taylor			✓			
Bestwick	✓		✓			
Davis			✓			
Schneider			✓			
DiMatteo		✓	✓			

Resolution 2018-33 authorizing award of the quote for collection, recycling and disposal of household hazardous waste to Care Environmental, Corp.

(M) Schneider (S) DiMatteo to award the HHW quote to Care Environmental.

The resolution was adopted by voice vote 5-0.

Resolution 2018-34 authorizing award of the quote for removal, transportation and recycling of tires

(M) Bestwick (S) Schneider to award Waste Management the quote for removal, transportation and recycling of tires.

The resolution was adopted by voice vote 5-0.

Resolution 2018-35 authorizing award of the quote for transportation of the roll-off between the Convenience Center and the landfill.

(M) Bestwick (S) Davis to award the quote for transportation of the roll-off between the Convenience Center and the landfill to William Miller and Son.
The resolution was adopted by voice vote 5-0.

Resolution 2018-36 authorizing award of the quote for transportation of comingled and paper between the Convenience Center and the recycling markets to William Miller and Son.

(M) Bestwick (S) Schneider to award the quote for transportation of white goods and scrap metal between the Convenience Center and recycling markets to South Jersey Recycling.
The resolution was adopted by voice vote 5-0.

Resolution 2018-37 authorizing award of the quote for transportation of white goods and scrap metal between the Convenience Center and recycling markets.

(M) Schneider (S) Bestwick to award the quote for transportation of white goods and scrap metal between the Convenience Center and recycling markets to South Jersey Recycling.
The resolution was adopted by voice vote 5-0.

Resolution 2018-38 authorizing award of the quote for paving work at the scale house to Ricky Slade Construction.

(M) Davis (S) DiMatteo to award the quote for paving work at the scale house
Discussion was conducted regarding the price of the final quote and that the road to the fence was not being included in the quote.
The resolution was adopted by voice vote 5-0.

MOTION issuance of refund to Robert Sutton and Sons Construction Company; account balance of \$251.40, per their request
(M) Bestwick (S) Schneider

MOTION regarding hiring of four summer interns at \$10.00 per hour
(M) Schneider (S) Bestwick

PROCLAMATION Vice Chairman Bestwick made note that the transition that resulted from the retirement of the Solid Waste Division Manager was seamless and the credit for that goes to the Executive Director who has worked very hard to learn, and Executive Director Acton and the staff are to be commended.

(M) Bestwick (S) Schneider

PUBLIC COMMENT

Timothy Mangold of Mannington Township advised that he worked on the wetlands mitigation area when he was employed by his previous company and he is very familiar with the area. He advised that cutting down some of the trees across the stream will give the DEP the result they are looking for. He also believes there are plenty of vernal pools and no new ones need to be created. It was noted that the area has grown over with vegetation and Executive Director Acton confirmed this and added that the area is full of natural beauty. He also advised that he appreciates the Convenience Center and the e-waste recycling.

EXECUTIVE SESSION

None.

Chairman Taylor asked if there was any further business for the Board. Hearing none, Chairman Taylor adjourned the meeting at 5:20 p.m.

Respectfully submitted,
/s/ Florence E. Beckett
Florence E. Beckett
Recording Secretary