

**MINUTES OF THE REGULAR MEETING OF
THE SALEM COUNTY IMPROVEMENT AUTHORITY
SOLID WASTE DIVISION CONFERENCE ROOM
52 McKillip Road, Alloway, NJ
Thursday, January 11, 2018, at 4:30 pm**

Chairman Widdifield called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement.

The Pledge of Allegiance was recited by all present.

ROLL CALL

Widdifield, Robert	Present
Taylor, Cordy	Present
Davis, Barry	Present
Schneider, Lewis	Present
Bestwick, Susan	Present

Julie Acton, Executive Director, Melinda Williams, Solid Waste Division Manager, Lodie van Tonder, Landfill Manager, Florence Beckett, Recording Secretary, Solicitor Mark Shoemaker, Freeholder Liaison Melissa DeCastro, and Freeholder Liaison Charles Hassler were present. Members of the public, Edward Ramsey and Steven DiMatteo were present. Edward Stella, Gary Cooper, John Purves, Esquire, Nelson Widell and Richard Wagner were also present on behalf of South Jersey Agricultural Products regarding their request for an Administrative Action.

MINUTES

Regular meeting of December 14, 2017 – (M) Taylor (S) Schneider to approve minutes. Motion carried by voice vote 5-0.

CORRESPONDENCE

None.

EXECUTIVE DIRECTOR'S REPORT

Copies of this report were distributed to all members prior to the meeting. Executive Director Acton highlighted the following from her report:

The agricultural mulch has begun to move out and there are currently three companies interested. It was noted that there are approximately 220 bales left. The bulldozer has been repaired. The Salem County Pollution Financing Authority is granting SCIA \$33,500 and loaning SCIA \$33,500 at the current interest rate minus .2 percent for three years. The Cell 11B transformer panel was replaced. The Abbonizio change order is on the agenda for a resolution to authorize payment and Executive Director Acton noted that overall construction of the cell came in at very close to the Engineer's estimate.

Executive Director Acton prepared and distributed an End of Year Report and highlighted that tonnage revenue was up, C&D was down a small amount, and convenience center revenue was up. Leachate was also up due to rainfall and the new cell, and therefore hauling costs were also up. The cost for landfill cover was down. Committee member Bestwick noted that the majority of the additional revenue will go toward repayment of the loan to build Cell 11, and to fund the closure/post closure fund.

Chairman Widdifield, without objection, ordered the Executive Director's report be received and filed.

SOLID WASTE REPORTS

Landfill Statistical Report. The Statistical Report was reviewed.

Landfill Engineer's Report dated January 3, 2018. Copies of this report were distributed to all Board members prior to this meeting. Executive Director Acton noted that the Engineer is working with the Landfill Supervisor regarding current issues. Chairman Widdifield requested to know if a response had been received from the DEP following their site visit regarding the wetlands mitigation issue and Executive Director Acton advised that she had not heard anything. It was decided that SCIA would continue to await a response without any further action.

Chairman Widdifield, without objection, ordered the landfill statistical and the engineer's reports be received and filed.

STANDING COMMITTEE REPORTS

Executive Committee (Cordy Taylor) – Chairman Cordy Taylor thanked Executive Director Acton for her work in obtaining funds for the compactor GPS through the grant/loan from the Salem County Pollution Control Financing Authority and for her handling of the snow day.

Personnel Committee (Lewis Schneider) – Committee Chair Lew Schneider advised that there was nothing to report.

Solid Waste Committee (Susan Bestwick) – Committee Chair Bestwick advised that there was no meeting due to the snow.

Ad Hoc Committee (Barry Davis) – Committee member Barry Davis advised that the scale contracts have been signed. The next steps are that the parts will be ordered and then installation will begin after the weather breaks. The process will take approximately six weeks to complete, but it is anticipated it will be more like two weeks.

Chairman Widdifield, without objection, ordered the Committee reports be received and filed.

UNFINISHED BUSINESS

The Finlaw Building rent apportionment was discussed. Executive Director Acton advised that a meeting has been set up between her, Vice Chairman Cordy Taylor, Dr. Gorman and a representative of Stand Up For Salem.

Regarding the scale project, it was noted that minutes from the Preconstruction Meeting were included in the Board packet.

NEW BUSINESS

Resolution 2018-01 authorizing payment of bills.

(M) Taylor (S) Bestwick to adopt the resolution to pay bills in the amount of \$249,633.64 by regular check, \$28,486.10 by electronic payment and \$0 by manual check

The resolution was adopted by voice vote 5-0.

Resolution 2018-02 Approving an Administrative Action to the SCSWMP for South Jersey Agricultural Products

At this time, the representative for South Jersey Agricultural Products, John Purves, Esquire, gave a presentation outlining the proposed changes to be made at the facility. Committeeman Davis requested information regarding odor and it was explained that there would be no odor, and everyone was satisfied with the information given.

(M) Taylor (S) Bestwick to adopt the resolution approving an Administrative Action to the SCSWMP for South Jersey Agricultural Products

The resolution was adopted by voice vote 5-0.

Resolution 2018-03 Authorizing Change Order #2 to the Contract to Construct Landfill Expansion Cell 11 for the Solid Waste Division

(M) Taylor (S) Bestwick to adopt the resolution authorizing Change Order #2

The resolution was adopted by voice vote 5-0.

Resolution 2018-04 Authorizing Purchase of a 2018 Ford F-250 Pick-up

(M) Taylor (S) Bestwick to adopt the resolution authorizing purchase of a pick-up truck

The resolution was adopted by voice vote 5-0.

PUBLIC COMMENT

None.

EXECUTIVE SESSION

None.

At this time, Vice Chairman Cody Taylor made a motion for an item under New Business to recognize a Board member. Board member Bestwick provided a second. Freeholder Director DeCastro presented Board Chairman Widdifield with a certificate from the Board of Chosen Freeholders recognizing his hard work and dedication, and she thanked him for his hard work on behalf of the Improvement Authority. Board member Bestwick noted all the hard work Chairman Widdifield has put in over the past five years; four as Chairman. She noted that under his strong leadership, he made many decisions that turned around the financial status of the Improvement Authority. She advised that he was instrumental in obtaining the financing for the Cell 11 project. Board Member Lew Schneider thanked Chairman Widdifield for his

time and applauded him for his calm demeanor “under fire” in the past. Vice Chairman Taylor thanked him for his diligence on behalf of the environment and Executive Director Acton thanked him for his service to the Improvement Authority and to Salem County. Chairman Widdifield advised that he has enjoyed his five years on the Board.

Chairman Widdifield asked if there was any further business for the Board. Hearing none, Chairman Widdifield adjourned the meeting at 5:12 p.m.

Respectfully submitted,
/S/ Florence E. Beckett
Florence E. Beckett
Recording Secretary