SALEM COUNTY IMPROVEMENT AUTHORITY

RESOLUTION 2017-85

December 14, 2017

RESOLUTION OF THE SALEM COUNTY IMPROVEMENT AUTHORITY
APPROVING AN AMENDMENT TO THE EMPLOYMENT AGREEMENT BETWEEN
THE SALEM COUNTY IMPROVEMENT AUTHORITY AND EXECUTIVE
DIRECTOR JULIE ACTON AND THE APPLICABLE PERSONNEL POLICY

WHEREAS, Executive Director Julie Acton (“Executive Director”) has accrued 80 hours of
personal time during the 2017 calendar year with 39 remaining; however, due to this being her
first year of employment with the Salem County Improvement Authority (“SCIA”), training and
additional job duties, she was unable to use all allotted personal time; and

WHEREAS, the employment contract in force between SCIA and Executive Director states that
use of personal leave time is governed by SCIA’s personnel policy; and

WHEREAS, SCIA personnel policy states that personal leave can only be used in the year in
which it is credited and any unused portion at the end of the year is canceled; and

WHEREAS, it has been determined that additional salary compensation is warranted; and

WHEREAS, the employment agreement in effect between the parties may be modified by
agreement of the parties;

NOW, THEREFORE, BE IT RESOLVED that SCIA approves the attached amendment to the
employment agreement and authorizes the Chairman to execute same.

ATTEST:

Barry Davis, Secretary

Robert Widdifield, Chairman

CERTIFICATION

I hereby certify the above to be a true copy of a resolution adopted by the Salem County
Improvement Authority Board at their regular meeting held December 14, 2017.

Barry Davis, Secretary
AMENDMENT TO EMPLOYMENT AGREEMENT
BETWEEN THE SALEM COUNTY IMPROVEMENT AUTHORITY AND EXECUTIVE DIRECTOR JULIE A. ACTON

This Amendment modifies an employment agreement between the Salem County Improvement Authority ("SCIA") and Julie A. Acton ("Employee") dated December 31, 2016, and approved by the SCIA Board at a special meeting on December 29, 2016.

1. Paragraph 4. A. Salary is hereby amended to reflect a yearly salary of $51,000 beginning with the first pay period in January 2018.

2. Paragraph 4. E. Sick/Personal Leave is hereby amended to reflect that Employee is permitted to carry over 39 personal hours from the calendar year 2017 into the calendar year 2018.

3. All other terms and conditions of the original agreement shall remain in full force and effect.

SALEM COUNTY IMPROVEMENT AUTHORITY

By: Robert Widdifield, Chairman

Julie A. Acton, Executive Director

Date

12/14/17