

**MINUTES OF THE REGULAR MEETING OF
THE SALEM COUNTY IMPROVEMENT AUTHORITY
SOLID WASTE DIVISION CONFERENCE ROOM
52 McKillip Road, Alloway, NJ
Thursday, October 12, 2017, at 4:30 pm**

Chairman Widdifield called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement.

The Pledge of Allegiance was recited by all present.

ROLL CALL

Widdifield, Robert	Present
Taylor, Cordy	Present
Davis, Barry	Absent
Schneider, Lewis	Via telephone
Bestwick, Susan	Absent

Also present were Julie Acton, Executive Director, Melinda Williams, Solid Waste Division Manager, Florence Beckett, Recording Secretary, and Melissa DeCastro, Freeholder Liaison. Solicitor Mark Shoemaker appeared via telephone.

MINUTES

Regular meeting of September 14, 2017 – (M) Taylor (S) Widdifield to approve minutes. Motion carried by voice vote 3-0.

CORRESPONDENCE

It was noted that the only piece of correspondence was a September 25, 2017, letter from Robert Mulford of Fralinger Engineering regarding Golder's completion.

EXECUTIVE DIRECTOR'S REPORT

Copies of this report were distributed to all members prior to the meeting. Discussion included the inspection by the DEP of the new cell. The DEP representatives were concerned with how the asbestos was being land-filled. Per inspector Mike Hansen's previous direction, SCIA was using the berm method. There was discussion regarding if it was better to use the trench method. Overall, they advised that the site never looked better.

Chairman Widdifield, without objection, ordered the Executive Director's report be received and filed.

SOLID WASTE REPORTS

Landfill Statistical Report. The Statistical Report was reviewed and there were no questions.

Landfill Engineer's Report dated October 4, 2017. Copies of this report were distributed to all Board members prior to this meeting and there were no questions.

Chairman Widdifield, without objection, ordered the Landfill Manager and the engineer's reports be received and filed.

STANDING COMMITTEE REPORTS

Executive Committee (Cordy Taylor) – Chairman Cordy Taylor advised that the discussions that took place are covered in the Committee's report.

Personnel Committee (Lewis Schneider) – Board member Schneider advised that he has his recommendations for the next meeting.

Solid Waste Committee (Susan Bestwick) – Chairman Widdifield advised that discussions included items as outlined in the Committee's report.

Ad Hoc Committee (Barry Davis) – It was noted that no discussions took place.

Chairman Widdifield, without objection, ordered the Committee reports be received and filed.

UNFINISHED BUSINESS

The Finlaw Building was noted.

Executive Director Acton advised the Board that the decision had been made to replace all three decks of the inbound scale and that there was a resolution allowing the Board to put the job out for bids in the meeting packet.

Regarding a potential litigation matter, Attorney Shoemaker advised that the Authority is to name the mediator and he was provided with two names by the landfill engineering firm. Mr. Shoemaker advised that he is in favor of one of them, and that the Executive Director had given him permission to offer the position to him.

Executive Director Acton advised that regarding the Cornerstone matter, she will be meeting with Board Member Bestwick to discuss.

NEW BUSINESS

Resolution 2017-73 authorizing payment of bills.

(M) Taylor (S) Schneider to adopt the resolution to pay bills in the amount of **\$195,852.62** by regular check, **\$59,243.56** by electronic payment and **\$3,423.75** by manual check

The resolution was adopted by voice vote 3-0.

Resolution 2017-74 of the Salem County Improvement Authority Authorizing Amending Tariff to Raise Tipping Fees for 2018

(M) Taylor (S) Schneider amending tariff to raise tipping fees for 2018

The resolution was adopted by voice vote 3-0.

Recorded Vote

	Moved	2 nd	Yes	No	Absent	Abstain
Widdifield			✓			
Taylor	✓		✓			
Schneider		✓	✓			
Davis					✓	
Bestwick					✓	

Resolution 2017-75 2018 Introduced Budget Resolution Salem County Improvement Authority
(M) Taylor (S) Schneider introducing 2018 Budget
The resolution was adopted by voice vote 3-0.

Recorded Vote

	Moved	2 nd	Yes	No	Absent	Abstain
Widdifield			✓			
Taylor	✓		✓			
Schneider		✓	✓			
Davis					✓	
Bestwick					✓	

Resolution 2017-76 of the Salem County Improvement Authority Authorizing Transfer of Funds from Marketing and Sales to the Convenience Center Hauling Account
(M) Taylor (S) Schneider authorizing transfer of funds from Marketing and Sales to Convenience Center Hauling Account
The resolution was adopted by voice vote 3-0.

Recorded Vote

	Moved	2 nd	Yes	No	Absent	Abstain
Widdifield			✓			
Taylor	✓		✓			
Schneider		✓	✓			
Davis					✓	
Bestwick					✓	

Resolution 2017-77 Authorizing the Salem County Improvement Authority to Advertise for Bids for Replace the Inbound Scale
(M) Taylor (S) Schneider authorizing advertising for bids to replace the inbound scale
The resolution was adopted by voice vote 3-0.

At this point, Executive Director Acton advised that the basement of the office building has an issue regarding wetness. She advised that two companies had been consulted for the work necessary to stop the dampness so that there would be no further issues. The quotes were very far apart and it was noted that the Landfill Manager was going to review the quotes and obtain additional information from each company to be sure that we were comparing “apples to apples”. Executive Director Acton advised the Board that she would keep them updated.

PUBLIC COMMENT

None.

EXECUTIVE SESSION

None.

Chairman Widdifield asked if there was any further business for the Board. Hearing none, Chairman Widdifield adjourned the meeting at 4:47 p.m.

Respectfully submitted,
/S/ Florence E. Beckett
Florence E. Beckett
Recording Secretary