Chairman Widdifield called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement.

Pledge of Allegiance was recited by all present.

ROLL CALL
Schneider, Lewis  Present
Bestwick, Susan  Present
Widdifield, Robert  Present
Davis, Barry  Present
Taylor, Cordy  Present

Also present were Lodie Van Tonder of SCIA, Melinda Williams of SCIA, and Timothy Mangold of Mannington Township.

MINUTES

Regular meeting of December 8, 2016 – (M) Taylor (S) Bestwick to approve minutes. Motion carried by voice vote 4-0. Barry Davis abstained.

Special meeting of December 29, 2016 – (M) Taylor (S) Schneider to approve minutes. Motion carried by voice vote 4-0. Barry Davis abstained.

SOLID WASTE DIVISION

Solid Waste Division report dated January 2017 was provided to everyone prior to the meeting. Discussion included a review of the statistical report. Solid Waste Division Manager Williams advised that totals were very low, but the customers are back so it will improve. It was noted that part “A” of Cell 11 opened on January 3, 2017 that Requisition #4 would be processed next week and that the missing liner in Cell 4 had been located and the repair was being done. Committee member Schneider requested to know where the “non-virgin” soil comes from and Division Manager Williams advised it is from farm land remediation, underground storage tank removal, excavation for parking lots and the like. Committee member Schneider also noted that we will be getting rid of some of 126 agricultural mulch bales.

Chairman Widdifield, without objection, ordered the Division Manager’s report be received and filed.

Landfill Engineer’s Report dated January 5, 2017, was presented. Copies of this report were distributed to all Board members prior to this meeting. There was discussion regarding the fact that the Engineer would attend every other meeting. Division Manager Williams advised that she knew they were working on the operating permit, the ground water monitoring, and cell 11 and she noted that their inspector, Andy, was very good. Committee member Taylor mentioned the freshwater wetlands and it was noted that RFP was broken out of the RFP for landfill engineer. Division Manager made a special note to Mr. Mangold that that RFP was available if he was interested and he advised he would consider
Chairman Widdifield noted a mention in the report regarding the 2014 greenhouse gas emission reporting to the EPA in May 2016.

Chairman Widdifield, without objection, ordered the engineer’s report be received and filed.

**Resolution 2017-01** authorizing payment of Solid Waste Division bills was approved by (M) Taylor (S) Bestwick to adopt the resolution to pay bills in the amount of $1,144,486.18 by regular check, $66,634.24 by electronic payment and $0 by manual check. The resolution was adopted by voice vote 5-0.

**STANDING COMMITTEE REPORTS**

**Executive Committee (Susan Bestwick)** – meetings were held and discussions included status of Cell 11, the hiring of the new part-time executive director, RFP’s for all professionals and the status of the methane gas well contract.

**Personnel Committee (Lew Schneider)** – no meeting was held.

**Solid Waste Committee (Cordy Taylor)** – Please see the Division Manager’s report.

**Ad Hoc Committee (Barry Davis)** – No meeting.

Chairman Widdifield, without objection, ordered the Committee reports be received and filed.

**EXECUTIVE DIRECTOR’S REPORT**

Copies of this report were distributed to all members prior to this meeting. Discussion included soft waste being put into Cell 11A, pumps were tested in Cell 11B and one OPRA request was received. Executive Director Acton thanked the Solicitor for his guidance in that regard. Executive Director Acton advised that she attended a number of meetings and she was getting up to speed. She attended the meeting of the Salem County Pollution Control Financing Authority and thanked them for the grant. She was appointed by the Freeholder Board to the South Jersey Economic Development District and she attended their meeting in Vineland at the Cumberland County Improvement Authority’s facility. She was also appointed to the Salem County Economic Development Council. She noted that the Certification of Funds for the methane gas well project was signed by the accountant. She advised that she would be scheduling a meeting with Chemours to discuss leachate treatment next week. She advised that she met with Solar Solutions that morning and noted that the contract is for 20 years and she is skeptical with regard to how that comes into play if the facility moves. Chairman Widdifield noted that there is a proposed expansion on the college’s glass building, but he did not think that would interfere. Executive Director Acton clarified that she was referring to the proposed carport at the SCIA administration building. Division Manager Williams advised that there was no out of pocket expense to SCIA for the carport and the administration building could still stay in place even if everyone moved across the street and the carport could still be used. Manager Williams noted that 15 to 20 years is really not as long as you think. Executive Director Acton noted that her transition was seamless and former Executive Director Dave Sparks was “wonderful”; he had great notes and was very detailed. She said she felt like she was at every meeting. Chairman Widdifield noted that Executive Director Acton called him on Saturday during the snow storm and asked where the snow shovels were. Executive Director Acton said that she did not want to let anyone down. She did not want to step on anyone’s toes, but she also does not want to let anyone down. She noted that Assemblyman Burzichelli contacted her and offered congratulations and his support. She said this is important to note because he is the project manager for the Gloucester County Improvement Authority. Executive Director Acton advised that she walked down to the glass center and met with the new administrator.
Chairman Widdifield asked if the proof of insurance for the sublease of the Finlaw Building had been received and he noted that perhaps the solicitor would have to answer that. Solicitor Shoemaker advised that he had not seen proof of insurance, but he did note that rent had been paid through January 2017. Executive Director Acton noted that she would follow up on that. Division Manager Williams requested to go back to the Executive Director’s report to note that with regard to the Solid Waste Management Plan Amendments regarding flow control and SJAP. The SJAP amendment was approved by an administrative action; however, flow control has not been approved yet. Division Manager Williams advised that she would call Trenton for a status.

Solicitor Shoemaker requested to make a comment and advised that Executive Director Acton and Casie Garton did a very nice job of preserving the February 1, 2017, transition date for the health insurance transfer for a very large cost savings. Casie Garton left a voicemail for Solicitor Shoemaker that the transition should take place on February 1, 2017.

Chairman Widdifield, without objection, ordered the Executive Director’s report be received and filed.

UNFINISHED BUSINESS
None.

NEW BUSINESS

Resolution 2017-02 Authorizing Receipt of Grant from the Salem County Pollution Control Financing Authority to be Applied to the Construction of the Methane Gas Well System was approved by (M) Taylor (S) Schneider. The resolution was adopted by voice vote 5-0.

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Resolution 2017-03 Resolution to Amend 2017 Solid Waste Division Budget for the Salem County Pollution Control Financing Authority Grant in the Amount of $160,000 to Assist with the Construction of the Methane Gas Well System was approved by (M) Taylor (S) Bestwick. The resolution was adopted by voice vote 5-0.

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CORRESPONDENCE

Email from William Gallo of NJ Advance Media dated January 6, 2017, to Chairman Widdifield requesting information regarding appointment of the new Executive Director. Chairman Widdifield noted
that he supplied the requested information for the article, but when he read it there was a mistake so he contacted Mr. Gallo who made the correction.

PUBLIC COMMENT

Tim Mangold of Mannington welcomed Julie Acton and advised everyone that Chairman Widdifield was very professional in his handling of the public portion of the special meeting on December 29, 2016.

Chairman Widdifield asked if there was any other business for the Authority. Hearing none, Chairman Widdifield adjourned the meeting at 4:57 p.m.

Respectfully submitted,
/S/ Florence E. Beckett
Florence E. Beckett, Recording Secretary