Chairman Widdifield called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement.

Pledge of Allegiance was recited by all present.

**ROLL CALL**

<table>
<thead>
<tr>
<th>Name</th>
<th>Status</th>
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<tbody>
<tr>
<td>Schneider, Lewis</td>
<td>Present</td>
</tr>
<tr>
<td>Bestwick, Susan</td>
<td>Absent</td>
</tr>
<tr>
<td>Widdifield, Robert</td>
<td>Present</td>
</tr>
<tr>
<td>Davis, Barry</td>
<td>Present</td>
</tr>
<tr>
<td>Taylor, Cordy</td>
<td>Present</td>
</tr>
</tbody>
</table>

Also present were Julie Acton, Executive Director, Melinda Williams, SWD Manager, and Lodie Van Tonder, Landfill Manager.

**MINUTES**

Regular meeting of February 9, 2017 – (M) Taylor (S) Schneider to approve minutes. Motion carried by voice vote 4-0.

**SOLID WASTE DIVISION**

Solid Waste Division report dated March 2017 was presented by Solid Waste Division Manager Melinda Williams. Copies of this report and statistical landfill report were distributed to all Board members prior to the meeting. Manager Williams discussed the statistical report and reviewed the Flow Control and Host Community Benefit maps that were included with the report. The Division Manager advised that ACUA collects the data and then produces the maps. The Thomas F. Corbett, LLC, collection matter was discussed as was Bull Waste and Ranch Hope. The shared services agreement with Ocean City was discussed in preparation for Resolution 2017-36 being voted on. Division Manager Williams noted that the analyticals are acceptable, we receive revenue for receipt of the product, and they are responsible for transporting same to the landfill.

Committee member Schneider noted that the Schalick Mills facility in Elmer is being demolished and the result is being recycled.

Chairman Widdifield, without objection, ordered the Division Manager’s report be received and filed.

Landfill Engineer’s Report dated March 1, 2017. Copies of this report were distributed to all Board members prior to this meeting. It was noted that the Engineer participates via telephone in the meeting on the first Thursday of every month to answer the questions that have arisen. Discussions this month included the wetlands permit and the status of all other permits. Not all documents have been submitted to the State, but the new cell is completed. We are still waiting on the pump start up and Abbonizio still has equipment to remove and after the equipment is removed the road will be repaired and paved and their waste material still must be disposed of.
Chairman Widdifield, without objection, ordered the engineer’s report be received and filed.

**Resolution 2017-32** authorizing payment of Solid Waste Division bills.

(M) Taylor (S) Schneider to adopt the resolution to pay bills in the amount of $249,202.10 by regular check, $29,917.98 by electronic payment and $0 by manual check.

The resolution was adopted by voice vote 4-0.

**STANDING COMMITTEE REPORTS**

**Executive Committee (Cordy Taylor)** – Discussions included Cell 11B, sending updates to the members of the Solid Waste Advisory Council and bylaws for the Council, the potential change order regarding the missing liner, and the website.

**Personnel Committee (Lewis Schneider)** – No report.

**Solid Waste Committee (Susan Bestwick)** – Discussions included matters relating to the topographical survey such as noting that the flyover was done and the tonnage was sent; however, the cover material information has not been requested.

**Ad Hoc Committee (Barry Davis)** – no report

Chairman Widdifield, without objection, ordered the Committee reports be received and filed.

**EXECUTIVE DIRECTOR’S REPORT**

Copies of this report were distributed to all members prior to the meeting.

Executive Director Acton indicated all OPRA requests had been fulfilled and no new ones had been received. Executive Director Acton advised that she and Solid Waste Division Manager Williams would be attending a “meet and greet” with FertilSoil in Salem. The hiring of a Flow Control Enforcement Officer along with his or her job description was discussed. It was explained that the person performing the duties of Enforcement Officer would be an employee of the Health Department and we would enter into a Shared Service Agreement. Committee Member Schneider questioned the need for an enforcement officer and it was explained that it was a requirement by the State in our certification. He then noted that it seemed that we pay half the salary and benefits with the Health Department would be disproportionate to the amount of work he or she would be required to do.

In response to Chairman Schneider’s question regarding the additional sum requested by Cornerstone for the rebidding of the methane gas well project, Executive Director Acton explained that Cornerstone is not currently pursuing that matter as they were a little sidetracked because Crown Pipeline mobilized and began work on the methane gas wells several days early. It was noted that SCIA would be amenable to paying half of the amount requested by Cornerstone.

Also discussed was that the tree stump grinding would be commenced soon so that it would hopefully be finished before the shredding event on March 18. Committee Member Barry Davis will be helping to move along the solar panel project in his capacity as the Ad Hoc Committee Chairman. Director Acton and Division Manager Williams met with Dr. Gorman and they discussed SCIA offices relocating to their facility. Executive Director Acton noted that Bowman and Company, the auditors, had been at the facility all week.
Director Acton explained the Earth Day Photo Contest and Chairman Widdifield noted the new website was up and encourage everyone to look at it.

Chairman Widdifield, without objection, ordered the Executive Director’s report be received and filed.

**UNFINISHED BUSINESS**

The Spitfire Airport option agreement was discussed. It was noted that Salem County is the only county without an airport and the fact that most airport owners are port authorities. The discussion also included problems with the Millville Airport and whether there was support for the project from the Freeholders.

**NEW BUSINESS**

(M) Taylor (S) Schneider to authorize disposal of surplus property via Govdeals.com. 
The resolution was adopted by voice vote 4-0.

**Resolution 2017-34** Resolution Extending a Contract for Hauling, Transporting and Delivering Leachate and Sewerage for the Salem County Improvement authority solid Waste Division and Landfill 
(M) Taylor (S) Schneider to authorize extending the contract for hauling, transporting and delivering leachate and sewerage. 
The resolution was adopted by voice vote 4-0.

**Resolution 2017-35** Resolution Extending a Contract for Supplying Daily and Intermediate Cover Material to the Salem County Improvement Authority Solid Waste Division Landfill 
(M) Schneider (S) Taylor to extend the contract for daily and intermediate cover material. 
The resolution was adopted by voice vote 4-0.

**Resolution 2017-36** Resolution Authorizing a Shared Service Agreement Between the Salem County Improvement Authority and the City of Ocean City for CDF Material for Alternate Daily Landfill Cover 
(M) Taylor (S) Schneider to enter a Shared Services Agreement with Ocean City for CDF material for alternate daily landfill cover. 
The resolution was adopted by voice vote 4-0.

**CORRESPONDENCE**

None.

**PUBLIC COMMENT**

None.

Chairman Widdifield asked if there was any further business for the Board. 
Hearing none, Chairman Widdifield adjourned the meeting at 5:31 p.m.

Respectfully submitted,

Florence E. Beckett
Recording Secretary