

**MINUTES OF THE REGULAR MEETING OF  
THE SALEM COUNTY IMPROVEMENT AUTHORITY**

**SOLID WASTE DIVISION CONFERENCE ROOM  
52 McKillip Road, Alloway, NJ**

**Thursday, June 8, 2017, at 4:30 pm**

Chairman Widdifield called the meeting to order at 4:32 pm and read the Open Public Meetings Act statement.

The Pledge of Allegiance was recited by all present.

**ROLL CALL**

Widdifield, Robert	Present
Taylor, Cordy	Present
Davis, Barry	Present
Schneider, Lewis	Present
Bestwick, Susan	Present

Also present were Julie Acton, Executive Director, Lodie Van Tonder, Landfill Manager, SCIA Solicitor Mark Shoemaker, Esquire, Florence Beckett, Recording Secretary, and Louis Joyce, Executive Director of the South Jersey Economic Development District.

**MINUTES**

**Regular meeting of May 11, 2017 – (M) Taylor (S) Schneider** to approve minutes. Motion carried by voice vote 4-0 with **Bestwick** abstaining as she was not present at the May meeting.

**CORRESPONDENCE**

The May 26, 2017, letter from Ray Bukowski, Assistant Commissioner, of the NJDEP, Compliance and Enforcement Department, advising that the facility is following regulations and permit conditions was discussed briefly.

**EXECUTIVE DIRECTOR'S REPORT**

Copies of this report were distributed to all members prior to the meeting. Discussion included an update on the removal of the agricultural mulch by Unique Overseas, various landfill tours that have taken place, the extension of time for the filing of the audit that is going to be memorialized in a resolution was explained, the solar panel contract was being reviewed by the Solicitor, and it was noted that the next Household Hazardous Waste Day would be in Pennsville on June 17. Regarding customers owing money over 120 days, it was discussed that the attorney can write a collection letter encourage payment.

Committee member Lew Schneider noted in the report that quotes were being obtained for lawn maintenance and he requested information on the need for same. He was advised that it was weed control and lawn upkeep along the access road only to enhance public perception.

Chairman Widdifield, without objection, ordered the Executive Director's report be received and filed.

## **SOLID WASTE DIVISION**

**Solid Waste Division report** – none for June 2017 due to the Division Manager’s surgery; however, the Statistical Report was presented and reviewed, and it was noted that revenue and tonnage is up, as is convenience center use. In addition, due to the rain, leachate is also up. Lodie van Tonder was asked to elaborate on the status of the methane gas well system and he advised that there is more gas and it is better quality, but DCO has had some issues with their software.

Chairman Widdifield, without objection, ordered the statistical report to be received and filed.

**Landfill Engineer’s Report dated June 1, 2017.** Copies of this report were distributed to all Board members prior to this meeting. It was noted that Executive Director Acton is reviewing the O&M manual.

Chairman Widdifield, without objection, ordered the engineer’s report be received and filed.

**Resolution 2017-50** authorizing payment of Solid Waste Division bills.

**(M) Taylor (S) Bestwick** to adopt the resolution to pay bills in the amount of \$381,461.44 by regular check, \$35,798.00 by electronic payment and \$0 by manual check.

The resolution was adopted by voice vote 5-0.

## **STANDING COMMITTEE REPORTS**

**Executive Committee (Cordy Taylor)** – Chairman Cordy Taylor advised that the discussions that took place are covered in the Executive Director’s report. In addition, it was noted that there was an OPRA request for information on which we had nothing, the financial data is backed up on the Cloud and the fuel truck has been purchased, but we have not taken delivery yet.

**Personnel Committee (Lewis Schneider)** – Discussions included a brief notation that the Solid Waste Division Manager has submitted a letter indicating her intention to retire.

**Solid Waste Committee (Susan Bestwick)** – Chairman Widdifield advised that discussions included items as outlined in the Executive Director’s report. In addition, it was noted that a public relations piece was being put together regarding the agricultural mulch project. Committee member Schneider asked what is being done with the mulch and Executive Director Acton was asked to obtain this information. The accumulation of railroad ties was discussed and Committee member Schneider asked if perhaps a park could use them. He noted that he drives by the park frequently and he would inquire.

**Ad Hoc Committee (Barry Davis)** – Discussion included the solar panel project and the revised agreement. Committee member Davis expressed his concerns with the economics of the project and determining the precise cost of our current electricity usage. As an alternative, quotes are being requested for a carport.

Chairman Widdifield, without objection, ordered the Committee reports be received and filed.

## **UNFINISHED BUSINESS**

The Spitfire Airport option agreement was again explained to bring everyone up to speed. Louis Joyce, Executive Director the South Jersey Economic Development District, answered some questions, as did Vice Chairman Taylor. It was ultimately decided that a Motion would be presented and voted on to determine if the Improvement Authority would like to engage in fact finding on the project.

**MOTION** authorizing Mark Shoemaker, SCIA Solicitor, to begin negotiations regarding an option agreement for purchase of the Spitfire Airport, subject to government funding and assignability.

**(M) Taylor (S) Schneider** moved to authorize Mark Shoemaker, Esquire, to begin negotiations regarding purchase of the Spitfire Airport.

A roll call vote is as follows:

	Moved	2 <sup>nd</sup>	Yes	No	Absent	Abstain
Widdifield				✓		
Bestwick				✓		
Schneider		✓	✓			
Williams			✓			
Taylor	✓		✓			

**NEW BUSINESS**

**Resolution 2017-51** Authorizing Bowman & Company to Submit the 2016 Audit Under an Extension of Time

**(M) Taylor (S) Bestwick** authorizing Bowman & Company to submit the 2016 audit under an extension of time.

The resolution was adopted by voice vote 5-0.

**PUBLIC COMMENT**

None.

Chairman Widdifield asked if there was any further business for the Board. Hearing none, Chairman Widdifield adjourned the meeting at 6:01 p.m.

Respectfully submitted,  
*/S/ Florence E. Beckett*  
Florence E. Beckett  
Recording Secretary