

**MINUTES OF THE REGULAR MEETING OF  
THE SALEM COUNTY IMPROVEMENT AUTHORITY**

**SOLID WASTE DIVISION CONFERENCE ROOM  
52 McKillip Road, Alloway, NJ**

**Thursday, July 13, 2017, at 4:30 pm**

Chairman Widdifield called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement.

The Pledge of Allegiance was recited by all present.

**ROLL CALL**

Widdifield, Robert	Present
Taylor, Cordy	Present
Davis, Barry	Present
Schneider, Lewis	Present
Bestwick, Susan	Present, via telephone

Also present were Julie Acton, Executive Director, Lodie Van Tonder, Landfill Manager, SCIA Solicitor Mark Shoemaker, Esquire, Florence Beckett, Recording Secretary, and Melissa DeCastro, Freeholder Liaison.

**MINUTES**

**Regular meeting of June 8, 2017 – (M) Schneider (S) Taylor** to approve minutes. Motion carried by voice vote 5-0.

**CORRESPONDENCE**

**EXECUTIVE DIRECTOR'S REPORT**

Copies of this report were distributed to all members prior to the meeting. Discussion included the agricultural mulch project and that 156 bales were completed in three to four weeks. A press release is being prepared about this project for the newspaper and for posting at the Ware Building. Woodstown Borough Council toured the landfill, the auditors are finishing up the audit on Monday and it will be ready for the Board meeting in August. The beneficial soil project continues to be successful, but it was noted that the Lewes, Delaware project of the magnesium product had to be rejected due to its consistency. The hiring of an Enforcement Officer and cooperating with the Health Department was discussed. The Improvement Authority will be proceeding with a Memorandum of Understanding and a resolution memorializing the joint effort. There were questions and discussions regarding if it is revealed that Salem County waste has not been brought to Salem County landfill, is a fine imposed? If so, who receives the fine, the Health Department or the Improvement Authority? Are there penalties other than fines? It was decided that Executive Director Acton would reach out to other counties and inquire how they handle this matter. The Household Hazardous Waste Day on June 17 was a success, the monthly OPRA requests were discussed, and it was noted that the Solid Waste Advisory Council quarterly update was sent to the municipalities. It has come to the attention of Executive Director that some haulers' vehicles are over the gross weight limit and this puts stress on the scales which are already in a fragile condition while we

proceed with replacing them. It was noted that a memo would be sent to the haulers reminding them of the weight limits as per the New Jersey Department of Transportation.

Chairman Widdifield, without objection, ordered the Executive Director's report be received and filed.

### **SOLID WASTE DIVISION**

**Landfill Manager's Report.** The Statistical Report was reviewed and discussed. It was noted that virgin cover material costs are way down. The generator is operating well and the gas is running again since Marina Energy fixed their software problem.

**Landfill Engineer's Report dated July 3, 2017.** Copies of this report were distributed to all Board members prior to this meeting. It was noted that Cell 11B is complete for billing purposes and all punch list items are completed. Alaimo has begun work on the groundwater permit renewal application.

Chairman Widdifield, without objection, ordered the Landfill Manager and the engineer's reports be received and filed.

**Resolution 2017-52** authorizing payment of Solid Waste Division bills.

**(M) Schneider (S) Taylor** to adopt the resolution to pay bills in the amount of \$512,642.03 by regular check, \$37,791.14 by electronic payment and \$0 by manual check. Chairman Widdifield noted that the NJEIT payment was included in the bills.

The resolution was adopted by voice vote 5-0.

### **STANDING COMMITTEE REPORTS**

**Executive Committee (Cordy Taylor)** – Chairman Cordy Taylor advised that the discussions that took place are covered in the Executive Director's report. In addition, it was noted that the agreement with the Mosquito Control was discussed and the litter fencing is due to be delivered by the end of July.

**Personnel Committee (Lewis Schneider)** – Discussions included review of the job descriptions.

**Solid Waste Committee (Susan Bestwick)** – Chairman Widdifield advised that discussions included items as outlined in the Executive Director's report. In addition, it was noted that we are considering a computer program for tuning the methane gas wells.

**Ad Hoc Committee (Barry Davis)** – Discussion included the solar panel project and Board Member Barry Davis has many concerns.

Chairman Widdifield, without objection, ordered the Committee reports be received and filed.

### **UNFINISHED BUSINESS**

**Finlaw Building status.** Executive Director Acton advised that administrative bond fees have not been charged since approximately 2012/2013. Solicitor Shoemaker requested to know if the Improvement Authority is the obligor or the guarantor on the bond or just a party. Executive Director Acton will get clarification on that. Executive Director Acton also advised that a way to save on the expenses might be to remove the payment for the parking spaces which is not necessary as there are plenty of spaces in the parking garage and in the lot outside of the building. It was decided that this topic would remain on the agenda until a solution is found.

**Spitfire Airport.** Chairman Widdifield made a motion to rescind the motion made at the June Board meeting to have the Solicitor proceed with the option agreement to purchase the Spitfire Airport in Oldmans Township to have time to further study the matter. Board Member Bestwick provided the second to the motion. There was extended discussion regarding the many pros and cons of the Improvement Authority taking on the ownership of the airport. It was noted that there are numerous questions including if the site can be used for airplanes as there was information given to Melissa DeCastro, Freeholder Liaison, that it was only for helicopters and drones. The main area of concern centered on if the Freeholder Board was for or against the Improvement Authority owning the airport and being a conduit for receipt of the government funding to rehabilitate the airport.

A roll call vote was taken as follows:

	Moved	2 <sup>nd</sup>	Yes	No	Absent	Abstain
Widdifield	✓		✓			
Bestwick		✓	✓			
Davis				✓		
Schneider				✓		
Taylor				✓		

Solicitor Shoemaker posed the question, “What is required to satisfy a contingency that there be freeholder support? Does it require a resolution, a vote, a representation by the Freeholder Director only, some sort of committee of the freeholders that gives a recommendation? What satisfies the Authority?” Board Member Bestwick advised that to her way of thinking there should be a resolution presented to the Freeholders in an open meeting. She wants to have a majority of the freeholders on board and have an opportunity for the Authority Board members to give their opinions regarding if the Improvement Authority should or should not go forward. Then the Freeholders need to vote on it. Chairman Widdifield read from the Plan and advised that it states that the Freeholders need to receive strategic plan for adoption ensuring a full buy in for future steps. Solicitor Shoemaker noted that Freeholder Liaison DeCastro can go back to the Freeholder Board and express this request from the Authority or she can bring a letter or resolution.

Vice Chairman Taylor advised that the previous motion gave authority to Lou Joyce to start in good faith to talk to the owners to get the project moving. Solicitor Shoemaker noted that Mr. Joyce is only doing fact finding and he does not have any other authority from the Improvement Authority. Board Member Bestwick questioned if the motion from the June meeting gave any authority to Lou Joyce to represent the Authority. Vice Chairman Taylor advised that Lou Joyce was meeting with the representatives of the airport to get specifics of the options agreement. To clarify, Solicitor Shoemaker advised that it was his understanding that, pending expression of Freeholder support, he was the “point person” to reach out and discuss facts and figures and rough out an agreement. It was also Solicitor Shoemaker understands that he was to reach out to Mr. Joyce as an introduction.

Vice Chairman Taylor advised that he believed that the motion to rescind the authorization to move forward with investigating the option agreement was made without proper notice to the members of the Board. Rules governing the Improvement Authority meetings were discussed and it was noted that the Improvement Authority Rules Governing Meetings supersedes Robert’s Rules. Solicitor Shoemaker noted that both public and private entities can have rules in place that all agenda items be circulated by a certain date, but many times organizations that have that rule will violate it themselves. Vice Chairman Taylor stressed that the Board needs to be transparent in actions and intentions.

It was ultimately decided that the Improvement Authority would send a letter to the Freeholder Board to determine their support or lack of support for this project.

At this time Board Member Bestwick ended her telephone call and left the meeting.

### **NEW BUSINESS**

**Resolution 2017-53** Amending the 2017 Solid Waste Division Budget for the Clean Communities Grant Program

**(M) Taylor (S) Davis** amending the 2017 Budget for the Clean Communities Grant Program.  
The resolution was adopted by voice vote 4-0.

**Resolution 2017-54** Authorizing Alaimo Engineering to Prepare the Groundwater Discharge Permit Renewal Application

**(M) Taylor (S) Schneider** authorizing Alaimo Engineering to Prepare the Groundwater Discharge Permit Renewal Application.  
The resolution was adopted by voice vote 4-0.

**Resolution 2017-55** Approving Amendments to the 2017 Budget.

**(M) Taylor (S) Schneider** approving amendments to the 2017 budget  
The resolution was adopted by voice vote 4-0.

**Resolution 2017-56** Appointing New Salem County Clean Communities Coordinator

**(M) Taylor (S) Schneider** appointing new Clean Communities Coordinator.  
The resolution was adopted by voice vote 4-0.

**Resolution 2017-57** Appointing New Salem County Recycling Coordinator

**(M) Taylor (S) Schneider** appointing new Recycling Program Coordinator.  
The resolution was adopted by voice vote 4-0.

**Resolution 2017-58** Appointing New Salem County Household Hazardous Waste Program Coordinator

**(M) Taylor (S) Schneider** appointing new Household Hazardous Waste Coordinator. Board Member Schneider requested information regarding what other candidates were considered for the three coordinator positions and Executive Director Acton provided that information.  
The resolution was adopted by voice vote 4-0.

**Resolution 2017-59** Authorizing Execution of Agreement Regarding Collection and Recycling Tires with Salem County Mosquito Control

**(M) Taylor (S) Schneider** Authorizing Execution of Agreement Regarding Collection and Recycling Tires with Salem County Mosquito Control. Discussion commenced regarding the fact that this contract is a new item and how the tire disposal would be funded. Freeholder Liaison DeCastro noted that this agreement would help the Mosquito Control Commission because they were receiving a small amount less in their funding from the County. It was decided that the number of tires that can be accepted will have a limit.

The resolution was adopted by voice vote 4-0.

### **PUBLIC COMMENT**

None.

Chairman Widdifield asked if there was any further business for the Board. Hearing none, Chairman Widdifield adjourned the meeting at 5:58 p.m.

Respectfully submitted,  
*/S/ Florence E. Beckett*  
Florence E. Beckett  
Recording Secretary