SALEM COUNTY IMPROVEMENT AUTHORITY

REGULAR MEETING
Solid Waste Division Conference Room
52 McKillip Road, Alloway Township, New Jersey
Thursday, July 13, 2017 @ 4:30 p.m.

AGENDA

• CALL TO ORDER

• OPEN PUBLIC MEETING STATEMENT
Notice of this meeting has been provided to the public in accordance with the New Jersey
Open Public Meetings Act by publication in the South Jersey Times and the Elmer Times,
newspapers circulated in Salem County, and by posting notice in the Salem County Clerk’s
Office and SCIA Office. Copies of the Board minutes of this meeting will be posted on

• PLEDGE OF ALLEGIANCE

• ROLL CALL

• MINUTES (Tab 1)
  • Regular Meeting of June 8, 2017

• CORRESPONDENCE (Tab 2)

• EXECUTIVE DIRECTOR’S REPORT (Tab 3)

• SOLID WASTE DIVISION (Tab 4)
  • June 2017 Statistical Report
  • Landfill Manager’s Report
  • Approval of Engineer’s Report
  • RESOLUTION 2017-52 of the Salem County Improvement Authority Authorizing
    Payment of Bills for the Solid Waste Division

• STANDING COMMITTEE REPORTS (Tab 5)
  • EXECUTIVE COMMITTEE (Taylor)
• Resume baling the agriculture plastic mulch; July 17 will be first 2018 SCIA budget meeting; received information for a 10-vehicle carport; Finlaw Building sub-lease with Salem City School has expired; collected SCIA items to sell on GovDeals.com; reviewed job description, shared services and options for Solid Waste Enforcement Officer; Southern NJ Chamber of Commerce seminar; received and completed OPRA requests; agreement with Salem County Mosquito Control Commission; successful HHW day on June 17.

• PERSONNEL COMMITTEE (Schneider)
  • Reviewed all job duties and descriptions with staff to update; restructuring job duties when the Division Manager reduces in-office time and retires; review Personnel Policy and Procedures Manual to update; Executive Director attending Manager of Landfill Operations course (as suggested by NJDEP enforcement inspector); employee’s summer safety meeting; training for employees.

• SOLID WASTE COMMITTEE (Bestwick)
  • Evaluate capital equipment needing to be replaced (preparing for 2018 budget meeting); Alaimo reviewing and submitting SCIA Landfill Cell 11B paperwork to NJDEP; reviewing asbestos location map and handling procedure; cost analysis of a leachate processing facility and black tarp covering options; Alaimo is working on the new scales specifications; reviewed June 22, 2017, NJDEP landfill inspection report; loads of beneficial soil for landfill use; SWAC update sent out; NJG0129585 Groundwater Discharge (General Permit for Storm Basin Infiltration at Sanitary Landfill) (Expiration Date: 08/31/2018; Renewal Application Due: 02/31/2018; *Recommend Beginning Renewal Application: 06/30/2017)

• AD HOC COMMITTEE (Davis)
  • Received an email from Jim O’Rourke, NEP on how he arrived at the 14 cents; received revised agreement

• UNFINISHED BUSINESS (Tab 6)

  Finlaw Building

• NEW BUSINESS (Tab 7)

  • RESOLUTION 2017-53 of the Salem County Improvement Authority Amending the 2017 Solid Waste Division Budget for the Clean Communities Grant Program
  • RESOLUTION 2017-54 of the Salem County Improvement Authority Authorizing Alaimo Engineering to Prepare the Groundwater Discharge Permit Renewal Application
  • RESOLUTION 2017-55 of the Salem County Improvement Authority Approving Amendments to the 2017 Solid Waste Division Budget
  • RESOLUTION 2017-56 of the Salem County Improvement Authority Appointing New Salem County Clean Communities Coordinator
  • RESOLUTION 2017-57 of the Salem County Improvement Authority Appointing New Salem County Recycling Program Coordinator
• **RESOLUTION 2017-58** of the Salem County Improvement Authority Appointing New Salem County Household Hazardous Waste Program Coordinator

• **RESOLUTION 2017-59** of the Salem County Improvement Authority Authorizing Execution of a Contract Between the Salem County Mosquito Control, the Salem County Improvement Authority, and the Salem County Clean Communities Program for Collection and Removal of Tires Throughout Salem County

XII. PUBLIC SESSION

XIII. EXECUTIVE SESSION (Tab 8)

• Resolution 2017-

XVI. ADJOURN

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REMINDER
The next meeting of SCIA is the Regular Meeting scheduled for

*Thursday, August 10, 2017 @ 4:30 p.m.*

*Solid Waste Division Conference Room*