

**ANNUAL REORGANIZATION AND REGULAR MEETING
OF THE SALEM COUNTY IMPROVEMENT AUTHORITY**

SOLID WASTE DIVISION CONFERENCE ROOM

52 McKillip Road, Alloway, NJ

Thursday, February 9, 2017 @ 4:30 pm

Solicitor Shoemaker swore in returning Board member Lewis Schneider.

Executive Director Acton called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement.

Pledge of Allegiance was recited by all present

ROLL CALL

Schneider, Lewis	Present
Bestwick, Susan	Present
Widdifield, Robert	Present
Davis, Barry	Present
Taylor, Cordy	Present

Also present were Julie Acton, Executive Director, Melinda Williams, SWD Manager, and Lodie Van Tonder, Landfill Manager. Members of the public present were Michael McAllister and Patrick Bomba.

ELECTION OF OFFICERS

Executive Director Acton opened the floor for nominations for Chairman

(M) Bestwick (S) Schneider nominated Robert Widdifield as Chairman. No other nominations were received.

Executive Director Acton opened the floor for nominations for Vice Chairman

(M) Bestwick (S) Schneider nominated Cordy Taylor as Vice Chairman. No other nominations were received.

Executive Director Acton opened the floor for nominations for Secretary

(M) Bestwick (S) Schneider nominated Barry Davis as Secretary. No other nominations were received.

Executive Director Acton opened the floor for nominations for Treasurer

(M) Bestwick (S) Schneider nominated Lewis Schneider as Treasurer. No other nominations were received.

Executive Director Acton opened the floor for nominations for Alternate Secretary/Treasurer

(M) Bestwick (S) Schneider nominated Susan Bestwick as Alternate Secretary/Treasurer. No other nominations were received.

A roll call vote to approve all nominations is as follows:

	Moved	2 nd	Yes	No	Absent	Abstain
Widdifield			✓			
Bestwick	✓		✓			
Williams			✓			
Schneider		✓	✓			
Taylor			✓			

Executive Director Acton turned the meeting over to Chairman Widdifield.

APPOINTMENTS OF CHAIRPERSONS TO STANDING COMMITTEES

The following appointments for Chairpersons were announced by Chairman Widdifield.

- Executive – Cordy Taylor
- Personnel – Lewis Schneider
- Solid Waste – Susan Bestwick
- Ad Hoc – Barry Davis

NEW BUSINESS

Susan Bestwick made a motion to adopt Resolutions 2017-04 through 2017-14 by way of consent agenda and that motion was seconded by **Cordy Taylor**. The motion to proceed by consent agenda was carried 5-0.

Susan Bestwick made a motion to adopt Resolutions 2017-04 through 2017-14 and same was seconded by **Cordy Taylor**. The motion was carried 5-0.

A roll call vote to approve the Cash Management Plan (2017-07) is as follows:

	Moved	2 nd	Yes	No	Absent	Abstain
Widdifield			✓			
Bestwick	✓		✓			
Williams			✓			
Schneider			✓			
Taylor		✓	✓			

The Cash Management Plan was approved by roll call vote 5-0.

MINUTES

Executive Session meeting of December 8, 2016 – (M) Bestwick (S) Schneider to approve minutes. Motion carried by voice vote 5-0.

Regular meeting of January 12, 2017 – (M) Bestwick (S) Taylor to approve minutes. Motion carried by voice vote 5-0.

SOLID WASTE DIVISION

Solid Waste Division report dated February, 2017 was presented by Solid Waste Division Manager Melinda Williams. Copies of this report and statistical landfill report were distributed to all Board members prior to the meeting. Manager Williams noted that tonnage is up and the customers that had to be turned away are back. Discussion included comparison between January 2016 and January 2017, and future projections, and use of virgin versus non-virgin cover material. Manager Williams advised that the DEP Inspector Mike Hansen had been at the landfill and was not happy with items such as litter, cover and maintenance on the slopes.

Landfill Engineer's Report dated February 1, 2017. Copies of this report were distributed to all Board members prior to this meeting. James McKelvie was present at the meeting and mentioned that Cell 11A is open, and 11B is almost complete and that the certification will be submitted soon. Cell 4 was repaired and the repair was completed in two days. Board Member Bestwick noted that the engineer's report needed updating to reflect that the liner repair was complete.

Chairman Widdifield, without objection, ordered the Division Manager's report and the engineer's report be received and filed.

Resolution 2017-15 authorizing payment of Solid Waste Division bills.

(M) Bestwick (S) Taylor to adopt the resolution to pay bills in the amount of \$332,263.74 by regular check, \$120,857.08 by electronic payment and \$0 by manual check.

The resolution was adopted by voice vote 5-0.

STANDING COMMITTEE REPORTS

Executive Committee (Susan Bestwick) – Discussions included RFP's, the cell completion and wetlands permits.

Personnel Committee (Lewis Schneider) – Discussions centered on a part-time labor who is leaving and a former employee who is interested in returning and will be working on Wednesdays and Saturdays.

Solid Waste Committee (Cordy Taylor) – Discussions included the new company that is taking some of the agricultural mulch film. To date they have taken 10 loads and it is "no charge/no pay". Manager Williams noted that the Landfill Manager and the guys should get credit because it is very challenging working with the drivers from out of state and the procedure that has to be followed for loading is very specific. Chairman Widdifield noted that we are the only landfill in New Jersey that recycles the agricultural mulch film.

Ad Hoc Committee (Barry Davis) – no report

Chairman Widdifield, without objection, ordered the Committee reports be received and filed.

EXECUTIVE DIRECTOR'S REPORT

Copies of this report were distributed to all members prior to this meeting.

Director Acton indicated the most-recent OPRA request was finished and she noted the large number of boxes that had to be sorted through. She advised that she and the Division Manager attended the Environmental Infrastructure Financing Seminar to begin to prepare for the next cell construction and they toured the Jet.com facility. Discussion was held regarding a letter received from Cornerstone

regarding an additional bill due to the need for rebidding. Chairman Widdifield and other Board members directed Executive Director Acton to respond that we would not pay any additional money to Cornerstone.

Executive Director Acton advised that SCIA now has a Facebook page and it is a good way to get the word out on different events and give us some positive exposure. Member Bestwick asked if everyone should share that page and Director Acton said yes.

Director Acton advised that she rode around with the DEP inspector, Mike Hanson, and he told her what he is looking for. She believes they started out on the right foot.

Board Member Schneider asked about the status of the railroad ties, as he had been informed that we got rid of them; however, Director Acton advised that we got rid of only a small number of them. Director Acton advised that SCIA appreciates every little bit that is removed and that Manager Williams made getting rid of the railroad ties Director Acton's goal for 2017.

Chairman Widdifield, without objection, ordered the Executive Director's report be received and filed.

UNFINISHED BUSINESS

None

NEW BUSINESS

Cordy Taylor made a motion to adopt Resolutions 2017-16 through 2017-30 by way of consent agenda and that motion was seconded by **Lewis Schneider**. The motion to proceed by consent agenda was carried 5-0.

Cordy Taylor made a motion to adopt Resolutions 2017-16 through 2017-30 and same was seconded by **Lewis Schneider**. The motion was carried 5-0.

Member Bestwick asked the Division Manager about the amount for the Clean Communities Grant and she was advised that it is usually a little more than what is reflected in the resolution and that the budget would be amended when the exact amount is known.

Resolution 2017-31 authorizing advertisement for bids for Tarpomatic.

(M) Taylor (S) Bestwick to authorize advertisement for bids for Tarpomatic.

The resolution was adopted by voice vote 5-0.

CORRESPONDENCE

Thank you note from Cheryl Franklin. Executive Director Acton noted that Human Resources Generalist Casie Garton received this note while being extremely busy with the OPRA request and while being very sick, but that she took the time to help someone out. Chairman Widdifield noted that she does her job well and Executive Director Acton noted that the nice note was "well deserved".

PUBLIC COMMENT

None.

Chairman Widdifield asked if there was any further business for the Board.

Hearing none, Chairman Widdifield adjourned the meeting at 4:57 pm.

Respectfully submitted,

Florence E. Beckett
Recording Secretary