Meeting was called to order by Chairman John Ober at 5:00 pm.

Pledge of Allegiance was recited by all present.

Chairman John Ober read the following statement: **"Notice of this meeting has been provided to the public in accordance with the New Jersey Open Public Meetings Act by Publication in the South Jersey Times (formerly Today’s Sunbeam) and the Elmer Times, newspapers circulated in Salem County, and by posting notice in the Salem County Clerk’s Office."** Copies of the Board minutes and a video of this meeting are posted in SCIANJ.COM.

**Roll Call:**
- Ober, John Present
- Howard, Ron Present
- Voros, Pete Present
- Schneider, Lew Arrived at 5:16 - Present
- Widdifield, Bob Present

**MINUTES**
*(M)* P. Voros, *(S)* R. Howard to approve the minutes from the Regular Meeting of March 25, 2013. All approved, motion passed. 4/0

**SOLID WASTE DIVISION**
- **Solid Waste Division report dated April 15, 2013** presented by Melinda William, Division Manager. Copies of this report along with statistical landfill report were distributed to all Board members prior to this meeting. Chairman Ober without objection ordered the Solid Waste Division Report be received and filed. Hearing no objections, so ordered.

- **Landfill Engineers Status Report dated April 15, 2013** was presented by Dave Munion, Vice President of T & M Associates. Copies of this report were distributed to all Board members prior to this meeting. Chairman Ober without objection ordered the Solid Waste Division Report be received and filed. Hearing no objections, so ordered.
• Resolution 13-25 Authorizing Payment of Bills for the Solid Waste Division.
  (M) P. Voros, (S) R. Howard to approve resolution for payment of bills. All in favor, motion to approve passed. 4/0

ECONOMIC DEVELOPMENT DIVISION
• Economic Development Report dated April 22, 2013 was presented by Jim Smith, Division Manager. Copies of this report were distributed to all Board members prior to meeting.
  Chairman Ober without objection ordered the Economic Development Report be received and filed. Hearing no objections, so ordered.

• Resolution 13-26 Authorizing Payment of Bills for the Economic Development Division.
  (M) P. Voros, (S) R. Howard to approve resolution for payment of bills. All in favor, motion to approve passed. 5/0

NURSING HOME
• Resolution 13-27 Authorizing Payment of Bills for the Nursing Home Division.
  (M) P. Voros, (S) R. Howard to approve resolution for payment of bills. All in favor, motion to approve passed. 5/0

STANDING COMMITTEE REPORTS

EXECUTIVE COMMITTEE (John Ober) – Spoke briefly on the Refunding of the Correctional Facility and Court House Annex Bonds for the County of Salem. This is expected to save nearly $60,000 for the County of Salem. Executive Director Turner-Fox explained that the SCIA received the County’s letter approving this transaction along with the resolution but SCIA needs the recorded vote information noted on the resolution. The County Administrator, Clerk of the Board and Finance Officer have all been contacted and a request for this information has been submitted.
  Chairman Ober without objection ordered that all Committee Reports be received and filed. Hearing no objections, so ordered.

PERSONNEL COMMITTEE (Ron Howard) – Reported no meeting was held but he did have a telephone conversation with the Executive Director concerning personnel matters.

ECONOMIC DEVELOPMENT COMMITTEE- Chairman Ober discussed the Strategic Planning and the 5 Year plan the needs to be updated and the 2 vacant parcels and 1 undeveloped parcel at the Gateway Business Center.
SOLID WASTE COMMITTEE (Peter Voros) briefly discussed the new agriculture plastic Bailer, replacement of the Air Compressor and stated that the employees at the Landfill do an excellent job and he is impressed with the teamwork and dedication.

INNOVATION & TECHNOLOGY (Lew Schneider) briefly reported on PC Network and the plan to connect with the Finlaw Building and the Salem Center (directly across the street) which has a fiber optic cable to the Gas to Glass center that is very close to the Solid Waste Division buildings. A shared services agreement will be prepared to permit this project to move forward.

Chairman Ober without objection ordered that all Committee Reports be received and filed. Hearing no objections, so ordered.

EXECUTIVE DIRECTOR’S REPORT

- Executive Director’s Report dated April 22, 2013 was present by Executive Director, Deborah Turner Fox.
  Copies of this report were distributed to all members prior to this meeting. Brief discussion on the progress of the Medicaid Audit Appeals and its status and also the SCIA Financial Audit for 2012 that is near completion. Executive Director Turner Fax also stated that the SCIA Website is fully compliant with the NJ public laws and statutes. She also reported that SCIA has received one OPRA request from Freeholder Liaison Cross, which needs clarification. Freeholder Vanderslice was asked if he knew anything about the OPRA request and if he could elaborate on the questions asked. Freeholder Vanderslice indicated that he did not know anything about the OPRA request.
Chairman Ober without objection ordered the Executive Director’s Report be received and filed. Hearing no objections, so ordered.

OLD BUSINESS

- Resolution 11-151 Authorizing Charge Offs for NHD (Private Pay Residents) Tabled from November 28th, 2011 meeting and this meeting; to be continued tabled.

NEW BUSINESS

- Resolution 13-28 In Support of the Preservation of Tax Exempt Financing. Phil Rowan gave a brief explanation of this issue. (M) P. Voros, (S) R. Howard to approve resolution, all approved, resolution adopted 5/0.

- Resolution 13-29 of the Salem County Improvement Authority Authorizing the Submission of an Application to the New Jersey Local Finance Board Pursuant to N.J.S.A. 40A:5A-6
(M) P. Voros, (S) R. Howard to adopt resolution. 5 Ayes
Roll Call Vote:
Ober, John Aye
Howard, Ron Aye
Voros, Pete Aye
Schneider, Lew Aye
Widdifield, Robert Aye

- Resolution 13-30 Awarding Contract for Water and Wastewater Field Sampling and Analytical Laboratory Services.
  (M) P. Voros, (S) R. Howard to approve resolution, all approved, resolution adopted 5/0.

  (M) P. Voros, (S) R. Howard to Authorize Notice to Proceed with Scope of Work for Leachate Tank (Resolution 2013-11) All approved, motion passed. 5/0

  (M) P. Voros, (S) R. Howard Authorizing the Notice to Proceed with Scope of Work for Landfill Expansion Cell#9 (Resolution 2012-177) All in favor, motion passed. 5/0

  (M) P. Voros, (S) R. Howard Authorizing the Notice to Proceed with Scope of Work for Storm Water Pollution Prevention Plan Update 2013 All in favor, motion passed. 5/0

  (M) P. Voros, (S) R. Howard Authorizing the Scope of Work for GZA (Resolution 2012-32) all in favor, motion passed. 5/0

  (M) P. Voros, (S) R. Howard Authorizing the Scope of Work for PCN (Resolution 2013-24) all in favor, motion passed. 5/0

  (M) P. Voros, (S) R. Howard Authorizing the Scope of Work for EDA 4 Yea 1 Opposed (Lew Schneider) Member Widdifield inquired if the County’s new Economic Development Advisory Committee would be duplicating efforts and taking on a strategic plan update. Freeholder Vanderslice indicated that this was not the intention of the Freeholders to have the Committee undertake a strategic planning function.

  (M) P. Voros, (S) R. Howard Authorizing Personnel Action Request (Temporary Summer Hires) All in favor, motion passed. 5/0

  (M) P. Voros, (S) R. Howard Authorizing Personnel Action Request (Temporary Equipment Operator or Laborer) All in favor, motion passed. 5/0

  (M) P. Voros, (S) R. Howard Authorizing Personnel Action Request
(Promotion-Purchasing Agent/Accounts Payable Clerk)
All in favor, motion passed. 5/0

(M) P. Voros, (S) R. Howard Authorizing Personnel Action Request
(Pay Increase Human Resource Generalist)
4 Yeas/ 1 Opposed (Lew Schneider)

CORRESPONDENCE

External Correspondence
- Letter Dated April 15, 2013 to TechWise Group RE: Award of contract to PC Network, Inc.
- Letter Dated April 9, 2013 to J Harte Associates LLC RE: Award contract to PC Network, INC.
- Letter Dated April 8, 2013 from Katie B. Coleman, CPA, Esq, RE: The Salem County Improvement Authority – Revenue Bonds (Correctional Facility and Court House Annex Project, Refunding Series 2013)
- Letter Dated April 1, 2013 to Julie Acton RE: Salem County Improvement Authority Regular Meeting Minutes march 25, 2013
- Letter Dated April 1, 2013 to Ms. Coleman, CFO RE: Salem County Improvement Authority Retiree Health Benefit Payment
- Letter Dated April 1, 2013 to Ms. Coleman, CFO RE: Salem County Improvement Authority Salem County Correctional Facility Bond Administration Fees
- Letter Dated March 26, 2013 to Dennis Seneca RE: Information Technology Support
- Letter Dated March 26, 2013 to Stacy Winters RE: Information Technology Consultant

Executive Director Correspondence
- Memo Dated April 5, 2013 to SCIA Employees RE: Internet Technology Changeover

Other Informational Materials
- Salem County Job Fair Flyer – Friday April 19, 2013

Chairman Ober without objection ordered that Correspondence be received and filed. Hearing no objections, so ordered.
PUBLIC COMMENT

(M) P. Voros, (S) R. Howard to open this portion of the SCIA Meeting to the public. All in favor, motion passed. 5/0

No public comment

(M) P. Voros, (S) R. Howard to close this portion of the SCIA Meeting to the public. All in favor, motion passed. 5/0

(M) P. Voros, (S) L. Schneider to adjourn meeting. All in favor, motion passed. 5/0
Meeting adjourned at 6:17 pm.

Respectfully Submitted;

Joan M. Cole
Recording Secretary