Meeting was called to order by Chairman John Ober at 5:00 pm.

Pledge of Allegiance was recited by all present.

Chairman John Ober read the following statement: “Notice of this meeting has been provided to the public in accordance with the New Jersey Open Public Meetings Act by Publication in the South Jersey Times (formerly Today’s Sunbeam) and the Elmer Times, newspapers circulated in Salem County, and by posting notice in the Salem County Clerk’s Office. Copies of the Board minutes and by a video of this meeting are posted inSCIANJ.COM.

New Member Bob Widdifield was sworn in prior to the meeting. He was asked if he would assume the position as Alternate Secretary, which he accepted. All members approved.

Roll Call:
Howard, Ron        Present
Ober, John         Present
Schneider, Lew     Present
Voros, Pete        Present
Widdifield, Bob    Present

MINUTES
(M) P. Voros, (S) R. Howard to approve the minutes from the Reorganization Meeting of February 18, 2013. All approved, motion passed. 4-0-1. Member Widdifield abstained.

SOLID WASTE DIVISION
• Solid Waste Division report of March 13, 2013 was presented by Melinda William, Division Manager. Copies of this report along with statistical landfill report were distributed to all Board members prior to this meeting.
  Melinda Williams introduced Lynn Schmidt, Site Manager, and Landfill Operator.
  Freeholder Cross inquired on the status of PSEG waste disposal at the Alloway Township facility. He was advised by Melinda Williams that the landfill is receiving river grass sporadically.
  Chairman Ober without objection ordered the Solid Waste Division Report be received and filed. Hearing no objections, so ordered.
• Landfill Engineers Status Report dated March 14, 2013 was presented by Dave Munion, Vice President of T & M Associates. Copies of this report were distributed to all Board members prior to this meeting. Chairman Ober without objection ordered the Solid Waste Division Report be received and filed. Hearing no objections, so ordered.

• Resolution 13-16 Authorizing Payment of Bills for the Solid Waste Division. (M) P. Voros, (S) R. Howard to approve resolution for payment of bills. All in favor, motion to approve passed. 5/0

ECONOMIC DEVELOPMENT DIVISION
• Economic Development Division report dated March 25, 2013 was presented by Jim Smith, Division Manager. Copies of this report were distributed to all Board members prior to meeting. Chairman Ober without objection ordered the Economic Development Report be received and filed. Hearing no objections, so ordered.

• Resolution 13-17 Authorizing Payment of Bills for the Economic Development Division. (M) P. Voros, (S) R. Howard to approve resolution for payment of bills. All in favor, motion to approve passed. 5/0

NURSING HOME
• Resolution 13-18 Authorizing Payment of Bills for the Nursing Home Division. (M) P. Voros, (S) R. Howard to approve resolution for payment of bills. All in favor, motion to approve passed. 5/0

STANDING COMMITTEE REPORTS

EXECUTIVE COMMITTEE (John Ober) - No report

PERSONNEL COMMITTEE (Ron Howard) – Reported that there are two positions that will need approval to fill. This committee is working on a travel policy, Haz Com training and hopes to have policy manual complete for the May meeting

ECONOMIC DEVELOPMENT COMMITTEE- Chairman Ober discussed the lots that are available at the Gateway Industrial Park.

SOLID WASTE COMMITTEE (Pete Voros) briefly discussed Hurricane Sandy Response, annual topography Survey 2013, Cell#8 completion, permit renewals, flow control, revenue enhancement, cost containment and Capital Budget.

INNOVATION & TECHNOLOGY (Lew Schneider) briefly reported on PC Network proposal. This committee is reviewing the status of IT Consultant services.
Chairman Ober without objection ordered that all Committee Reports be received and filed. Hearing no objections, so ordered.

EXECUTIVE DIRECTOR’S REPORT

- Executive Director’s Report dated March 25, 2013 was present by Chairman John Ober. (Note: Executive Director Deborah Turner Fox was excused from meeting due to death in her family). Copies of this report were distributed to all members prior to this meeting. Brief discussion on contracts, professional’s consultants along with the budget should be posted online and Chairman Ober reported that this is being taken care of as per discussions with Executive Director Turner-Fox.

Chairman Ober without objection ordered the Executive Director’s Report be received and filed. Hearing no objections, so ordered.

OLD BUSINESS

- Resolution 11-151 Authorizing Charge Offs for NHD (Private Pay Residents)  
  Tabled from November 28th, 2011 meeting and this meeting; to be continued tabled.

NEW BUSINESS

- Resolution 13-19 Appointing Broker of Record for Health Benefits.  
  (M) P.Voros, (S) R. Howard to approve resolution, all approved. Resolution adopted 5/0.

  Tabled from the December 17, 2012 meeting.  
  (M) P. Voros. (S) R. Howard to rescind this Resolution, all in favor. Resolution was rescinded. 5/0

- Resolution 13-20 Authorizing the Public Sale of Various Equipment Deems Not Needed for Public Use by the Salem County Improvement Authority.  
  (M) P.Voros, (S) R. Howard to approve resolution, all approved. Resolution adopted 5/0.

- Resolution 13-21 Authorizing Disposal of Surplus Property via GoDeals. Com  
  (M) P.Voros, (S) R. Howard to approve resolution, all approved. Resolution adopted 5/0.

- Resolution 13-22 Amending Prior Resolution 13-01 Fixing Dates for Regular Meetings.  
  (M) P.Voros, (S) R. Howard to approve resolution, all approved. Resolution adopted 5/0.

- Resolution 13-23 Appointing GZA Geoenvironmental, Inc. as Hydrological Engineer.
(M) P. Voros, (S) R. Howard to authorize their services for one month until questions regarding charges for travel time are clarified. A discussion occurred regarding some of the costs in the engineer’s proposal. All in favor, motion passed 5/0

- **Resolution 13-24 Awarding Contract for Information Technology Services.**
  (M) P. Voros, (S) R. Howard to approve resolution, all approved. Resolution adopted 5/0.

- (M) P. Voros, (S) R. Howard to **Authorize the Hire of a Part-time Temporary Laborer for the Solid Waste Division.** This position is being funded by the 2013 Clean Communities Grant. All in favor, motion passed. 5/0

**CORRESPONDENCE**

**External Correspondence**

- Letter Dated March 22, 2013 from Dave Munion RE: Leachate Tank Sizing
- Letter Dated March 20, 2013 to Mr. John Ford Evans RE: OPRA Request of March 6, 2013
- Letter Dated March 18, 2013 to Ms. Joan Baillie, Salem Community College RE: Higher Education Bond Program
- Email Dated March 18, 2013 from John Ford Evans RE: SCIA request of March 6, 2013.
- Email Dated March 18, 2013 from Ralph Padilla RE: SCIA OPRA request March 6, 2013
- Letter Dated March 16, 2013 from Barbara and Jon Little RE: Shredding event 3-9-13
- LETTER Dated March 15, 2013 to Mr. John Ford Evans RE: OPRA Request of March 6, 2013
- Letter Dated March 7, 2013 to Medco RE: SCIA Account # 2567-ZCN10003 & #2567-ZCN10002
- Letter Dated March 1, 2013 to Mrs. Julie Acton, Freeholder Director, County of Salem RE: Debt Service Savings Opportunity for the County of Salem
- Letter Dated March 1, 2013 to Ms. Coleman, County of Salem RE: Retiree Health Benefit Payment
- Letter Dated February 27, 2013 from Robert S. Guzek, Jr. Parker McCay to Tracy A. Siebold, Esq., Ballard Spahr, LLP RE: Gloucester Salem regional Wastewater Project-Asset & Capacity Agreement
• Letter Dated February 20, 2013 to Bruce Engle, Sun Bank RE: Salem County Improvement Authority Cash Management Plan.
• Letter Dated February 20, 2013 to Cristy Ambrosius, Franklin Bank RE: Salem County Improvement Authority Cash Management Plan.
• Letter Dated February 20, 2013 to Gerald Banmiller, First Colonial Bank RE: Salem County Improvement Authority Cash Management Plan.
• Letter Dated February 20, 2013 to Kathy Carantza, Harvest Community Bank RE: Salem County Improvement Authority Cash Management Plan.
• Letter Dated February 20, 2013 to Mike Bono, Community First Bank RE: Salem County Improvement Authority Cash Management Plan.
• Letter Dated February 20, 2013 to Robin Hulmes, Investors Savings Bank RE: Salem County Improvement Authority Cash Management Plan.
• Letter Dated February 20, 2013 to Stephanie Giordano-Roche, US Bank RE: Salem County Improvement Authority Cash Management Plan.
• Letter Dated February 20, 2013 to Tracy Priest, Fulton Bank of New Jersey RE: Salem County Improvement Authority Cash Management Plan.
• Letter Dated February 20, 2013 to William Masten, Pennsville National Bank RE: Salem County Improvement Authority Cash Management Plan.
• Letter Dated February 20, 2013 to Shane Farinaccio, TD Bank RE: Salem County Improvement Authority Cash Management Plan.
• Letter Dated February 20, 2013 to State of New Jersey Cash Management Fund RE: Salem County Improvement Authority Cash Management Plan.
• Letter Dated February 20, 2013 to Arlene Girtain, First National Bank of Elmer RE: Salem County Improvement Authority Cash Management Plan.
• Letter Dated February 19, 2013 to Mr. Frank Clementi, Fulton Financial Advisors RE: Salem County Improvement Authority Cash Management Plan.
• Letter Dated February 19, 2013 to Julie Acton, Freeholders Director RE: 2013 Reorganization Meeting Minutes February 18, 2013
• Letter Dated February 19, 2013 to Mr. John Ford Evans RE: OPRA Request of January 18, 2013; received January 22, 2013.
• Letter Dated February 19, 2013 to Mr. John Ford Evans RE: OPRA Request of January 18, 2013; received January 22, 2013.
• Confidential Letter Dated January 16, 2013 to Ms. Dawn Ebinger RE: Denial of FMLA

Executive Director Correspondence
• Memo requesting hire of part-time laborer for Solid Waste Division

Other Informational Materials
• Invitation – Meals on Wheels of Salem County “Salemwood Squares” Benefit April 5, 2013
• Invitation – Ranch Hope’s Annual Founder’s Day Banquet, April 26, 2013
PUBLIC COMMENT

(M) P. Voros, (S) B. Widdifield to open this portion of the SCIA Meeting to the public. All in favor, motion passed. 5/0

Freeholder Director Julie Acton congratulated Mr. Widdifield on his appointment to SCIA. She also advised the Board that an invitation has been extended to have a joint meeting with both boards for an annual update. Chairman Ober inquired if there were any specific agenda items that the Freeholders wanted to cover. Freeholder Director Acton indicated that there were specific agenda items.

Freeholder Dale Cross asked about receiving the agenda in advance. He stated that he did not receive any correspondence prior to this meeting. Solicitor Telsey confirmed that Freeholder Cross was included on the e-mail distribution list for the agenda and meeting packet for this meeting. Chairman Ober indicated he would confirm this with the Executive Director. Freeholder Cross also inquired about the status of the Committee that was to meet to discuss the Executor Director’s pay raise. Chairman Ober stated he met with member Lew Schneider and wants to meet individually with all other members.

(M) P. Voros, (S) R. Howard to close this portion of the SCIA Meeting to the public. All in favor, motion passed. 5/0

(M) P. Voros, (S) R. Howard to adjourn meeting. All in favor, motion passed. 5/0
Meeting adjourned at 6:00 pm.

Respectfully Submitted;

Joan M. Cole
Recording Secretary