SALEM COUNTY IMPROVEMENT AUTHORITY

Regular Meeting
Monday, October 28, 2013
Finlaw Building, Lower Level
199 East Broadway
Salem, New Jersey

Meeting was called to order by Chairman John Ober at 5:00 pm.

Pledge of Allegiance was recited by all present.

Chairman John Ober read the following statement: “Notice of this meeting has been provided to the public in accordance with the New Jersey Open Public Meetings Act by Publication in the South Jersey Times and the Elmer Times, newspapers circulated in Salem County, and by posting notice in the Salem County Clerk’s Office. Copies of the Board minutes and by a video of this meeting are posted inSCIANJ.COM.

Roll Call:
Howard, Ron Present
Ober, John Present
Schneider, Lew Present
Voros, Pete Present
Widdfield, Bob Present

MINUTES
(M) R. Howard (S) P. Voros to approve the minutes from the Regular Meeting of September 23, 2013 and the Special Meetings of September 10, 2013 and September 17, 2013. Approved by voice vote 5/0.

SOLID WASTE DIVISION
• Solid Waste Division report dated October 15, 2013 was presented by Executive Director Deborah Turner Fox. Copies of this report along with statistical landfill report were distributed to all Board members prior to this meeting.
  Chairman Ober, without objection, ordered the Solid Waste Division Report be received and filed. Hearing no objections, so ordered.
• Landfill Engineers Status Report dated October 21, 2013 was presented by Jeffrey Winegar, of T & M Associates. Copies of this report were distributed to all Board members prior to this meeting. Chairman Ober, without objection, ordered the Solid Waste Division Report be received and filed. Hearing no objections, so ordered.

• Resolution 13-75 Authorizing Transfer of Funds of Line Item Amounts in the 2013 Solid Waste Division Budget
  (M) P. Voros, (S) R. Howard to approve resolution for transferring of funds. All in favor, motion to approve passed 5/0.

• Resolution 13-76 Authorizing Payment of Bills for Solid Waste Division
  (M) P. Voros, (S) R. Howard to approve resolution for payment of bills. All in favor, motion to approve passed 5/0.

ECONOMIC DEVELOPMENT DIVISION

• Economic Development Report dated October 28, 2013 was presented by Jim Smith, Division Manager. Copies of this report were distributed to all Board members prior to the meeting. Mr. Smith provided a brief explanation and review of The New Jersey Economic Opportunity Act of 2013 and some of the areas this will benefit Salem County.
  Chairman Ober without objection ordered the Economic Development Report be received and filed. Hearing no objections, so ordered.

• Resolution 13-77 Authorizing Payment of Bills for the Economic Development Division.
  (M) P. Voros, (S) R. Howard to approve resolution for payment of bills. All in favor, motion to approve passed 5/0.

• Consultant’s Report given by Phil Rowan, EDA. A copy of the report was provided to the Board in advance of the meeting. Mr. Rowan briefly reviewed the Salem County Economic Strategic Plan that is completed in draft form.
  Chairman Ober without objection ordered the Consultant’s Report be received and filed. Hearing no objections, so ordered.

NURSING HOME DIVISION

• Resolution 13-78 Authorizing Payment of Bills for the Nursing Home Division.
  (M) P. Voros, (S) R. Howard to approve resolution for payment of bills. All in favor, motion to approve passed 5/0.
STANDING COMMITTEE REPORTS

EXECUTIVE COMMITTEE (John Ober) — Chairman Ober briefly discussed the Alloway Host Community Benefits discussion being held and the options discussed regarding the Alloway Township Convenience Center. He also reminded the Board that they need to conclude discussion on the salary increase for the Executive Director. Last year action was deferred until the results of the audit were available.

Chairman Ober without objection ordered the Executive Committee Report be received and filed. Hearing no objections, so ordered.

PERSONNEL COMMITTEE (Ron Howard) — Ron Howard discussed the final two candidates for the Landfill Supervisor position and noted that interns would be returning shortly for winter break. Executive Director Deborah Turner Fox briefed the Board regarding the notice received on October 18 from the Salem County Health Benefit Broker, informing her that the SCIA dental plan was terminated October 1, 2013 without proper notice to the affected employees. The County has offered extend coverage in the current plan for the same price to the covered SCIA employees until November 1 and planned to roll them into the County’s AETNA plan. Turner-Fox noted that there would be significant disruption of service to at least one third of the current population who has already determined that their current service provider does not accept this insurance or is outside the network. She is working with Human Resources to evaluate all of the alternatives available to SCIA, including separation from the Salem County plan, remaining with Horizon until 12/31/2013 and assessing other service providers.

Freeholder Laury stated that there have been disruptions of service with the County employees as well but that some of the service providers in the County are considering joining the network. Mr. Voros stated that this is another example of troubling issues at the County and recommended SCIA break away cleanly from anything having to do with the County of Salem.

Chairman Ober without objection ordered the Personnel Committee Report be received and filed. Hearing no objections, so ordered.

SOLID WASTE COMMITTEE (Pete Voros) Pete Voros briefly discussed the ongoing work on the second leachate tank which is underway; stated that the bid proposal for Cell #9 is ready to be released and that the following capital equipment and projects are complete: 2 work trucks, John Deere loader, and the ground water monitoring well installation and surveying.

Chairman Ober without objection ordered the Solid Waste Committee Report be received and filed. Hearing no objections, so ordered.

INNOVATION & TECHNOLOGY (Lew Schneider) Lew Schneider noted that he was pleased with the outcome of the computer network migration project and stated that it has gone smoother than he had expected. He explained that SCIA has received a shared services agreement from the County of Salem for IT services to execute but noted that the period in the agreement is not correct and that the monthly charge for simply leaving the existing equipment in place was not correct. Executive Director, Deborah Turner Fox explained that following receipt of correspondence from the
County Administrator, SCIA contracted with PCN on April 1 to handle all help desk and computer network requests. All that the County IT department did was leave the existing equipment in place and provide access when needed until August 31. To date the County has not collected their equipment which has been removed from services but has requested SCIA allow access to or transfer ownership of certain equipment (such as the antennae on the cell tower in Alloway) to them. Transfer of this equipment was not recommended by PCN.

Chairman Ober without objection ordered that all Innovation & Technology Committee Reports be received and filed. Hearing no objections, so ordered.

ALTERNATIVE & RENEWABLE ENERGY COMMITTEE (Bob Widdifield) Bob Widdifield discussed briefly the results of this committee meeting including projects that had been evaluated in Mannington, Carney’s Point and Salem City and some projects to review in the future.

Chairman Ober without objection ordered that all Alternative & Renewable Energy Committee Reports be received and filed. Hearing no objections, so ordered.

EXECUTIVE DIRECTOR’S REPORT

- Executive Director’s Report dated October 28, 2013 was present by Executive Director Deborah Turner Fox.
- Copies of this report were distributed to all members prior to this meeting.
- Executive Director Turner Fox discussed the status of the Nursing Home Medicaid Audit as well as the status of the Solid Waste Division Vertical and Horizontal Expansion project. Member P. Voros asked about the two parcels of land at the Gateway Business Park and the status of the biennial inspection.
- Following discussion on a Motion by P. Voros, Seconded R. Howard it was decided to send a letter back to the County Solicitor declining the offer to transfer ownership of the 2 parcels of property at Gateway Business Park to the SCIA and cautioning the County to fully evaluate the possible impact of the auction of the parcels in regards to other park owners and other interested parties. All in favor, motion to approve passed 5/0.

Chairman Ober without objection ordered the Executive Director’s Report be received and filed. Hearing no objections, so ordered.

OLD BUSINESS- None

NEW BUSINESS

  Executive Director, Turner-Fox explained the adjustments that were made following the budget work sessions and work with the auditor on the Budget preparation. Member Widdifield asked if the Nursing Home would still have a standalone budget in 2014 and Executive Director Turner-Fox indicated that at this time the State would like to see a separate budget but that it would be easy to change if the State determines otherwise after looking at the appropriations for
the stranded expenses. A discussion occurred on line item amounts for various Engineering lines. Marketing and Sales, and NJDEP Fees.

(M) P. Voros, (S) R. Howard to adopt resolution. Resolution adopted 4/1

Roll Call Vote:
John Ober               Yea
Pete Voros             Yea
Lew Schneider          Yea
Bob Widdifield        No
Ron Howard             Yea

- Resolution 13-80 Introducing the Economic Development Division Budget for 2014

(M) P. Voros, (S) R. Howard to adopt resolution. All approved, resolution adopted. 5/0

Roll Call Vote:
John Ober               Yea
Pete Voros             Yea
Lew Schneider          Yea
Bob Widdifield        Yea
Ron Howard             Yea

- Resolution 13-81 Introducing the Nursing Home Division Budget for 2014

(M) P. Voros, (S) R. Howard to adopt resolution. All approved, resolution adopted. 5/0

Roll Call Vote:
John Ober               Yea
Pete Voros             Yea
Lew Schneider          Yea
Bob Widdifield        Yea
Ron Howard             Yea

- Resolution 13-82 Setting Healthcare Waiver Compensation for CY 2014

(M) P. Voros, (S) R. Howard to adopt resolution. All approved, resolution adopted. 5/0

- Resolution 13-83 Adopting Official Notice of Claim Form

(M) P. Voros, (S) R. Howard to adopt resolution. All approved, resolution adopted. 5/0

- Resolution 13-84 Authorizing the Public Sale of Various Surplus Equipment Deemed Not Needed for Public use by the Salem County Improvement Authority and to Participate in a Public Auction

(M) P. Voros, (S) J. Ober to adopt resolution. All approved, resolution adopted. 5/0
• Resolution 13-85 Authorizing Disposal of Surplus Property via GovDeals.com
  (M) P. Voros. (S) R. Howard to adopt resolution. All approved, resolution adopted. 5/0

• Resolution 13-86 Adopting Credit and Collections Policy
  (M) P. Voros. (S) R. Howard to adopt resolution. All approved, resolution adopted. 5/0

• (M) P. Voros. (S) J. Ober approving Release of Bids for Construction of Cell #9
  Motion approved by voice vote 5/0.

• (M) P. Voros. (S) R. Howard approving Expenditures over $10,000 (ACE pole Relocation)
  Motion approved by voice vote 5/0.

• (M) P. Voros. (S) R. Howard to Table Shared Services Agreement with the County of Salem for Information Technology.
  Motion to table resolution, approved by voice vote 5/0.

• (M) R. Howard (S) P. Voros approving Return of Interns – Winter 2013
  Motion approved by voice vote 5/0.

• (M) P. Voros. (S) R. Howard approving Carryover of Vacation for Staff
  Motion approved by voice vote 5/0.

CLOSED SESSION

• Resolution 2013- 87 Authorizing Board to enter into Closed Session.
  (M) B. Widdified, (S) R. Howard. Approved by voice vote 5/0.
  Open Public Meetings Act, N.J.S.A. 10; 4-12b permits a public body to go into a closed session during a public meeting to discuss certain matters: Relating to Employment Relationship.

  With no further business to discuss in Executive Session on (M) P. Voros, (S) R. Howard the regular meeting of the SCIA was re-opened to the public.
  Approved by voice vote 5/0.

  (M) R. Howard, (S) P. Voros as per discussion in closed session authorized the Executive Director to extend a conditional offer of employment to an applicant for the Landfill Supervisor position. Approved by voice vote 5/0.

  (M) R. Howard, (S) P. Voros to table salary increases for 2014.
PUBLIC COMMENT

(M) P. Voros, (S) J. Ober to open this portion of the SCIA Meeting to the public. Approved by voice vote 5/0.

There were no comments made by the public.

(M) P. Voros, (S) L. Schneider to close meeting to Public. Approved by voice vote 5/0.

CORRESPONDENCE

External Correspondence
- Letter Dated September 18, 2013 from Jessica Foote, Purchasing Agent RE: county of Salem Shared Services Agreement.

Executive Director Correspondence

- Memo Dated October 22, 2013 to SCIA Employees RE: SCIA Dental Benefits
Other Informational Materials

- Archer Greiner-client Advisory-Business Incentives Overhaul Signed into Law in New Jersey; Boosts Rewards for Job Creation, Economic Development.
- Pascale Sykes Foundation – Economic Initiatives for Atlantic, Cumberland, Gloucester and Salem Counties.

Chairman Ober without objection ordered that Correspondence be received and filed. Hearing no objections, so ordered.

(M) R. Howard, (S) P. Voros to adjourn meeting. Approved by voice vote 5/0

Meeting adjourned 7:31 pm.

Respectfully Submitted;

[Signature]

Joan M. Cole
Recording Secretary