MEETING OF THE SALEM COUNTY IMPROVEMENT AUTHORITY
SOLID WASTE DIVISION CONFERENCE ROOM
52 McKillp Road, Alloway, NJ
Thursday, June 12, 2014 @ 4:30 pm

Chairman Robert Widdifield called the meeting to order at 4:30pm

Chairman Robert Widdifield read the following statement: “Notice of this meeting has been provided to the public in accordance with the New Jersey Open Public Meetings Act by publication in the South Jersey Times and the Elmer Times, newspapers circulated in Salem County, and by posting notice in the Salom County Clerk’s Office and SCIA Offices. Copies of the Board minutes and a video of this meeting will be posted on SCIANJ.COM.”

Pledge of Allegiance was recited by all present.

ROLL CALL
Bestwick, Susan  Present
Howard, Ronald  Absent – Arrived 4:38pm
Schneider, Lew  Present
Voros, Peter  Present
Widdifield, Robert  Present

MINUTES

Regular Meeting of May 8, 2014- (M) L. Schneider, (S) S. Bestwick to approve minutes. No discussion or changes to the minutes. Motion carried by voice vote 4-0.

SOLID WASTE DIVISION

Solid Waste Division report dated June 2, 2014, was presented by Malinda Williams, Division Manager. Copies of this report along with statistical landfill report were distributed to all Board members prior to this meeting. Ms. Williams reported the revenue and tonnage is down a bit for the period; however, there is a slight increase in demolition debris and convenience center materials. Director Williams reported it was a busy week of meetings with NJDEP. She also reported that based on reports she ran prior to the Assistant Commissioner’s site visit that the Solid Waste Division in the month of April accepted approximately 700 tons of waste per day, had a total of 2698
trucks for the month and that the cycle time from the inbound scale to the out bound scale has decreased to 15.85 minutes.

**Chairman Widdifield, without objection, ordered the Solid Waste Division Report received and filed.**

Member R. Howard entered the meeting at 4:38 pm.

**Resolution 2014-54 Authorizing Transfer of Line Item Amounts In The 2014 Solid Waste Division Budget.**

(M) P Voros, (S) R. Howard to approve resolution to transfer $40,000 from Marketing & Sales as follows: $5,000 to Scale Maintenance; $25,000 to Federal Payments; $10,000 to Employment Services. The resolution was adopted by voice vote 5-0.

**Resolution 2014-55 Authorizing Payment of Solid Waste Division Bills.**

(M) P Voros, (S) R. Howard to approve resolution to pay $1,316,717.76 for regular payment by check, and $49,386.82 be approved for electronic payment. There were no manual checks for the period. The resolution was adopted by voice vote 5-0.

**Landfill Engineers Status Report dated June 4, 2014 of Alaimo Group was presented.** Copies of this report were distributed to all Board members prior to this meeting. Jeff Winegar of T&M Associates reported that the second leachate tank is up and running and that the contractor has a few items on the punch list to complete the work such as painting the weld connection to the first leachate tank. Chairman Widdifield inquired if the tank needs to be labeled for New Jersey Right-to-Know requirements with the chemical abstract number. Melinda Williams indicated she will check the permit as the first tank only has the word “leachate” on it. Executive Director Turner-Fox remarked there was good progress in the Cell 9 Construction Project by R.E. Pierson. Director Turner-Fox reported that two issues have arisen in the project which is in the process of being addressed by engineering. The Alaimo Group is working on two alternate routes to effectuate a clean water diversion from Mowers Station Road and R.E. Pierson is working on pricing for the alternatives.

Executive Director Turner-Fox stated there is a change order resolution before the Board this meeting for the shortage of suitable l-13 material needed for Cell 9 roadway, basin and cell areas. She reported that an additional 6 inches of top soil will need to be excavated from the areas which will then need to be back filled with suitable material. She stated that the additional topsoil will be utilized on site by SCIA. They also looked at the existing SCIA stockpiles for suitable material and determined that sufficient quantities did not exist. Additionally they contacted Quinton Sand and Gravel to determine if they could provide suitable material under their existing contract, however following SIV and proctor testing their material was determined unsuitable due to high moisture content and a high amount of fines. Member Schneider stated that holes were drilled at some point and questioned if someone would be liable for the core borings inaccuracies. Director Turner-Fox replied that GZA did perform core borings in the areas of all cells 8-12 and Alaimo did the initial engineering design and there might be an opportunity to a claim against Alaimo as they did the original design and engineering.
on the project. Member Schneider stated that not enough core samples were taken and there are questions to be asked. Jeff Winegar from T&M Associates responded there were soil borings and test pits done. Borings indicated no topsoil and five test pits were made in vicinity of Cells 10, 11, & 12, but none in Cell 8. 2 of the five test pits indicated 6 inches of topsoil and the remaining 3 test pits outside of the construction area for Cell 9 indicated 6 to 12 inches of topsoil. It was noted that originally Cell 8 and Cell 9 were to have been one project, not two. Mr. Winogar stated that this is a classic case of differing site conditions; you don't always know what you're going to get into in a site until you start working the site. Jeff Winegar indicated that the work could have been redone but the client doesn't usually want to pay for work to be redone. Member Voros stated that SCIA would not have authorized more soil samples unless an issue was apparent. Member Schneider questioned if it is normal to rely on another engineer's report. Mr. Winegar stated said it was normal practice to rely on other engineer's reports as the client wouldn't normally want to pay to have the work redone when it was already complete by a licensed engineer. Chairman Widdifield questioned if GZA was one of our contractors. Director Turner-Fox indicated that they are. Member Schneider said then the question goes back to the person who prepared the original report. Mr. Winegar indicated yes it does and reviewed the four line items in the change order.

Chairman Widdifield asked if there were any additional questions or comments on the Engineer's report. There were no further questions.

Chairman Widdifield without objection ordered the Engineer's Report be received and filed.

ECONOMIC DEVELOPMENT DIVISION

Economic Development Report dated June 12, 2014 was presented by Jim Smith, Division Manager. Copies of this report were distributed to all Board members prior to meeting.

Member Voros stated there was a rumor going around that since SCIA took on Economic Development activities for the County, SCIA has not really done anything. He asked Economic Development Manager Jim Smith to address what has been done. Chairman Widdifield noted that he was not aware of a report that suggested not much had been accomplished in Economic Development. Manager Smith stated that a SCIA Board member had stated that there had been no Economic Development in Salem County. He went on to report that SCIA has developed and distributed marketing brochures and County resource guides for the County business and municipalities; updated the web site; personally met with all 15 municipalities and local school districts as well as numerous businesses to provide information and build relationships; created information sheets and application forms for the various funding programs; and hosted seminars. Additionally they also formed relationships with other jurisdictions in the region including DRBA, Pascale Sykes, Select Greater Philadelphia and SNJDC where he has been appointed a Board Trustee order to attract businesses interested in locating here. They have facilitated several key stakeholder meetings with NJBAC and EDA on behalf of existing businesses in Salem County looking to expand their operations which will total over $23M and are evaluating a bond refunding opportunity of $4M with a local municipality. SCIA has hold focus group meetings with key business
leaders to prepare the Strategic Plan. Manager Smith also reported they assisted in obtaining two grants for a local employer totaling $35 million.

Manager Smith asked if his impending layoff was based on performance. Chairman Widdifield responded no, the County has requested SCIA to transfer Economic Development duties to the County as they are going to take the lead on it. Member Voros asked who at the County made the request. He noted that he spoke to Freeholders Timberman, Ware and Bobbitt who knew nothing about this change. He asked who told Chairman Widdifield about this change, when the meetings were held, if there were minutes of the meeting and if there were any correspondence to us about this.

Chairman Widdifield asked if Member Voros has been given a copy of the Resolution. He stated he had discussed it with several Freeholders including the Administrative Committee.

Member Voros asked if it was brought before the Freeholder Board. Vice Chair Bestwick indicated that that had nothing to do with SCIA.

Member Voros noted that we can't act on something unless the whole Board approves it.

Vice Chair Bestwick indicated that SCIA can act on what we need to act on.

Member Voros stated we need information, you just can't shut down a multi-million dollar division, there must be a transition; it just can't be turned off. He questioned who at the County was going to answer the phone after this occurs.

Member Howard asked who in this Board decided to lay Mr. Smith off.

Chairman Widdifield stated we are deciding to shut down the Division.

Member Voros asked who "we" are and stated the Board did not decide and didn't discuss it.

Manager Smith asked again if his layoff was performance based.

Chairman Widdifield responded it was not and Manager Smith has done a fine job.

Manager Smith asked if his layoff was due to age as he has recently turned 68 years old.

Chairman Widdifield responded no it is because we are shutting down the division.

Manager Smith stated SCIA has recently changed to a republican majority Board and inquired if the political change motivated his layoff.

Chairman Widdifield responded not at all.

Manager Smith asked if his wife, who is running as a democrat for County Clerk, factored into the decision to lay him off.

Chairman Widdifield responded we are just shutting down the Division and it will be part of the Department of Planning and Development.

Manager Smith stated the County plans to do this on a part time basis. He stated that it had been indicated to him by several Freeholders, both Republican and Democrat that if the County planned to transfer Economic Development back to the County that he would be transferred over with the program. He noted that it seemed to him his layoff was political retaliation by the republican majority.

Chairman Widdifield stated it was not retaliation at all; we are just shutting down the Division. He also noted that SCIA does not control the County's hiring.
Manager Smith stated the layoff was already planned and the terms of his layoff package had already been decided on by the Executive Committee as he received a RICE Notice.

Member Voros asked if he had received a RICE notice.

Manager Smith replied yes.

Chairman Widdifield said the notice was not necessary as the layoff was not performance based.

Manager Smith said it was delivered to him and he signed off on the form.

Chairman Widdifield responded the form was not necessary but at the time of the initial discussion it was thought it should be sent.

Member Voros asked why it was not discussed with the Board.

Member Voros said he and Member Howard should have been emailed and contacted on this matter.

Member Voros asked why the Board did not meet on the issue.

Chairman Widdifield and Vice-Chair Bestwick responded we are meeting now on the issue.

Vice Chair Bestwick stated the Rice Notice was sent to Manager Smith in an effort to protect all of his rights including the right to have his employment discussed in open or closed session of the Board.

Member Voros asked if the Board Attorney recommended the Rice Notice be sent.

Vice Chair Bestwick responded it was Executive Director Turner-Fox who recommended the notice be sent to Manager Smith.

Vice Chair Bestwick stated the employment decision will be voted on by the full Board based on a recommendation of the Executive Committee.

Chairman Widdifield stated the Division is being shut down.

Manager Smith stated you are shutting me down and the Division will still be there.

Vice Chair Bestwick indicated that Economic Development will be transferred to the County.

Manager Smith indicated that the Division will still need to handle the Bonding.

Chairman Widdifield responded the Division will still be there to handle the statutory requirements for bonding as it is one of the advantages of having an Improvement Authority. He noted there was no department when it was first handled by the Improvement Authority.

Manager Smith requested the full Board review his requested severance package.

Member Howard asked Freeholder Liaison Cross what he knows about the shutdown of SCIA Economic Development Division.

Freeholder Cross answered it was discussed in the Freeholder’s Administrative Committee meeting.

Member Voros asked who was present.

Freeholder Cross responded the committee is comprised of 3 freeholders.

Member Voros asked if the two members of the SCIA Executive Committee were present.

Freeholder Cross responded they were on the agenda to speak and attended the meeting.

Member Voros asked if the full Freeholder Board knew of the plans to shut down the SCIA Economic Division and were aware of the meeting.
Freeholder Cross stated there has not been a Freeholder Board meeting since the administration committee meeting; however, the idea has been out there for a while. Chairman Widdifield stated that is why the Strategic Plan wasn't approved in March pending a change in the County becoming the lead.

Member Voros stated the division should not be shutdown without the full Freeholder Board being notified. He further stated there is nothing in writing he has seen and there needs to be a plan for transition. Tomorrow if someone were to call the County they would not get an answer and he wanted to know if Mr. Smith were not here tomorrow who was going to handle these matters. He doesn't understand the process, it is fire everyone now and we'll figure it out later.

Chairman Widdifield stated other people would be handling this. It is the Executive Director's job.

Chairman Widdifield, without objection, ordered the Economic Development Report be received and filed. Hearing no objection, so ordered.

(M) P. Voros, (S) R. Howard, to approve the payment of $936.56 by regular check. The resolution was adopted by voice vote 5-0.

Resolution 2014-57 Authorizing Layoff of Salem County Improvement Authority Employee.
(M) S. Bestwick, (S) L. Schneider to approve the layoff of the Economic Division Manager.
Member Howard inquired what was being done regarding Mr. Smith's severance package.

Executive Director Turner-Fox indicated that the resolution before the Board included the Executive Committee's recommendation regarding unused Vacation Time, unused Sick Time and Mr. Smith's request for a severance package.

Chairman Widdifield stated it follows the policy in place. Mr. Smith will receive payment for one half of the unused vacation time, no payment for unused sick time and no severance payment.

Member Voros asked the Executive Director if there was any history on how severance was handled by SCIA in the past.

Executive Director Turner-Fox reviewed the SCIA's three most recent layoff events and how the severance was handled.

Member Howard asked how much notice was given in the past to employees who were being laid off.

Executive Director Turner-Fox indicated she was not here in 2010 when the first lay of occurred and could not comment on that event. In 2011 and in 2012 employees were aware of an impending layoff several months in advance and then provided specific notice when the final transactions were approved.

Member Howard asked how much notice was provided to Mr. Smith

Manager Smith indicated he has not received any written notice of the layoff yet.

Chairman Widdifield stated he was given 2 week verbal notice.

Member Howard stated SCIA didn't give him time to even schedule or use his vacation time. He noted it was unheard of to give notice of a layoff and then take half of your
vacation away from you that can't be used. He stated SCIA should give Mr. Smith all of the vacation he has coming to him. **Chairman Widdifield** asked Member Howard if he wanted to modify the resolution. **Member Schneider** asked how vacation time was accrued and if it would be pro-rated when someone leaves before the end of the year. **Executive Director Turner-Fox** stated that policy states new employees do not get to use vacation for the first year of employment and that it is made available to the employee to use the following year, after 1 year of service. **Member Howard** made a motion to pay Mr. Smith for all of his unused vacation time and to give him an additional 30 days of benefits to give him an opportunity to secure other benefits. **Vice Chair Bestwick** asked if what was being proposed was not abiding by the existing vacation policy. **Member Howard** said he would support the existing policy if a 30 day notice of the layoff was provided, but not 2 weeks’ notice. **Executive Director Turner-Fox** stated that the current policy was in effect in 2011 and 2012 for the prior layoffs and that the SCIA Board utilized their discretion as provided for in granting payout for unused sick and vacation time. **Chairman Widdifield** and **Member Schneider** asked how time was pro-rated if someone left of their own choosing before the end of the year. **Executive Director Turner-Fox** stated that vacation time and administrative time is not paid back to the Authority, but that sick time is pro-rated since it is accrued as it is earned. **Vice Chairwoman** asked if the severance could be communicated to Mr. Smith by memo. **Executive Director Turner-Fox** indicated that the Board's decision will be provided to Mr. Smith in writing. **Member Schneider** stated he may be in support of the modification for Vacation Time, but still had questions about continuing the medical care. **Member Howard** indicated that when you lose your benefits there is a processing period to sign up for COBRA and other available coverage. He restated his motion to provide payment for 3 weeks of vacation payout to Mr. Smith. **Vice Chair Bestwick** asked Mr. Smith if he was planning to work every day until July 1 and not vacation out. **Chairman Widdifield** restated the proposal to clarify that payout of unused vacation would be whatever time is remaining on the books as of July 1 when Mr. Smith is laid off. **Member Voros** seconded the amended proposal. **Solicitor Chetney** noted that there was a motion and second on the resolution presented to the board. She explained that the Rules of the SCIA Board do not permit another motion to be made while discussion is underway. She noted that it permissible to amend a motion but that it should be done in entirety not on a section by section basis. **Chairman Widdifield** asked members to go back to the original motion and vote on that. **Member Howard** inquired if an amendment overrode a motion on the floor.
Solicitor Chetney indicated that the rules do not allow for an amendment to a motion once a motion has been made and seconded. A motion can be denied following discussion but the existing motion needs to be acted on by the board.

Chairman Widdifield called for a vote on Resolution 2014-57 as written.

Solicitor Chetney indicated that discussion could continue on the motion.

Chairman Widdifield called for further discussion.

Member Howard indicated that he would like to extend the medical benefits for 30 days following the lay off to give Mr. Smith a chance to seek his own medical coverage.

Chairman Widdifield asked if it was allowed and if July was the month when employee contributions to the medical plans increases.

Executive Director Turner-Fox responded that it was permissible to allow the medical benefit termination date to be August 1 and that the state requires the first pay following July 1 to increase employee contributions to the medical plan and that the adjustment could be made for Mr. Smith's contribution.

Member Schneider stated that Mr. Smith now has 2 weeks to secure alternative medical coverage and didn't concur with providing an additional month of medical benefits.

Chairman Widdifield asked if Mr. Smith would be eligible for COBRA.

Executive Director Turner-Fox indicated that SCIA was required to provide COBRA notices.

Chairman Widdifield restated the amended resolution.

Vice Chair Bastwick asked if the Board could vote on that amendment.

Solicitor Chetney indicated that the Board must first vote on the original motion which is on the original resolution as written and then either approve or deny that resolution. Then someone would make another motion to amend the resolution for the vacation time and medical benefits.

Chairman Widdifield called for a vote on the original resolution.

The resolution was adopted by voice vote 3-2-0 where Members Voros and Howard voted Nay.

Member Howard asked to amend the motion.

Solicitor Chetney explained that the original resolution was adopted and that no further amendment was permitted.

Member Howard asked to have the details of the severance package clarified.

Solicitor Chetney indicated that the Resolution as written outlined the actions of the Board with regards to the severance package.

Member Howard asked if he could make another motion now.

Chairman Widdifield and Solicitor Chetney stated he could not as that would contradict the motion which just approved the Resolution as written.

Member Howard responded he thought he could motion to amend the resolution after the vote.

Solicitor Chetney explained there was discussion of modifications to the resolution considered by the Board but there was a seconded motion of the original resolution which needed to be voted. When the vote on the original resolution was passed and not denied the modifications or chance of amendment was rendered moot.

Chairman Widdifield stated the amendment was moot.
NURSING HOME DIVISION REPORT

No report was necessary.

Resolution 2014-58 Authorizing Payment of Nursing Home Division Bills. (M) S. Bestwick, (S) L. Schneider to approve resolution to pay bills totaling $1,140.00 for the Nursing Home Division. Resolution passed by voice vote 5-0.

STANDING COMMITTEE REPORTS

EXECUTIVE COMMITTEE (Susan Bestwick) – Member Bestwick stated the compensation and requests of the Host Community Benefits for Alloway were discussed. She further stated the issues will be resolved when the budget is prepared and the Board can see where it stands financially. Member Voros commented Alloway deserves compensation for the truck traffic, noise, and occasional trash that may fall off of a truck. Chairman Widdifield commented he agrees and the Board needs to figure out what it will pay. Member Voros asked if there was a deadline and Chairman Widdifield responded it will be taken care of in the normal budget process which normally occurs in August and September. Member Bestwick commented the Board will work with Alloway and that many proposals were prepared and exchanged by the parties. Chairman Widdifield reported that the proposal to re-locate the Alloway Convenience Center to SCIA is not acceptable to the Township that that is now a dead issue due to funding needed to expand the existing facility and SCIA’s inability to work on Sunday.

PERSONNEL COMMITTEE (Ron Howard) – Member Howard stated the newly hired Scale Master is doing a good job. He further reported 4 seasonal employees have been hired and they will need to replace 1 of the workers. He further reported the Personnel Policy Manual should be completed in a couple of weeks after a few more meetings. Executive Director Turner-Fox reported the newly hired equipment operator is not progressing as hoped and upon recommendation of the Solid Waste Division management, she recommends his employment be terminated within his first 90 days of employment. At this time there will be no need to advertise for additional applicants as the Solid Waste Division will be evaluating three additional applicants who applied for the position previously. Chairman Widdifield commented that he hopes the next candidate comes from Salem County.

SOLID WASTE COMMITTEE (Pete Voros) – Member Voros stated the weather has continued to be a challenge as usual and that the update on Cell 9 and the leachate tank has already been discussed. He reported testing results are pending for the old Leachate Tank and hopes leachate can continue to be taken to the Salem City facility in the future.

INNOVATION AND TECHNOLOGY COMMITTEE (Lew Schneider) – Nothing to report.
Chairman Widdifield, without objection, ordered the above committee reports be received and filed. Hearing no objections, so ordered.

EXECUTIVE DIRECTOR’S REPORT

Executive Director’s Report dated June 12, 2014 was presented by Executive Director Deborah Turner-Fox.

Copies of this report were distributed to all members prior to this meeting. Director Turner-Fox commented the R.E. Pierson employees working on site are very good with safety measures and are doing a good job. She noted that there will be a small change order for the leachate tank before the project is closed out for additional aggregate material needed to underlay the concrete load out pad. She further stated that the NJDEP inspectors and new Assistant Commissioner had toured the site this week. She referred to her e-mail to the Board which commended SCIA staff for their hard work preparing for the visit. She noted that a new tone is emerging at the State as we were asked how they could help us do our jobs better. Chairman Widdifield noted that it was excessive for the NJDEP to cite us for operating a generator for a demonstration project. Executive Director Turner-Fox indicated that the NJDEP inspectors are following the letter of the law and permits without much flexibility and the onus is on us to amend and modify our permits to reflect operational needs. The state officials said they are going to work with us on any issues that arise. Following another meeting with the NJDEP and County Office of Emergency Management, Director Turner-Fox recommends evaluating the Debris Management Plan and changes which may be necessary due to new regulations following Hurricane Sandy.

Member Voros asked Executive Director Turner-Fox what correspondence she received from the County pertaining to the change in Economic Development Division of SCIA. She responded that she has received nothing official or in writing; everything was discussed in the SCIA Executive Committee. Member Voros asked, “No plan?” Chairman Widdifield responded that we have Bond Counsel. Director Turner-Fox stated there is a need for transition and questions to be asked and answered before July 1.

She further stated bonding must remain with SCIA as the County cannot undertake that program. Chairman Widdifield stated that the Bonding will remain with SCIA as that is a primary function of an Improvement Authority. Member Voros stated what he needed is a written plan from the County in place before July 1, 2014 and it should be on the agenda of the June freeholders meeting. Executive Director indicated she will endeavor to obtain whatever information from the County is available.

Chairman Widdifield, without objection, ordered the Executive Director’s Report be received and filed. Hearing no objections, so ordered.

UNFINISHED BUSINESS


(M) L. Schneider, (S) S. Bestwick to accept the Economic Strategic Plan. The Plan was rejected by voice vote of 0-5-0 after the following discussion.
Member Voros pointed out the Strategic Plan eliminated all revitalization monies for Salem City. He further asked if all of the Freeholders made comments on the Plan and why all reference to Salem City, the County seat, was removed. Member Bestwick responded all of the Froholders were asked to make comments to the Plan and not all of them commented. She further stated they had two weeks to make comments to the Plan. Executive Director Turner-Fox stated the omission of funding for Salem City was provided to her on a red-lined copy of the Plan which was an aggregate of all comments received by the Freeholders and SCIA Executive Committee. Freeholder Liaison indicated he did not know where the change to the City of Salem came from but that there were some items eliminated to simplify the document since there were over 30 initiatives in the plan which seemed unrealistic.

Member Voros made a motion to postpone the original motion. (M) P. Voros, (S) R. Howard. There was discussion with Solicitor Chetney as to the proper procedure to follow in order to amend the original motion to adopt the Strategic Plan. Solicitor Chetney explained that a seconded motion was before the Board to adopt the Strategic Plan but a motion to postpone the motion was allowed under SCIA rules. The procedure would be to vote on the postponement then vote on the original motion. Member Howard questioned the Solicitor on the procedure since the motion to amend an earlier resolution wasn’t afforded to him earlier in the meeting. Chairman Widdifield called for a vote on the postponement which was denied 0-5-0 by voice vote. Chairman Widdifield then called for a vote on the original motion to adopt the Economic Development Strategic Plan which was defeated 0-5-0 by voice vote.

Chairman Widdifield asked for a motion to amend the Economic Development Strategic Plan to reinburse the Salem City revitalization. (M) S. Bestwick, (S) L. Schneider

Member Bestwick stated the Plan can still be amended at any time as it is dynamic and fluid. The motion to adopt the plan with the amendment was approved 5-0 by voice vote.

NEW BUSINESS

**Resolution 2014-59 Authorizing Executive Director To Enter Into Administrative Consent Order EA ID# NEA 140001-65582.**
(M) S. Bestwick, (S) L. Schneider to authorize the consent order. The resolution was approved by voice vote 5-0-0.

**Resolution 2014-60 to Settle the Claim of Salem County Improvement Authority v. The County of Salem, Docket No. SLM-L-0003-14**
(M) L. Schneider, (S) S. Bestwick to approve the resolution. The resolution passed by voice vote 5-0.

**Resolution 2014-61 Authorizing the Salem County Improvement Authority to Enter into a Commodity Resale Agreement with the County of Salem for the Conducting of Certain Functions Relating to the Purchase of Motor Fuels for their Respective Jurisdictions**
(M) L. Schneider, (S) S. Bestwick, to approve the resolution. The resolution was approved by voice vote 4-0-0. Member Howard was absent from the room during the vote.
Resolution 2014-62 Extending A Contract for Transportation of Roll-Off Containers for the Solid Waste Division (William Miller & Son)
(M) L. Schneider, (S) S. Bestwick, to approve the resolution. The resolution passed by voice vote 5-0.

Resolution 2014-63 Extending A Contract for Analytical Laboratory Services for the Solid Waste Division (QC Laboratories)
(M) L. Schneider, (S) S. Bestwick to approve the resolution. The resolution passed by voice vote 5-0.

Resolution 2014-64 To Cancel Void Checks.
(M) S. Bestwick, (S) L. Schneider to approve the resolution to void checks. The resolution passed by voice vote 5-0.

(M) L. Schneider, (S) S. Bestwick, to approve the resolution. The resolution passed by voice vote 5-0.

Resolution 2014-66 Authorizing Change Order Number #1 For Landfill Expansion Cell 9 (R. E. Pierson)
(M) P. Voros, (S) R. Howard to authorize increasing the contract by $210,670.90. The resolution passed 4-1-0 by voice vote following some discussion. Member Schneider voted Nay.

Member Howard asked why the Board gave Executive Director Tumer-Fox a raise in January and then took the raise away in February. He stated she is doing a remarkable job. Chairman Widdiefeld stated we all agree she is doing a good job. Member Howard asked why the raise was taken back; everyone else received a raise except the one leading them. Chairman Widdiefeld responded it was not ready for it yet and the Board voted on before the reorganizational meeting. He further stated she is doing a fine job. A motion was made by Member Howard to give Executive Director Tumer-Fox a 5% pay increase and a 1 year contract extension.
(M) R. Howard, (S) P. Voros, to grant a 5% pay increase and 1 year contract extension. Member Bestwick asked who else received a pay increase. Member Howard said everyone. Member Bestwick asked how much were the increases and Member Howard responded division heads 3.5% and others ranged between approximately 1.2% to 3.0%.

The motion was defeated 2-3-0 by voice vote. Members Bestwick and Schneider and Chairman Widdiefeld voted Nay.

Member Bestwick commented the reason Economic Development is being taken over by the County is to unify efforts and use the resources wisely and the SCIA Economic Division is running a $100,000 a year deficit. She stated the core mission of SCIA is to be a financial partner and secure bonding for economic development.
CORRESPONDENCE

- Email Dated June 4, 2014 from Mary Lou Rutherford RE: Alloway Host Community Benefits
- Letter Dated June 3, 2014 from May Ed Mckelvey RE: Alloway Township Host Community Benefits
- Agenda Dated June 3, 2014 for meeting with Mayor Mckelvey & SCIA Representatives
- Cumberland County Improvement Authority Resolution Number: 2009-140
- Email Dated May 21, 2014 from depnews@dep.nj.gov RE: DEP Release: Christie Administration Announces More Than $17 Million in Clean Communities Grants for Municipalities and Counties
- Letter Dated May 20, 2014 from Atlantic City Electric RE: Combining with Exelon
- Letter Dated May 19, 2014 to Honorable Governor Chris Christie from Joan Cole RE: Closing of Maternity Department at Salem Memorial Hospital
- Letter Dated May 19, 2014 from Mary M. Toogood RE: Administrative Consent Order with EA ID #: NEA1400001
- Letter Dated May 19, 2014 to Frank Clementi RE: Salem County Improvement Authority Financial Advisor
- Letter Dated May 19, 2014 to Bevan Kinney RE: Salem County Improvement Authority Financial Advisor
- Letter Dated May 16, 2014 to Ms. Donna Summers RE: Supplemental Environmental Project
- Letter Dated May 14, 2014 to William P. Rubley, Esq. from Jean Chetney RE: SKG v. SCIA v. County of Salem Docket No. SLM-L-3-14
- Letter Dated May 12, 2014 to Bid Ocean, Inc. RE: OPRA Request of May 7, 2014
- Letter Dated May 12, 2014 to Jean Chetney, Esq. RE: SKG Realty
- Memo Dated May 12, 2014 from Jessica Foote RE: Membership Renewal Salem County Cooperative Pricing System- 75SSCCPS
- Letter Dated May 9, 2014 to Ms. Coleman, CFO RE: Audit Calendar Year Ending December 31, 2013
- Letter Dated May 9, 2014 from Ivan D. Cohen RE: Loss Control Service Visit
Letter Dated May 7, 2014 to Ms. Donna Summers RE: Identifying #: Air PL #65582, EA ID #: 130001-65582
Letter Dated May 5, 2014 to Ted Budinski RE: Account # 2343CC
Email Dated April 18, 2014 from Jean Chatney RE: Lease Agreement between SCIA and Stand Up for Salem

Other Informational Materials

- Open to the Public Informing Salem County Residents Spring 2014 Edition
- The Memorial Hospital of Salem County Outpatient Rehabilitation Center Ribbon Cutting Ceremony & Grand Re-Opening Event
- A Congressional Breakfast with Hon. Frank Lobiondo
- Newspaper article "Cumberland economic development responsibilities transferred from freeholders to Improvement authority New Duties for CCIA"

Member Howard pointed to a letter received by only three members of the Board from Solicitor Chetney in reference to the Finlaw Building Lease. Member Voros stated the attorney answers the Administrative Committee who then tells all the members of the Board. Member Howard asked why he was not copied on the letter. Solicitor Chetney responded she was asked an informal question by a Board member not at a meeting of the Board. She further stated that if a Board member asks a question she will answer. She stated she can copy all members in the future.

Chairman Widdifield, without objection, ordered the Correspondence be received and filed. Hearing no objections, so ordered.

Motion to Open Public Session.
(M) S. Bestwick, (S) L. Schneider to open public session. Motion passed by voice vote 4-0-0. Member Howard stepped out of the room momentarily.

PUBLIC COMMENT

Economic Division Manager Jim Smith stated Member Bestwick said she thought it was humane the way his layoff was handled. Mr. Smith asked what Member Bestwick's definition of humane was as his vacation and benefits requests were turned down. Member Bestwick stated her use of the term humane was in relation to the transition plan and she thought it humane not to have Mr. Smith prepare a transition plan in which he would not be a participant.

Alloway resident Anne Sullivan asked where she could find the amounts for fines in the budget. Executive Director Turner-Fox responded they could be found in two places; Prior Year Bills and NJDEP Inspection Fees.
Anne Sullivan asked what the Trustee fees were under other expenses. Executive Director Tumor-Fox replied they are bank fees charged to SCIA for being a Trustee for the Glass Building.

Anne Sullivan stated she can see in the budget expenses $261,000 for lease of the Finlaw Building but is asking what the $800 line item is for the Finlaw Building. Executive Director Turner-Fox said it is likely the cost of providing security for the office on days the State is closed but SCIA is open.

Alloway Mayor Mckelvey thanked the Board for moving forward on the issue of Host Community.

Motion to Close Public Session.
(M) S. Bestwick, (S) L. Schneider, to close the public session. Motion passed 5-0-0 by voice vote.
Chairman Widdifield asked if there was any further public comment or business for the Board. Hearing none, Chairman Widdifield adjourned the meeting at 6:20 pm.

Respectfully Submitted:
Scott R. Kramme
Recording Secretary