Chairman Robert Widdifield called the meeting to order at 4:30 PM

Chairman Widdifield read the following statement: “Notice of this meeting has been provided to the public in accordance with the New Jersey Open Public Meetings Act by publication in the South Jersey Times and the Elmer Times, newspapers circulated in Salem County, and by posting notice in the Salem County Clerk’s Office and SCIA Offices. Copies of the Board minutes and a video of this meeting will be posted on SCIAnj.COM.”

Pledge of Allegiance was recited by all present.

ROLL CALL
Bestwick, Susan Present
Howard, Ronald Present
Schneider, Lewis Present
Voros, Peter Present
Widdifield, Robert Present

MINUTES

Regular Meeting of August 18, 2014 – Member Voros asked for an addition to the August 18, 2014 minutes on page 7. Member Voros had asked if they had spoken to staff or others to determine the work that is undertaken by the Executive Director. The addition is the response of: “No they did not talk to staff or employees.” (M) P. Voros, (S) L. Schneider to approve minutes as amended. Motion carried by voice vote 5-0.

Executive Session of August 18, 2014- (M) S. Bestwick, (S) L. Schneider to approve the minutes of the Executive Session. Motion carried by voice vote 5-0.

SOLID WASTE DIVISION

Solid Waste Division report dated September 9, 2014, was presented by Solid Waste Division Manager Melinda Williams. Copies of this report along with statistical landfill report were distributed to all Board members prior to this meeting. Manager Williams reported overall tonnage and municipal tonnage was down slightly in August from last year. She reported leachate was down significantly and only shipping 3-4 loads a day. Member Voros mentioned there was initial opposition to the idea of packing and selling the agricultural plastic but now it is making good money. He further commended Manager Williams for doing a good job with this project. Member Schneider asked if the plastic pile was being
reduced. Manager Williams stated they are bailing the plastic as it comes in so the pile has not been reduced as of yet but they are working on reducing the pile, as staffing permits. Member Howard asked how much money the sale of the plastic has generated. Manager Williams responded thus far sales are $2,300.00 and the Landfill still collects the tipping fees on the plastic material. The landfill is paid to receive the items and is saving space in the landfill.

**Landfill Engineers Status Report dated September 3, 2014 was presented by Executive Director Turner-Fox.** Copies of this report were distributed to all Board members prior to this meeting. Executive Director Turner-Fox reported Cell #9 sand layer and liner work has been completed. Next week the geogrid layer and tire chips will be laid down and Cell 9 will be ready for certification. She further reported the new leachate pumps are on site and should be connected by September 25, 2014.

Chairman Widdifield, without objection, ordered the Solid Waste Division and Engineers Report be received and filed.

**Resolution 2014-81 Authorizing Transfer of Line Item Amounts in The 2014 Solid Waste Division Budget.**
(M) P. Voros, (S) R. Howard to approve the transfer of $3,500 from the Special Projects Fund to cover the cost of phones. The Resolution was adopted by voice vote 5-0.

**Resolution 2014-82 Authorizing Payment of Solid Waste Division Bills.**
(M) P. Voros, (S) L. Schneider to approve the resolution to pay bills in the amount of $289,042.16 by regular check, $35,192.49 by electronic payment and $22,433.89 by manual check. Executive Director Turner-Fox reported that the contractor for cell #9 did not submit an invoice timely this month and therefore no payment request was before the board at this meeting. The resolution was adopted by voice vote 5-0.

**ECONOMIC DEVELOPMENT DIVISION REPORT**

**Resolution 2014-83 Authorizing Payment of Economic Development Division Bills.** (M) S. Bestwick, (S) L. Schneider to approve the resolution to pay bills in the amount of $1,021.52 by regular check. Member Howard asked if these were old bills. Executive Director Turner-Fox responded they are current bills for the handouts which were supplied to the Salem County Fair. The resolution was adopted by voice vote 5-0.

**NURSING HOME DIVISION REPORT**

No Report or Action was needed

**STANDING COMMITTEE REPORTS**

**EXECUTIVE COMMITTEE (Susan Bestwick) -** Member Bestwick reported the Executive Committee is well into the budget process. She further reported the finishing touches are being added to the Host Community Benefit Proposal for Alloway. Member Bestwick stated the NJDEP Escrow Audit has begun.
PERSONNEL COMMITTEE (Ron Howard) - Member Howard reported the intention to promote Craig Ives, laborer to full-time equipment operator. Currently, a search is underway to hire a full-time laborer to replace the vacancy left by Mr. Ives' promotion. He further stated several applications have been received for the bookkeeper position and have been narrowed down to four or five applicants which will be interviewed next week.

Executive Director Turner-Fox reported that alternative pricing and benefit plans are being reviewed; however, it has been determined that comparable benefits to the current State Health Benefit Plan are not available due to the size of the group and due to the fact that there are both retirees and active employee in the group. Quotes are being obtained for alternate dental benefits as Aetna has proposed a 50% increase in rates.

Executive Director Turner-Fox reported 2 employees, William Eddis and Steven Finocchiaro, were promoted from temporary status to regular part-time status.

SOLID WASTE COMMITTEE (Peter Voros) - Member Voros reported the old loader was sold on Government Deals for $45,000. He further reported a new flow meter was installed by TKT and they accepted the $2,000 settlement. Member Voros stated the NJDEP is concerned about the erosion of cover material on the active sides of Cell 8 due to heavy rains. More manpower is being allocated to fix the erosion issues. He further mentioned the employees are doing a wonderful job.

INNOVATION AND TECHNOLOGY COMMITTEE (Lew Schneider) - Member Schneider reported it has become more difficult to maintain the copper telephone wiring and is a primary reason for considering the VOIP project with Salem County Community College. He reported the estimated costs would be approximately $50,000 to convert to the digital voice system. It is estimated it will be a 6 to 7 year payback for implementing the system. Chairman Widdifield asked if the phone service and coverage would be improved with the new system. Member Schneider replied that it would and he further remarked testing of the system with the college would take place later this month.

Chairman Widdifield, without objection, ordered the above committee reports be received and filed. Hearing no objections, so ordered.

EXECUTIVE DIRECTOR'S REPORT

Executive Director’s Report dated September 11, 2014 was presented by Executive Director Deborah Turner-Fox.

Copies of this report were distributed to all members prior to this meeting. Executive Director Turner-Fox reported SCIA has received payment from the County for the $20,000 Bond Administration fee. She is currently working with the County Treasurer to insure that bond disclosure and rebate calculations are completed.

Executive Director Turner-Fox reported TKT did replace the faulty flow meter on Leachate Tank #2, not just repair it as they had suggested.

Executive Director Turner-Fox reported there was a random POSHA inspection of the Solid Waste Division which generated a few issues to be corrected: Personal flotation devices need
to be purchased for use in and around the storm water basin; No Smoking signs need to be
placed in the fuel dispensing area and the floor jacks need to be marked. Member Schneider
noted that these appear to be minor items to be corrected.

Executive Director Turner-Fox reported no response has been received from the IRS
concerning the 2008 and 2010 reconciliation returns. She further reported the 2011, 2012, and
2013 disability adjustments have been filed via 941x amended reports by PayChex.
Chairman Widdifield, without objection, ordered the Executive Director’s Report be
received and filed. Hearing no objections, so ordered.

UNFINISHED BUSINESS
No unfinished business issues.

NEW BUSINESS

Resolution 2014-84 To Authorize The Sale Of Various Surplus Equipment.
(M) P. Voros, (S) R. Howard to adopt the resolution to sell various pieces of surplus
equipment. The resolution was adopted by voice vote 5-0.

Resolution 2014-85 To Authorize Disposal of Surplus Property Via GOVDEALS.COM.
(M) P. Voros, (S) R. Howard to adopt resolution to dispose of surplus equipment via
govdeals.com.
The resolution was adopted by voice vote 5-0

Resolution 2014-86 Authorizing Customer Refund to Danella Construction.
(M) P. Voros, (S) R. Howard to adopt the resolution to refund unused deposit of $2,500 to
Danella Construction. The resolution was adopted by voice vote 5-0.

Resolution 2014-87 Authorizing Cancellation/Void Checks.
(M) P. Voros, (S) L. Schneider to adopt the resolution approving the cancellation of check 4155
payable to AIG in the amount of $23,000.00 since the broker must accept the payment.
The resolution was adopted by voice vote 5-0.

Resolution 2014-88 To Create Operations Division Of The Salem County Improvement
Authority.
(M) S. Bestwick, (S) L. Schneider to adopt the resolution to consolidate the Nursing Home
Division and the Economic Development Division into a new Division named Operations. The
resolution was adopted by voice vote 5-0.

(M) S. Bestwick, (S) L. Schneider to adopt the resolution to close the Nursing Home Division
bank account. Member Howard asked if the account was empty. Executive Director Turner-
Fox said it was not but the remaining funds would be transferred to the Solid Waste Division.
She further stated it was recommended by the Auditor to close the Economic Development
Operating Account at the end of this year and open a new Operations Account containing the
dedicated funding from the Economic Development Division. The resolution was adopted by voice vote 5-0.

**Motion To Approve Purchase Over $10,000.**
(M) L. Schneider, (S) S. Bestwick to approve the motion to purchase telephone equipment in excess of $10,000. The motion passed by voice vote 5-0.

**Motion To Promote Craig Ives to Full-Time Equipment Operator.**
(M) R. Howard, (S) L. Schneider to approve the promotion of Craig Ives to full-time equipment operator. Member Bestwick asked if the Board had to approve all employee changes. Executive Director Turner-Fox stated it has been past practice for the Board to approve all personnel actions for transparency. Member Bestwick asked what would happen if the Board said no to an employment change. Turner-Fox stated that the action would not be taken if the Board did not approve it. Solicitor Chetney replied it would be a Board decision. The motion passed by voice vote 5-0.

**Motion To Approve The Hiring Of a Full Time Laborer.**
(M) P. Voros, (S) L. Schneider to approve the hire of a Full-time laborer. The motion passed by voice vote 5-0.

**CORRESPONDENCE**

- Press Release Dated September 8, 2014 from Greater Philadelphia Chamber of Commerce RE: GPCC Announces New Executive to Lead Business Attraction Marketing Efforts
- Memo Dated September 2, 2014 from Jessica Foote, RE: Amendment- Salem County Commodity Resale Agreement
- Letter Dated September 2, 2014 to George E. Pallas, Esq. from Jean Chetney RE: SCIA Tank #2 Installation TKT Construction Co., Inc.
- Email dated September 2, 2014 from Kevin Goldsmith RE: SALEM LETTER PAY APPS
- Letter dated September 2, 2014 from Kevin Goldsmith RE: New Leachate Tank and Improvements
- Email Dated August 28, 2014 from Mary Lou Rutherford RE: SCIA and Alloway Meeting to Discuss Host Community Benefit Agreement
- Letter Dated August 22, 2014 to Mayor Ed McKelvey RE: Mowers Station Road
- Letter Dated August 20, 2014 to George E. Pallas, Esq. from Jean Chetney RE: Leachate Tank #2 Installation TKT Construction Co., Inc.
- Letter Dated August 20, 2014 to Jeffrey Winegar RE: Executed copies of Change Order No. 4
- Letter Dated August 15, 2014 to MBIA Insurance Corporation RE: SCIA Mailing Address Change
- Letter Dated August 15, 2014 to MBIA Insurance Corporation RE: SCIA Mailing Address Change

**Other Informational Materials**

- What Authorities Need to Know About Bonding Disclosure
- Big Brothers Big Sisters of Cumberland & Salem Counties Town & Country Golf Links Golf Tournament, Sunday, October 5, 2014
- 2013 REA Grant Application

Member Schneider asked Freehold Ben Laury why the administrative charge for motor fuels and diesel fuel has increased. Freeholder Laury responded he would have to ask Steven Schalick in the Road Department or Jeff Ridgeway to obtain the answer. **Chairman Widdifield, without objection, ordered the Correspondence be received and filed. Hearing no objection, so ordered.**

**PUBLIC SESSION**

Alloway Township resident **Anne Sullivan** questioned several bills from the August pay schedule. She questioned the bills payable to SJ Media and SJ Newspapers and why there were two different checks. Executive Director Turner-Fox responded they are two separate division that handle general public advertisement and legal notices. **Anne Sullivan** questioned if the invoice for Pitney Bowes wasn’t the same a Purchase Power. Executive Director Turner-Fox responded one was for rental of the postage meter under state contract and the second for postage.

**Anne Sullivan** mentioned the zip code on the website was incorrect for Alloway.

**Anne Sullivan** questioned what equipment uses propane as she saw an invoice for propane. Executive Director Turner-Fox responded no equipment uses propane and the invoice was for propane to heat the maintenance shed. **Anne Sullivan** then asked why SCIA was purchasing gas and why not use the methane generated on site. Manager Williams responded that SCIA receives a discount on the transmission charge for Electric used from DCO Energy for the gas produced on site and does not use the gas generated on site in their operations.
Freeholder Laury mentioned Alloway was glad to get the Host Community Benefit offer. Chairman Widdifield responded it was only a verbal offer thus far, as he met with the Mayor last week to discuss what would be forthcoming. Member Bestwick stated the offer had not yet be sent and further stated there has been quite a bit of correspondence back and forth working on the proposal. Chairman Widdifield stated the proposal would be sent to the Host Community very soon.

Freeholder Laury commented the County was lucky to have Kathleen Mills working in Economic Development and he was proud of her accomplishments in working with the Philadelphia Flower Show. (Ms. Mills was introduced).

Anne Sullivan asked what the total tonnage was at the Landfill year to date. Manager Williams responded it was approximately 65,000 tons and the projection for the year is 90,000 tons.

EXECUTIVE SESSION

Resolution 2014-90 Resolution Authorizing Executive Session. (M) R. Howard, (S) S. Bestwick to approve motion to close the public session of the meeting. The motion passed by voice vote 5-0.

Public Session was opened at 5:41 PM.

Chairman Widdifield asked if there was any further public comment or business for the Board. Hearing none, Chairman Widdifield adjourned the meeting at 5:42 PM.

Respectfully Submitted:

Scott R. Kramme
Recording Secretary