Chairman Robert Widdifield called the meeting to order at 4:30 PM

Chairman Widdifield read the following statement: “Notice of this meeting has been provided to the public in accordance with the New Jersey Open Public Meetings Act by publication in the South Jersey Times and the Elmer Times, newspapers circulated in Salem County, and by posting notice in the Salem County Clerk’s Office and SCIA Offices. Copies of the Board minutes and a video of this meeting will be posted on SCIANJ.COM.”

Pledge of Allegiance was recited by all present.

ROLL CALL
Bestwick, Susan  Present
Howard, Ronald  Absent — Arrived 4:37 PM
Schneider, Lewis  Absent
Voros, Peter  Present
Widdifield, Robert  Present

MINUTES

Regular Meeting of June 12, 2014 — (M) S. Bestwick, (S) P. Voros to approve minutes. No discussion or changes to the minutes. Motion carried by voice vote 3-0.

Member Howard entered the meeting 4:37 PM

SOLID WASTE DIVISION

Solid Waste Division report dated July 3, 2014, was presented by Lodie van Tonder. Copies of this report along with statistical landfill report were distributed to all Board members prior to this meeting. Lodie van Tonder reported Cell 8 is filling up fast and can no longer accommodate Tractor Trailers. At present there is only one customer utilizing tractor trailers for delivery. He further reported the stainless steel valve has been replaced on Leachate Tank #1. He reported a new summer intern starts on July 14, 2014 for 11 weeks of summer employment.

Member Bestwick inquired if the O&M Manual is a requirement. Executive Director Turner-Fox responded it is Operations and Maintenance Manual and it is required by the State to be updated and submitted with the Solid Waste Permit Renewal.
Chairman Widdifield, without objection, ordered the Solid Waste Division Report received and filed.

**Landfill Engineers Status Report dated July 7, 2014 was presented by Executive Director Turner-Fox.** Copies of this report were distributed to all Board members prior to this meeting. Executive Director Turner-Fox reported work is continuing on preparing the Solid Waste Permit Renewal. The Greenhouse Gas Emissions report has been completed. Executive Director Turner-Fox reported the engineers have proposed two alternatives for diverting the storm water runoff across Mowers Station Road.

Member Bestwick questioned whether the permit for Salem City Leachate was being utilized. Executive Director Turner-Fox replied they are waiting for the completion of the Leachate tank and will see if the project will continue after that time.

Member Bestwick inquired if the two engineering firms know what their responsibilities are for each project and if they communicate. Executive Director Turner-Fox responded both T&M and Alaimo Group communicate and T&M has responsibility for projects only to 12/31/2013 with the exception of two ongoing projects.

Chairman Widdifield, without objection, ordered the Engineers Report be received and filed.

**Resolution 2014-67 Authorizing Payment of Solid Waste Division Bills.**

(M) R. Howard, (S) P. Voros to approve the resolution to pay bills in the amount of $475,061.70 by regular check, $51,643.89 by electronic payment, and $1,102,857.23 by manual check. The resolution was adopted by voice vote 4-0.

**ECONOMIC DEVELOPMENT DIVISION**

No Report or Action

**Resolution 2014-68 Authorizing Payment of Economic Division Bills.**

(M) P. Voros, (S) S. Bestwick to approve the resolution to pay bills in the amount of $866.44 by regular check. The resolution was adopted by voice vote 4-0.

**NURSING HOME DIVISION REPORT**

No Report or Action

**STANDING COMMITTEE REPORTS**

**EXECUTIVE COMMITTEE (Susan Bestwick)** - Member Bestwick reported there have been a couple of meetings this month regarding the Economic Development transition. She reported the website has been updated. Member Bestwick reported the negotiations with Alloway Township’s Host Community Benefit will begin in August or September when the SCIA 2015 budget process commences.

Member Voros requests a written report from the Freeholders each month in regards to Economic Development projects.
Member Bestwick and Chairman Widdifield responded they would not expect the Freeholders to supply such a report. Member Bestwick further explained she is the liaison and would pass along any information she receives to the SCIA Board. Member Voros responded the report should be written for bonding and documentation purposes.

Member Bestwick responded bonding is performed by SCIA and not the Freeholders and noted that SCIA would give the Freeholders a report not vice versa. Member Voros responded he doesn’t want to see any balls dropped. Member Bestwick stated she is not going to ask the Freeholders to provide a report of the County’s economic development actions or decisions.

PERSONNEL COMMITTEE (Ron Howard)- Member Howard reported the new equipment operator’s employment was terminated before the expiration of the 90 day probationary period and that an onsite employee will be taking the CDL licensing test to see if he can move into the position. He further reported they have received several applications for the bookkeeping position. Member Howard reported the Policies and Procedures Manual has been completed by the Personnel Committee.

SOLID WASTE COMMITTEE (Peter Voros)- Member Voros reported the Leachate Tank work has been completed and there are change orders for cell construction to be approved this meeting.

INNOVATION AND TECHNOLOGY COMMITTEE (Lew Schneider)- Executive Director Turner-Fox reported there was not a meeting of the committee but one is anticipated to be held at the end of July with the Community College to discuss the VOIP system.

Chairman Widdifield, without objection, ordered the above committee reports be received and filed. Hearing no objections, so ordered.

EXECUTIVE DIRECTOR’S REPORT

Executive Director’s Report dated July 10, 2014 was presented by Executive Director Deborah Turner-Fox.

Copies of this report were distributed to all members prior to this meeting. Executive Director Turner-Fox reported the Authority has not received a check from the County for the County’s share of the SKG settlement. She further added, she has spoken to County Treasurer Katy Coleman who told her the check will be forthcoming very shortly. Executive Director Turner-Fox reported the grading of Cells 1-7 is being aggressively worked on. She further reported the contractor working on the horizontal expansion of Cell 9 reports they are 2-3 weeks behind schedule due to rain, but has not yet asked for a time extension at this point.

Director Turner-Fox stated the subsurface of Cell #9 is littered with vegetation and unsuitable for laying a geotextile layer upon. She described several options for correcting this matter and that a Change order is before the Board this meeting to approve a plan.
Member Voros asked if anyone spoke to the Mayor of Alloway Township before he closed Mowers Station Road on July 9, 2014.

Executive Director Turner-Fox stated that she contacted the Mayor personally after the road was reportedly closed and that a walk down of the area with SCIA and Township officials was scheduled for Monday.

Member Voros stated they closed the road by blocking it with a lawn mower which is very dangerous. (Correction, the entrance to the road was blocked with the Townships loader).

Member Howard asked when SCIA expected to receive a check from the County for the SKG settlement.

Executive Director Turner-Fox stated County Treasurer Katy Coleman indicated the check would be released this week.

Chairman Widdifield, without objection, ordered the Executive Director’s Report be received and filed. Hearing no objections, so ordered.

UNFINISHED BUSINESS

No unfinished business issues.

NEW BUSINESS

(M) P. Voros, (S) R. Howard to adopt the resolution increasing the contract amount by $88,870. The resolution was adopted by voice vote 4-0

(M) P. Voros, (S) R. Howard to adopt the resolution increasing the contract amount by $94,925.00 and applying a $17,500.00 credit for a net increase of $77,425.00. The resolution was adopted by voice vote 4-0.

Resolution 2014-71 Authorizing Change Order Number 3 for Leachate Tank #2.
(M) P. Voros (S) R. Howard to adopt the resolution increasing the contract amount by $5,364.17. The resolution was adopted by voice vote 4-0.

Correspondence from Alloway Township Committee in regards to illegal dumping and clean-up proposal of Block 5, Lot 14 in Alloway Township.
Alloway Township asks SCIA in correspondence to waive the tipping fees for all trash from this project and to credit monthly tipping fees to Alloway Township for any costs incurred in cleaning this site.

Executive Director Turner-Fox stated she has reviewed SCIA actions regarding other similar past clean-up projects and SCIA does not usually waive tipping fees for clean-up projects on private property but has waived the tipping fees on clean-up projects on public lands.
Member Bestwick inquired if this property had to be cleaned up before.
Director Turner-Fox responded no, it has not.
Chairman Widdifield asked if Clean Community volunteers would be utilized. Director Turner-Fox noted that the Township’s letter indicated they would use inmate labor or paid municipal DPW staff to do the cleanup.

Member Howard asked what the total value is for Clean Community projects. Director Turner-Fox responded the normal process would be for the Township to use Clean Communities volunteers or township employees to do the clean up after notice was provided to the Property owner and if that failed to result in a desirable outcome. She indicated that in Pittsgrove and other township’s they then place a tax lien on the property in order to recoup the cost. Alloway had estimated the cost of the clean up to be $10,000.

Solicitor Rosenberger asked if there are monies available in Clean Communities. Director Turner-Fox responded that she has confirmed with Melinda Williams that there are funds available in both the Municipal and County Clean Communities Grant funds to undertake this project.

Member Howard asked how much was available.

Director Turner-Fox responded she did not have the figure at hand as it changes annually, but that SCIA projected to receive approximately $90,000.

Member Voros made a motion to clean-up the property, pay half the costs and put a lien on the property. The motion failed by voice vote 0-4.

Alloway Mayor McKelvey stated the land owner will take any help he can get as he did not put the trash there. He also indicated that the Township will not place a lien on the property for the clean-up cost. He further stated SCIA personnel put railroad ties across the entrance of the property so he believes SCIA has taken responsibility for the trash clean-up. Mayor McKelvey stated he has contacted Red Oak Disposal Service for two dumpsters at a cost of $124 each and he has also contacted Sheriff Chuck Miller and secured inmate help at no cost. Mayor McKelvey is requesting SCIA cover all costs involved in the clean-up on the premise the illegal dumping occurred due to the proximity of the landfill. He also indicated that the County Department of Health was not actively involved in this matter.

Member Howard asked what the total cost of the clean-up would be.

Mayor McKelvey estimated it would cost $250 for the rental of the dumpster.

Chairman Widdifield asked if Alloway Township would supply the equipment needed for the clean-up.

Mayor McKelvey stated they would if necessary.

Executive Director Turner-Fox stated that she spoke to Sean Henderson, from the Salem County Health Department, who indicated that he is investigating the illegal dumping and will search the trash while it is being cleaned-up to attempt to identify the responsible party.

Member Bestwick asked if the Township is asking to waive the tipping fees and for SCIA to pay the cost of the clean-up.

Mayor McKelvey stated they were looking for SCIA to pay all of the costs and that the Township can’t use Clean Community dollars on the project as it is private property.

Executive Director Turner-Fox responded that Clean Community monies could be spent on the project if a lien is placed on the property for reimbursement of costs. Chairman Widdifield asked if the abandoned building on the property was going to be taken down.

Mayor McKelvey stated it would not be taken down.
Executive Director Turner-Fox stated SCIA cannot put a lien on the property. Member Bestwick stated if SCIA pays for this clean-up then how do we handle the next request for a clean-up on private property. Chairman Widdifield stated SCIA can't always do the clean-ups as it would set a precedent, he further inquired about insurance liability if an inmate was injured during the project. Solicitor Rosenberger responded if SCIA is actively involved then there could be liability, however, if the inmates are just picking up the trash then likely no liability. Member Bestwick asked how often there is illegal dumping in the County. Executive Director Turner-Fox stated it happens frequently throughout Salem County and that SCIA is not usually involved in the clean up. Solicitor Rosenberger stated it is the property owner's responsibility for cleaning up his property and if SCIA gets involved in the project it should be conditioned upon the property owner to block the entrance to the property so no further illegal dumping can occur. Member Bestwick stated the costs can't exceed $250 and the Host Community to condition the dumping does not happen again as SCIA has to be careful about setting a precedent. Solicitor Rosenberger stated perhaps close proximity to the landfill would be a condition. Mayor McKelvey stated the land owner could block the driveway to the property. Member Bestwick stated she would not be opposed to waiving the tipping fees but would be opposed to paying for the dumpsters.

Motion was made to work on the project with the Host Community and to waive the tipping fees on the trash removed from property Block 5 Lot 14 for this project only, with the Township paying for the cost of the dumpsters and coordinating the inmate or municipal labor that would be needed to move the debris into the dumpsters. (M) S. Bestwick, (S) R. Howard to approve the motion to waive trash tipping fees on this project only. The motion was approved by voice vote 4-0.

CORRESPONDENCE

- Email Dated July 3, 2014 from Mary Lou Rutherford RE: Mowers Station Road Closure
- Letter Dated June 30, 2014 to Ms. Coleman RE: Retiree Health Benefit Payment
- Letter Dated June 27, 2014 from David R. Fields RE: Compliance Evaluation Inspection
- Email Dated June 26, 2014 from Donna Summers RE: DEP Settlement Offer: 3 missing submittals at Salem Co Landfill
- Letter Dated June 24, 2014 to Jeffrey Winegar RE: Change Order No. 1
- Letter Dated June 24, 2014 to Mr. William Miller RE: Bond Financing Program Brochure
- Letter Dated June 19, 2014 to Julie Action RE: Regular meeting Minutes June 12, 2014
- Letter Dated June 18, 2014 from Mary Toogood RE: Administrative Consent Order with EA ID# NEA140001-65582
- Letter Dated June 13, 2014 from Jean Chetney to Michael Mulligan, Esq. RE: SKG v. SCIA v. County of Salem Docket No. SLM-L-3-14
- Letter Dated June 13, 2014 to James Smith RE: Lay off
- Email Dated June 13, 2014 from Jean Chetney RE: Government Consolidation Agreement
- Letter Dated June 13, 2014 from Jean Chetney RE: 2006 Interlocal Agreement Between the County of Salem and the SCIA to Perform Economic Development Services
- Email Dated June 11, 2014 from Debby Turner Fox to SCIA Board RE: NJDEP Multi-Media “Inspection” and Site Visit
- Letter Dated June 10, 2014 to Security Metrics RE: Cancellation of accounts
- Letter Dated June 5, 2014 to Joan Ballie RE: Annual Inspection at the Salem Community College Education Center

Other Informational Materials

- Purchasing 101 Training Agenda
- Purchasing 102 Training Agenda
- Big Brothers Big Sisters of Cumberland & Salem Counties- All American CarRaffle.com
- Bouquets to our Sponsors 6th Annual Salem County Arts in Bloom Studio Tour
- JEB Groundbreaking Ceremony June 19, 2014

Executive Director Turner-Fox mentioned the letter from Donna Summers from NJDEP regarding a settlement offer and draft penalty calculation.
Member Bestwick asked if SCIA budgets for penalties.
Executive Director Turner-Fox responded SCIA does not prospectively budget for penalties unless it is a known penalty which extends into the next year.
Chairman Widdifield, without objection, ordered the Correspondence be received and filed. Hearing no objection, so ordered.

PUBLIC COMMENT

Mayor McKelvey, of Alloway Township, stated Mower Station Road was closed by the Township due to trucks travelling to the Landfill hurting the drainage ditches on the road.

Member Voros asked the Mayor if he had an engineer's report pertaining to the drainage issues.

Mayor McKelvey stated he did not have an engineer's report but his Public Works Director made the opinion.

Member Voros asked if Public Works Director was an engineer.

Mayor McKelvey said he was not and does not have to be an engineer to see what the problem is with the road.

Member Voros stated SCIA would take care of property damage it has caused and the Township should have called before closing the Mowers Station Road as SCIA would have sent an engineer out to the site to make a report.

Mayor McKelvey said his Township does not want to spend taxpayer dollars on an engineer's report and when they call SCIA nothing happens.

Member Voros stated SCIA would work on the road.

Mayor McKelvey said that is not the same as bringing the road up to standards.

Member Voros stated SCIA always offers help to the Host Community.

Mayor McKelvey stated the Host Community has been offered zero dollars and would like to be taken seriously.

Chairman Widdifield responded, a month ago the Host Community was informed the payment figures to the Host Community would be determined during the August and September budget process.

Alloway Committee person Beth Riley interjected they need to know when the money for the Host Community will be forthcoming.

Mayor McKelvey stated they need to know the dollar amount so they can let their constituents know the amount of dollars the Host Community will receive.

Member Bestwick asked when the Host Community Contract runs out.

Executive Director Turner-Fox said the contract does not expire as it is an on-going agreement with increases scheduled every 4 years.

Member Bestwick stated the payment amount cannot be determined until revenues for the year are determined and the budget process completed.

Executive Director Turner-Fox stated she has contacted the Alloway Department of Public Works and stated it is not SCIA's responsibility to maintain the entire road, but rather, specific targeted areas where beams were constructed. SCIA will take a look at the road again with municipal staff on Monday. SCIA is currently maintaining the drainage ditches and spending money on clean water diversion areas which technically are not the responsibility of SCIA.

Chairman Widdifield stated SCIA engineers will look at the Mower Station Road issue on Monday 7/14/2014.

Mayor McKelvey requested the work be performed to Alloway Township's satisfaction.
Anne Sullivan resident of Alloway Township, stated she is the Clean Communities Leader for Alloway Township and she has checked with program leadership and was told Clean Community monies or volunteers cannot be utilized on private property clean-up projects. She further asked how SCIA accepts checks from Clean Communities. Executive Director Turner-Fox responded if the amount received is over the usual amount of $93,000 it will be accepted and the budget amended to reflect the increase in funds.

Mayor McKelvey stated he wants to thank the Board and not have animosity over the issues discussed today.

Chairman Widdifield thanked the Mayor.

Member Howard asked Solicitor Rosenberger if SCIA would be liable for any damages for placing the rail road ties across the entrance to Block 5 Lot 14.

Solicitor Rosenberger responded there would be liability to SCIA.

Member Howard stated the rail road ties should be removed.

Chairman Widdifield asked if the ties were well off of the right of way.

Lodie van Tonder responded that they were well off the right of way.

Executive Director Turner-Fox instructed Mr. van Tonder to remove the railroad ties immediately and not to place any SCIA material on private property without expressed written consent of the property owner and a liability waiver.

Chairman Widdifield asked if there was any further public comment or business for the Board. Hearing none, Chairman Widdifield adjourned the meeting at 5:55 PM.

Respectfully Submitted:

Scott R. Kramme
Recording Secretary