Chairman Robert Widdifield called the meeting to order at 4:30 PM.

Chairman Widdifield read the following statement: "Notice of this meeting has been provided to the public in accordance with the New Jersey Open Public Meetings Act by publication in the South Jersey Times and the Elmer Times, newspapers circulated in Salem County, and by posting notice in the Salem County Clerk's Office and SCIA Offices. Copies of the Board minutes and a video of this meeting will be posted on SCIANJ.COM."

Pledge of Allegiance was recited by all present.

ROLL CALL
Bestwick, Susan     Present
Howard, Ronald      Present
Schneider, Lewis    Absent – available for telephone conference
Voros, Peter        Present
Widdifield, Robert  Present

MINUTES

Regular Meeting of July 10, 2014 – (M) S. Bestwick, (S) R. Howard to approve minutes. No discussion or changes to the minutes. Motion carried by voice vote 4-0.

SOLID WASTE DIVISION

Solid Waste Division report dated August 7, 2014, was presented by Solid Waste Division Manager Melinda Williams. Copies of this report along with statistical landfill report were distributed to all Board members prior to this meeting. Manager Williams reported the tonnage is down significantly from the same period last year. Possible reason is the tractor trailer customers are having difficulty accessing Cell 8 and have reduced their deliveries. Municipal tonnage has remained constant with the same period last year. Manager Williams reported the leachate production is down considerably which means there is less to treat and haul which results in a cost savings.

Chairman Widdifield asked if the TOPO report was incorrect. Manager Williams responded the figure for the remaining capacity of the landfill was being recalculated as an incorrect figure was used by Sickles and Associates last year. Chairman Widdifield then inquired if last year's report was incorrect. Manager Williams said she would check
was incorrect. Manager Williams said she would check and Executive Director Turner-Fox interjected this is the first year the expansion area Cell 8 was included in the report.

Member Howard asked if there were savings from installing the new leachate tank. Manager Williams replied we are shipping 4-5 loads a day of leachate rather than the previous 22 loads per day so there is a cost savings. She further stated the second tank was necessary as the capacity is needed for the expansion projects. Utilizing Tank 2 also allowed the repair of the valve on Tank 1. Chairman Widdifield asked what level of leachate is maintained in the tanks and Lodie van Tonder answered approximately 3-4 feet of leachate is maintained in the tanks which have a height of 16 feet. Member Bestwick stated there is no real cost savings of the new tank. Manager Williams replied the addition of Tank 2 is saving time and aggravation and it was needed for the expansion areas.

Landfill Engineers Status Report dated Aug 7, 2014 was presented by Executive Director Turner-Fox. Copies of this report were distributed to all Board members prior to this meeting. Executive Director Turner-Fox reported Alaimo Group is working on the Solid Waste Permit renewal due October 7, 2014. Director Turner-Fox also reported Alaimo Group completed the First quarter 2014 Surface Emission Monitoring report and the Six-Month Deviation Report for the first half of 2014.
Chairman Widdifield, without objection, ordered the Solid Waste Division and Engineers Report be received and filed.

(M) R. Howard, (S) S. Bestwick to approve the transfer of $80,000 from the Special Projects Fund to the Cover Materials Fund and the transfer of $80,000 from the Marketing & Sales Fund to the Cover Materials Fund. The Resolution was adopted by voice vote 4-0.

Resolution 2014-73 Authorizing Payment of Solid Waste Division Bills.
(M) S. Bestwick, (S) R. Howard to approve the resolution to pay bills in the amount of $145,599.77 by electronic payment and $34,156.30 by manual check. The resolution was adopted by voice vote 4-0.

Resolution 2014-74 Authorizing Payment of Economic Development Division Bills. (M) S. Bestwick, (S) R. Howard to approve the resolution to pay bills in the amount of $4,886.64 by regular check. The resolution was adopted by voice vote 4-0.

NURSING HOME DIVISION REPORT

No Report or Action

STANDING COMMITTEE REPORTS

EXECUTIVE COMMITTEE (Susan Bestwick) - Member Bestwick reported the Executive Committee is starting the budget process.
PERSONNEL COMMITTEE (Ron Howard)- Member Howard reported the next meeting of the Personnel Committee will be held September 2, 2014. Chairman Widdifield inquired as to the status of the Equipment Operator Position which is vacant. Executive Director Turner-Fox responded the position will be filled from within and the candidate has almost completed training.

SOLID WASTE COMMITTEE (Peter Voros)- Executive Director Turner-Fox reported the new bulldozer has arrived and been placed in service. She further reported the need for Cell 9 to be brought online as quickly as possible. The process for certification by NJDEP for Cell 9 is in progress.

INNOVATION AND TECHNOLOGY COMMITTEE (Lew Schneider)- Executive Director Turner-Fox reported there will be a beta test of the voice system with Salem Community College the third week of September. She reported there will be a cost to merge the systems of approximately $30,000 due to the need for new phone switches and handsets; however, there will be cost savings over the long-run. Freeholder Liaison Dale Cross asked to be recognized. Chairman Widdifield recognized Freeholder Cross and he stated the County IT provider, Green Technologies, was in the process of purchasing new phone switches and there may be a cost savings if SCIA can purchase the switches at the same time. Member Bestwick asked if a RFP was needed for this and Executive Director Turner-Fox replied it was not necessary. The Innovation Committee will have a meeting the first week of September.

Chairman Widdifield, without objection, ordered the above committee reports be received and filed. Hearing no objections, so ordered.

EXECUTIVE DIRECTOR'S REPORT

Executive Director's Report dated August 18, 2014 was presented by Executive Director Deborah Turner-Fox.

Copies of this report were distributed to all members prior to this meeting. Executive Director Turner-Fox reported SCIA has not yet received payment from the County for the $20,000 Bond Administration fee; however, payment is expected to be received shortly.

Director Turner-Fox reported the contractor for the Cell 9 expansion project is requesting a 36 day contract extension at no cost.

The roadway system has been completed and Mower Station Road is open. Contractor R.E. Pierson repaired the curve and cleaned out the ditches along the road. Member Bestwick interjected Alloway Township requested the road have a higher crown for drainage. Director Turner-Fox replied SCIA did not commit to increasing the crown in the road. Chairman Widdifield said a higher crown should not be made due to the drainage issues.

Chairman Widdifield asked the status of the Salem City Leachate Study and Director Turner-Fox replied the study is on hold as Tank 1 is still off-line at this time.
Director Turner-Fox reported SCIA has received the Northeastern Economic Development Association First Place Award for the medium and small community category for the Salem County Economic Development Guide.

Director Turner-Fox reported the SEC has been focusing on disclosure obligations for bond issues particularly in New Jersey. It has been recommended by Bond Counsel, Financial Advisor and Auditor that a look back review of continuing disclosure obligations be performed for SCIA. Currently, the SEC is allowing self-reporting of disclosure violations, without penalty, before December 1, 2014.

Member Voros congratulated Executive Director Turner-Fox and others who worked on the Economic Development Guide that won the prize. Director Turner-Fox stated former Economic Development Manager Jim Smith and two summer interns worked on the project.

Member Voros made a motion to finance up to $6,000 for Executive Director Turner-Fox to travel to Massachusetts to receive the award on behalf of SCIA. (M) P. Voros, (S) R. Howard.

Member Howard asked how much Director Turner-Fox thought it would cost to travel to receive the award. Director Turner-Fox replied under $2,000. Member Voros amended his motion not to exceed $2,000. (M) P. Voros, (S) R. Howard.

Member Bestwick asked what benefit it would be for SCIA as we are not involved in economic development any more.

Member Voros replied we are involved in economic development.

Member Howard stated we were involved in economic development at the time of the award.

Member Bestwick said they can send the award by mail rather than incur the expense to pick it up.

The motion was voted by voice vote with Members Howard and Voros voting yay, and Member Bestwick and Chairman Widdifield voting nay (2-2).

Member Voros stated the Chairman cannot vote the Board into a tie due to Roberts Rules.

Solicitor Chetney responded the Chairman can vote.

Member Voros stated he cannot vote into a tie due to Roberts Rules.

Solicitor Chetney stated Member Schneider was available to vote via telephone and that the SCIA Rules allow the Chairman to vote.

Member Voros restated the Chairman cannot vote into a tie under Roberts Rule but Member Schneider can vote to settle the matter.

Chairman Widdifield asked Solicitor Chetney if the matter can be re-voted.

Solicitor Chetney responded Member Schneider was not present for the discussion so he should be told of the discussion.

Member Schneider was called on the telephone and placed on speaker so all could be heard.

Member Howard inquired if the matter could be re-voted.

Solicitor Chetney responded procedure is up to the Chairman by SCIA Rules and there is nothing in the SCIA Rules stating the Chairman cannot vote.
Chairman Widdifield explained to Member Schneider the discussion which had taken place.

Member Bestwick stated a vote was taken and ended in a tie.

Member Schneider voted nay.

The motion was defeated by voice vote 2-3.

Solicitor Chetney stated the resolution or motion would not have passed in the event of a tie vote.

Chairman Widdifield, without objection, ordered the Executive Director's Report be received and filed. Hearing no objections, so ordered.

Resolution 2014-75 To Amend The Solid Waste Division Budget For The Clean Communities Grant Program.

(M) S. Bestwick, (S) R. Howard to adopt resolution to insert revenue of $8,983.76 into the 2014 budget and to appropriate the same amount in the Clean Communities Grant Program.

Roll call vote:

Member S. Bestwick     Yay
Member R. Howard      Yay
Member P. Voros       Yay
Member L. Schneider  Yay
Chairman R. Widdifield  Yay

Resolution was adopted 5-0

Resolution 2014-76 To Cancel/ Void Checks.

(M) S. Bestwick, (S) R. Howard to adopt resolution to cancel check 2479 in the amount of $300; cancel check 2518 in the amount of $300; cancel check 2588 in the amount of $35.

The resolution was adopted by voice vote 5-0

Resolution 2014-77 Authorizing SCIA To Secure Pollution Liability Insurance.

(M) R. Howard, (S) S. Bestwick to adopt the resolution to secure Pollution Liability Insurance. Member Schneider inquired if SCIA had this type of insurance policy last year. Executive Director Turner-Fox replied this coverage was in force last year and the policy cost approximately $32,000. Member Schneider asked if it was similar coverage and Director Turner-Fox stated it was similar coverage plus some added coverages for less cost than last year's policy.

Roll call vote:

Member S. Bestwick     Yay
Member R. Howard      Yay
Member L. Schneider  Yay
Member P. Voros       Yay
Chairman R. Widdifield  Yay

The resolution was adopted 5-0.
Resolution 2014-78 Authorizing Change Order For Cell 9 Expansion Project Allowing Contractor a 36 Day Extension At No Cost.
(M) P. Voros, (S) R. Howard to adopt the resolution approving a 36 day, no cost extension to the contractor performing the Cell 9 Expansion Project. The resolution was adopted by voice vote 5-0.

(M) P. Voros, (S) R. Howard to adopt the resolution to perform the review and participate in the SEC Initiative.
Chairman Widdifield asked if two quotes were solicited for the review and Director Turner-Fox stated Phoenix Advisors reviewed the quotes.
Member Schneider stated he needed an explanation of the review.
Executive Director Turner-Fox explained the SEC program to Member Schneider.
Member Schneider asked who was being hired for the review.
Director Turner-Fox responded the SCIA Financial Advisor will conduct the review at a cost not to exceed $1,400.
Member Bestwick asked if the report was necessary every year.
Director Turner-Fox replied they are needed every year.
Roll call vote:
Member S. Bestwick  Yay
Member R. Howard  Yay
Member L. Schneider  Yay
Member P. Voros  Yay
Chairman R. Widdifield  Yay
The resolution was adopted 5-0.

UNFINISHED BUSINESS

No unfinished business issues.

NEW BUSINESS

Member Bestwick stated the Executive Committee is recommending the position of Executive Director be reduced to a part-time position. With the elimination of the Nursing Home Division and the Economic Development Division a full time Executive Director is not needed.
Member Bestwick made a motion to reduce the Executive Director position to part-time.
(M) S. Bestwick, (S) L. Schneider.
Solicitor Chetney mentioned a decision was needed by September 1, 2014 to renegotiate the Executive Director's contract or to terminate the contract.
Member Voros asked what kind of research did the Executive Committee members rely on to make the determination the position should be part-time.
Chairman Widdifield responded the loss of the Nursing home and the Economic Development Division should make the position part-time.
Member Voros asked what information was used to make the decision.

Member Bestwick stated the Executive Committee members reviewed the contract and believe the position should be reduced to part-time.

Member Voros stated the Chairman has only been on the Board for a year and-a-half and Member Bestwick for just a few months so how can they determine the position should be part-time. Member Voros asked if they had spoken to any staff or employees about the Executive Director's responsibilities. The answer was no they had not spoken to staff or employees.

Member Howard stated the Committee is ignoring Counsel's recommendation. Member Bestwick responded the Committee is not ignoring Counsel's recommendations.

Member Howard stated all other employee decisions go through the Personnel Committee but this one did not. Member Bestwick responded it is not ready for the Personnel Committee at this time. Member Howard stated it is after the fact.

Member Bestwick responded it is not after the fact and they wanted the full Board to discuss the matter. She further stated a lot of time was spent on this recommendation and they spoke to other organizations that have reduced their Executive Director position to part-time including the much larger Vineland Authority.

Member Voros stated it cannot be a part-time position and a new plan is needed. The motion was approved by voice vote 3-2 with Members Howard and Voros voting Nay.

Correspondence

- Email Dated August 1, 2014 from Melissa Dark RE: Con. LoBiondo Breakfast Rescheduled
- Memo Dated July 31, 2014 from Melinda Williams RE: Transfer of Funds Request of $80,000.00 from (Special Projects #427-471) to Cover #427-450 and $80,000.00 from (Marketing and Sales) to Cover #427-450
- Letter Dated July 30, 2014 to Ms. Ms. Coleman RE: Retiree Health Benefit Payment
- Letter Dated July 28, 2014 to Julie Acton RE: Economic Development Strategic Plan
- Memo Dated July 24, 2014 to R. Widdifield & S. Bestwick RE: Alloway Township Host Community Benefit Information
- Letter Dated July 23, 2014 to Mr. John Giordano RE: Follow up on cell #9 construction project
- Letter Dated July 21, 2014 to Jeffrey Winegar RE: Executed copies of Change Order #2 & #3
Letter Dated July 17, 2014 to Julie Acton RE: Regular Meeting Minutes July 10, 2014
Letter Dated July 16, 2014 from P. Ed McKelvey RE: Mowers Station Road
Letter Dated July 16, 2014 to Mayor Ed. McKelvey RE: Mowers Station Road
Email Dated July 12, 2014 from Donna Summers RE: DEP Settlement Offer: 3 missing submittals at Salem Co Landfill
Letter Dated July 11, 2014 from P. Ed McKelvey RE: Illegal Dumping- 203 Welchville Road
Statewide Insurance Fund Resolution #14-32 RE: Resolution in Opposition to Senate Bill S374
Letter Dated July 9, 2014 to Robert Thompson RE: Termination of employment
Email Dated June 26, 2014 from Donna Summers RE: DEP Settlement Offer: 3 missing submittals at Salem Co Landfill

Other Informational Materials

- Sponsorship of Meals on Wheels 18th Annual Giant Pumpkin Carve September 27, 2014
- Northeastern Economic Development Association RE: 2014 Award Winners
- 2014 Meet the Candidates Forum- October 9, 2014 5:30 SCC- Davidow Hall

Member Voros asked if SCIA personnel are clear as to who they are to refer economic development inquiries to at the County.
Executive Director Turner-Fox responded the contacts at the County are Bill Miller and Kathleen Mills.
Chairman Widdifield commented SCIA does not handle economic development any longer.
Member Voros asked if they had qualifications for the job.
Freeholder Liaison Dale Cross responded that Ms. Mills was Director of Tourism for the Philadelphia Flower Show for many years and she is qualified. He further stated the contact information has been updated on both the SCIA web site and the County web site.
Chairman Widdifield, without objection, ordered the Correspondence be received and filed. Hearing no objection, so ordered.

PUBLIC COMMENT

Alloway Township resident Anne Sullivan stated she has seen many interns mowing grass and that a chemical product could be sprayed on the grass to make it not grow so money could be saved on mowing.
Anne Sullivan asked if a decision was made on the storm water diversion alternatives. Chairman Widdifield responded the decision was made last month and the project has been completed.
Anne Sullivan asked who determines the amount of cover material needed. Solid Waste Division Manager Williams responded the usage is approximately 10 to 15 loads of cover material a day as new trash has to be covered each day.

Anne Sullivan asked if the shortage of tire chips is of concern. Chairman Widdifield responded it is not a concern as they probably will not be used as under lay material in future expansion projects.

Anne Sullivan asked about the jail bonds included in the Financial Audit. She asked who is responsible for the bonds; the Jail or the County.

Executive Director Turner-Fox replied it depends on who receives the bond and in this case, the County would be responsible.

Anne Sullivan thanked the Executive Director for her work.

Motion To Adjourn The Public Portion Of The Meeting And Move To Executive Session.

(M) R. Howard, (S) S. Bestwick to close the public session and move to executive session.

The motion passed by voice vote 5-0.

Public Session was opened at 5:59 PM.

Chairman Widdifield asked if there was any further public comment or business for the Board. Hearing none, Chairman Widdifield adjourned the meeting at 6:00 PM.

Respectfully Submitted:

[Signature]

Scott R. Kramme
Recording Secretary