Chairman Robert Widdifield called the meeting to order at 4:33 PM

Chairman Widdifield read the following statement: “Notice of this meeting has been provided to the public in accordance with the New Jersey Open Public Meetings Act by publication in the South Jersey Times and the Elmer Times, newspapers circulated in Salem County, and by posting notice in the Salem County Clerk’s Office and SCIA Offices. Copies of the Board minutes and a video of this meeting will be posted on SCIANJ.COM.”

Pledge of Allegiance was recited by all present.

**ROLL CALL**
Bestwick, Susan Present
Howard, Ronald Present
Schneider, Lewis Present
Voros, Peter Present
Widdifield, Robert Present

**MINUTES**

Regular Meeting of October 9, 2014 – (M) L. Schneider, (S) S. Bestwick to approve minutes. Motion carried by voice vote 5-0.

Special Budget Meeting of October 21, 2014 – (M) L. Schneider, (S) S. Bestwick to approve the minutes of the Special Budget meeting. Motion carried by voice vote 5-0.

**SOLID WASTE DIVISION**

Solid Waste Division report dated November 4, 2014, was presented by Solid Waste Division Manager Melinda Williams. Copies of this report along with statistical landfill report were distributed to all Board members prior to this meeting. Manager Williams handed out examples of the new scale receipts which include a breakdown of the taxes charged by the Landfill. The changes made to the receipt were made at no cost and can be modified in the future as taxes change or are added. Chairman Widdifield asked if the breakdown of the Host Community Benefit was included on the receipt. Manager Williams stated it was not but could be added to the receipt.
Manager Williams reported revenue is down approximately $10,000 compared to this time last year. Municipal tonnage is down approximately 200 tons compared to the same time last year. Member Schneider asked why the municipal tonnage is down and Manager Williams responded it fluctuates.

Manager Williams stated leachate has almost doubled due to increased landfill space and more rain.

Member Howard asked how much total revenue was down over the same period as last year. Manager Williams responded revenue was down approximately $10,000.

Manager Williams reported the light bulb program is nearly complete with less than 200 bulbs left to be given away. Member Voros thanked Manager Williams and stated NJDEP would be happy the program was nearly completed. Member Bestwick asked if the program could be considered a recycling program. Manager Williams responded it would be considered a power program.

Landfill Engineers Status Report dated November 4, 2014. Copies of this report were distributed to all Board members prior to this meeting. Chairman Widdifield asked if there were any questions pertaining to the engineers report. Executive Director Turner-Fox stated the Solid Waste Permit was filed and we are awaiting a response from NJDEP. Chairman Widdifield, without objection, ordered the Solid Waste Division Report and the Engineers Report be received and filed.

(M) P. Voros, (S) R. Howard to approve the transfer of $7,000.00 from Pers Appropriations to Unemployment Compensation and $600.00 from Salaries & Wages to Recording Secretary accounts. The Resolution was adopted by voice vote 5-0.

Resolution 2014-100 Authorizing Payment of Solid Waste Division Bills.
(M) P. Voros, (S) R. Howard to approve the resolution to pay bills in the amount of $193,647.55 by regular check, $131,337.09 by electronic payment and $5,923.75 by manual check. The resolution was adopted by voice vote 5-0.

NURSING HOME DIVISION REPORT
No Report or Action

STANDING COMMITTEE REPORTS

EXECUTIVE COMMITTEE (Susan Bestwick) - Member Bestwick reported the escrow audit has been completed and filed. She further reported the SEC Voluntary Disclosure program responses are being reviewed by bond counsel.
PERSONNEL COMMITTEE (Ron Howard) - Member Howard reported they have narrowed the search for the bookkeeping position and asked Executive Director Turner-Fox to report. Executive Director Turner-Fox stated there were five applications for bookkeeper and four were interviewed. Two candidates were over-qualified as they were CPAs. SCIA employee Casey Garton applied and was interviewed. Executive Director Turner-Fox recommended Casey Garton be hired for the position. Member Howard asked why the motion to hire Ms. Garton was not on the agenda. Chairman Widdifield responded it needed to go through the Executive Committee first.

Motion To Put Back On The Agenda The Hiring Of Ms. Garton For The Bookkeeper Postion.
(M) R. Howard (S) P. Voros to put the item back on the agenda. The motion was defeated by voice vote 2-3-0. Members Howard and Voros voted yea and Members Bestwick, Schneider and Chairman Widdifield voted nay. Member Bestwick asked if this is voted down tonight where does it end. Solicitor Chetney said a motion could always be made to bring it up for discussion and vote again. Member Schneider asked if Casey Garton could save them money by doing both jobs. Chairman Widdifield said it was not ready yet and they needed more information before a decision could be made on her hiring for the bookkeeper position.

Executive Director Turner-Fox recommended the dental plan provider be changed to Principal and it is on the agenda tonight for the Board’s consideration.

SOLID WASTE COMMITTEE (Peter Voros) – Member Voros reported there was a long meeting held on November 6, 2014 trying to determine if Cell #9 would be certified to open by NJDEP. Contingency planning was undertaken in case it was not certified quickly. Later that afternoon Cell #9 was certified to open by NJDEP.

INNOVATION AND TECHNOLOGY COMMITTEE (Lew Schneider) - Member Schneider stated the new phone equipment has been ordered and hopefully by the end of the year the voice over communication system will be up and running. Chairman Widdifield, without objection, ordered the above committee reports be received and filed. Hearing no objections, so ordered.

EXECUTIVE DIRECTOR’S REPORT

Executive Director’s Report dated November 12, 2014 was presented by Executive Director Turner-Fox.
Copies of this report were distributed to all members prior to this meeting. Executive Director Turner-Fox reported the maintenance manual is back in staff hands after the engineers made some changes. She further stated there will be some self-disclosure materials for the SEC Voluntary Disclosure Program. Specifically, when there were bond rating changes the required notices were not sent to all of the bond holders. Additionally, there were issues with the timing requirements for submitting the bond audits to the proper agency websites.
Executive Director Turner-Fox reported DLGS has asked for a 30 day extension to review the 2015 budget. Chairman Widdifield, without objection, ordered the Executive Director’s Report be received and filed. Hearing no objections, so ordered.

UNFINISHED BUSINESS

Host Community Proposal

Chairman Widdifield stated a letter was sent to the Alloway Township Committee with the proposal for the Host Community Benefit. He further stated Mayor McKelvey said the proposal was insufficient and he wants the rate increases tied to the CPI. Member Voros asked if the Township Committee was involved in the decision. Chairman Widdifield responded Mayor McKelvey said they were. He further stated we need a counter proposal or sign the contract. Member Bestwick stated it was unclear what CPI Mayor McKelvey is referring to. Chairman Widdifield stated the SCIA auditor recommends not to use any CPI and suggests a flat fee. Executive Director Turner-Fox stated it was better to know the increases in advance so they can be budgeted for properly instead of not know what the particular years CPI increase would be. Member Bestwick added it was important to know what the tonnages would be, as well. Member Voros asked if the Board had a fixed fee to offer and if it would be acceptable to the Host Community. Chairman Widdifield responded it would not be acceptable to all of the Board. Member Schneider stated he had a problem with giving them more money in a year then the SCIA rate increase for the particular year. Member Bestwick stated it was .05 cents every five years. Member Schneider stated maybe we should give them a percentage of the SCIA rate increase. Member Bestwick stated it would be a large increase that way. She further stated to remove the annual $60,000 payment takes the benefit to $2.05 per ton to break even and we offered $2.73 per ton. Member Voros asked what percentage are they looking for. Chairman Widdifield responded they want the same percentage as SCIA rate increase. Member Voros asked if we give them the percentage can we cap it at a maximum amount per year. Member Schneider added they are way ahead now with more tonnage and the large increases. Member Voros replied that the more tonnage, the more trucks, the more headaches in town. Member Bestwick stated their concern is multiple years. They wanted 2% per year increases. Chairman Widdifield stated we are not going to give them an 8% increase over 4 years, rather, 2% increase every 4 years. He further stated if a compromise cannot be
reached then we will let the State decide on the rate increase for the Host Community. He added the Board had already offered half as much as the SCIA increase over the four years. In the example it would be a 4% increase every 4 years and this was rejected.

**Cell Tower**

**Solicitor Chetney** stated she has spoken to SBA pertaining to the Cell Tower proposals as she would like to see more details of the proposals. She stated there are two options to consider:

1) Agree to give SBA an easement for a lump sum buyout of $280,000 which could be put into surplus.
2) Buyout of lease which would be a 30 year lease if renewed each term. SBA would pay a lump sum of $143,000 and it would reduce the monthly lease payments from approximately $1,400 per month to a little over $300 per month. It would not be an easement and SCIA would still control the land.

**Chairman Widdifield** asked how the transfer of land would take place if option 1 was selected.

**Solicitor Chetney** stated SCIA would still own the property but SBA would have an easement. SCIA would have fewer rights in the land then currently held.

**Member Howard** asked which property would be affected.

**Executive Director Turner-Fox** responded it is only 1/8 of an acre.

**Chairman Widdifield** asked if it was a uni-pole or did it have guide wires.

**Executive Director Turner-Fox** responded it was a uni-pole.

**Solicitor Chetney** stated more money could be made over the life of the lease period; however, you don’t know how long the pole will be needed and SBA can terminate the lease at anytime.

**Chairman Widdifield** stated the Board should take the money and run.

**Solicitor Chetney** suggested it be put in the contract SBA must remove the tower if they terminate the lease.

**Member Schneider** suggested a clause be added which allows the tower to be offered to the County before it is taken down.

**Chairman Widdifield** agreed.

**Member Bestwick** inquired as to why SBA wants to buy the lease.

**Solicitor Chetney** responded SBA is worried SCIA will sell the lease; they want to keep the lease.

**Member Bestwick** inquired if the Landfill needed the 1/8 acre for anything.

**Executive Director Turner-Fox** responded the Landfill did not need the land as it is out of the main stream.

**Solicitor Chetney** added that once an easement is granted SCIA cannot use the 1/8 acre property as collateral for loans.

**Motion to Offer SBA $300,000 For The Cell Tower Property.**

(M) P. Voros No action was taken on the motion.

**Solicitor Chetney** stated she needs to know which option the Board wants to pursue.

**Chairman Widdifield** responded option 1 (The easement).
**Motion to Approve Solicitor Chetney To Negotiate With SBA.**
(M) P. Voros, (S) L. Schneider to approve Solicitor Chetney to negotiate with SBA. The motion was approved by voice vote 5-0.

**NEW BUSINESS**

**Resolution 2014-101 To Amend a Tariff For The Solid Waste Division.**
(M) S. Bestwick, (S) L. Schneider to adopt the resolution to amend the tariff. The resolution was adopted by voice vote 5-0.

**Resolution 2014-102 To Authorize Customer Refund.**
(M) P. Voros, (S) R. Howard to adopt resolution to refund Southern States Cooperative a deposit in the amount of $8,500.00 which was not utilized. The resolution was adopted by voice vote 5-0.

**Resolution 2014-103 Authorizing For Public Sale Various Surplus Equipment.**
(M) R. Howard, (S) S. Bestwick to adopt the resolution authorizing the sale of surplus equipment. The resolution was adopted by voice vote 5-0.

**Resolution 2014-104 Authorizing The Sale Of Surplus Equipment on Govdeals.com.**
(M) R. Howard, (S) S. Bestwick to adopt the resolution to sell surplus equipment on Govdeals.com. The resolution was adopted by voice vote 5-0.

**Resolution 2014-105 To Set Healthcare Waiver Compensation.**
(M) R. Howard, (S) S. Bestwick to adopt the resolution to set healthcare waiver compensation. The resolution was adopted by voice vote 5-0.

**Resolution 2014-106 Establishing a Fair And Open Process For The Awarding Of Professional Services Contracts For SCIA.**
(M) S. Bestwick, (S) R. Howard to adopt the resolution for fair and open process for awarding professional contracts. The resolution was adopted by voice vote 5-0.

**Motion To Authorize Change of Dental Provider From Aetna To Principal.**
(M) R. Howard, (S) L. Schneider to approve the motion to change dental providers. The motion was approved by voice vote 5-0.

**Motion To Approve Employee Vacation Carryover For 2014.**
(M) L. Schneider, (S) R. Howard to approve the motion for employee vacation carryover for 2014. The motion was approved by voice vote 5-0.

**Motion to Approve 2015 Wage Adjustments.**

Member Schneider asked about spot awards. Executive Director Turner-Fox responded they are for exceptional performance. She further stated they fell within the 3% budgetary limits.
Member Schneider asked if they went 4 years without a raise. He further stated Solid Waste Division Manager Williams received a 5% raise this year and now wants a 5% increase next year.

Executive Director Turner-Fox responded yes and that Manager Williams is still paid less than her peers.

Member Schneider said it was too large of an increase.

Chairman Widdifield stated this needed to be put off until the December meeting.

Member Voros stated Manager Williams is underpaid and a great asset.

Chairman Widdifield said time is needed to review the requests.

Member Voros stated more money would be spent if the increases needed to be paid retroactively.

Member Bestwick asked when the last time increases were given.

Executive Director Turner-Fox responded last year.

The motion was tabled.

Correspondence

- E-Mail Dated November 6, 2014 from Michael Gerchman RE: Cell Number 9 Approval
- Letter Dated October 30, 2014 to Henry J. Ludwigsen RE: Section 3.51 Government Auditing Standards
- E-Mail Dated October 30, 2014 from Alloway Mayor RE: Host Community Benefits Agreement
- Memo Dated October 27, 2014 from NJAC to Senate Environment and Energy Committee RE: Senate, No. 2494
- E-Mail Dated October 22, 2014 to Ms. Donna Summers from Deborah Turner-Fox RE: Supplemental Environmental Project Quarterly Report
- Letter Dated October 17, 2014 to Deborah Turner-Fox from Howard Black RE: Scale House Inspection
- Letter Dated October 15, 2014 to Julie Acton RE: Regular Meeting Minutes October 9, 2014
- E-Mail Dated October 15, 2014 to Mr. Edward Sirovetz RE: Notification of Corrective Action-Abatement Certification
- E-Mail Dated October 13, 2014 to Fran Grenier from Jean Chetney RE: OPRA Request to SCIA Dated October 12, 2014
• Letter Dated October 10, 2014 to Robert Widdifield from Mayor Mckelvey RE: Alloway Township Host Community Benefits
• Letter Dated October 3, 2014 to Deborah Turner-Fox from Mary Toogood NJDEA RE: Settlement Agreement with EA

Other Information Materials
• Cocktail Reception Invitation from BACH Associates
• Boy Scouts of America Invitation Reception

Chairman Widdifield, without objection, ordered the Correspondence be received and filed. Hearing no objection, so ordered.

PUBLIC COMMENT

Alloway Township resident Anne Sullivan asked what the process was for changing the tariff. Executive Director Turner-Fox responded it goes to the NJDEP then put into the tipping fee schedule and then customer notices are sent. Anne Sullivan asked if anyone questions the tariff. Executive Director Turner-Fox replied no; it is sent to NJDEP. Anne Sullivan stated there was a new category for asphalt shingles and asked where they go. Chairman Widdifield responded they are sent out to the recyclers that pay the best prices. Anne Sullivan stated she believes the original cell tower contract had language stating the owner of the tower would be responsible for taking it down. Chairman Widdifield stated it is not in the contract now. Solicitor Chetney stated she would check the contract.
Freeholder Ben Laury stated the bond rating has changed: are there notices which need to be sent out. Executive Director Turner-Fox replied yes and that the County Treasurer’s office was taking care of it.
Chairman Widdifield asked if there was any further public comment or business for the Board. Hearing none, Chairman Widdifield asked for a motion to close the public session and move to Executive Session.

Resolution 2014-107 Authorizing Executive Session
(M) S. Bestwick, (S) L. Schneider to adopt the resolution to open executive session. The resolution was adopted by voice vote 5-0.
Public Session was closed at 5:55 P.M.

Public Session was reopened at 6:10 P.M.

**Motion To Grant Ray Harding a Special Leave of Absence.**
(M) P. Voros, (S) R. Howard to grant Ray Harding a special leave of absence in which Mr. Harding will pay the entirety of his health premium. The motion was approved by voice vote 5-0.

**Motion To Accept The Executive Director’s Employment Contract Counter-Offer of 24 Hours A Week At $65,000 Per Year.**
(M) P. Voros, (S) R. Howard to approve the counter-offer. The motion was defeated by a voice vote of 2-3-0. Members Voros and Howard voted yea and Members Bestwick, Schneider and Chairman Widdifield voted nay.

**Member Voros** left the meeting at 6:15 P.M

**Solicitor Chetney** stated the counter-offer was rejected so the employment contract for the Executive Director terminates on November 30, 2014 unless she accepts the original offer. She further stated that if there is no negotiated agreement by November 30th then the contract terminates. She further stated the Board could start to negotiate with others for the Executive Director’s position.

**Member Bestwick** asked if the person would have to be named.

**Solicitor Chetney** responded not at this time.

**Member Bestwick** asked if the start date would be November 30th or December 1st.

**Solicitor Chetney** stated it would be December 1st.

**Member Howard** asked if there was someone else in mind.

**Chairman Widdifield** responded yes.

**Member Bestwick** stated she did have someone.

**Motion To Offer Executive Director Position To C. David Sparks Contingent On Deborah Turner-Fox Not Accepting Original Contract Offer Of 35 Hours Per Week At $50,000 Per Year.**
(M) S. Bestwick, (S) R. Widdifield to approve the motion. The motion did not pass by voice vote of 2-2-0 with Member Bestwick and Chairman Widdifield voting yea and Members Schneider and Howard voting Nay.

**Solicitor Chetney** explained the Board was free to contract with another person to start December 1st as the counter-offer by Executive Director Turner-Fox was rejected.

**Member Schneider** stated a special meeting can always be called to discuss.

**Solicitor Chetney** stated you could make a motion today so the contract could start December 1st. She further stated her recommendation is to make a contract offer so days are not lost waiting for a special meeting.

**Motion To Make Employment Offer To C. David Sparks.**
(M) S. Bestwick, (S) L. Schneider to approve making a contract offer to C. David Sparks for the position of Executive Director. The motion was approved by voice vote 3-1-0 with Members Bestwick, Schneider and Chairman Widdifield voting yea and Member Horward voting nay.

Member Howard stated this was all politics.
Chairman Widdifield and Member Bestwick responded that Mr. Sparks is a qualified candidate.
Member Howard stated the position should be advertised.
Chairman Widdifield and Member Bestwick responded they had done their due diligence.
Solicitor Chetney stated the contract counter-offer was rejected so the Executive Director needs to decide if she will accept the original contract offer.
Chairman Widdifield stated the contract must be accepted tonight.
Executive Director Turner-Fox did not answer.
Solicitor Chetney stated the Executive Director’s employment contract terminates November 30, 2014 as negotiations have failed. She further recommended the Board negotiate with someone else for the position.

Chairman Widdifield Adjourned the meeting at 6:26 P.M.

Respectfully Submitted:

Scott R. Kramme
Recording Secretary