Chairman Widdifield called the meeting to order at 4:34 pm and read the Open Public Meetings Act statement.

Pledge of Allegiance was recited by all present.

ROLL CALL

Schneider, Lewis  Absent
Bestwick, Susan  Present
Widdifield, Robert  Present
Williams, Paul  Absent
Taylor, Cordy  Present

Also present were Mark Shoemaker, Esquire, and Henry Ludwigsen, Auditor.

MINUTES

Regular meeting of September 8, 2016 – (M) Taylor (S) Bestwick to approve minutes. Motion carried by voice vote 3-0.

SOLID WASTE DIVISION

Solid Waste Division report dated October 2016 was presented by Solid Waste Division Manager Melinda Williams. Copies of this report and statistical landfill report were distributed to all Board members prior to this meeting. General discussion included the status of the cell expansion, including the missing liner in Cell 4 and the DEP approval of the engineer’s plan to fix this issue.

Landfill Engineer’s Report dated October 5, 2016, was presented. Copies of this report were distributed to all Board members prior to this meeting. There was discussion regarding the current status of the landfill expansion and the missing liner in Cell 4.

Chairman Widdifield, without objection, ordered the engineer’s report be received and filed.

Resolution 2016-75 authorizing payment of Solid Waste Division bills was approved by (M) Taylor (S) Bestwick to adopt the resolution to pay bills in the amount of $1,808,485.61 by regular check, $73,670.17 by electronic payment and $3,423.75 by manual check. The resolution was adopted by voice vote 3-0.

STANDING COMMITTEE REPORTS

Executive Committee (Susan Bestwick) – Three meetings were held and discussions included preparation for Board meeting construction of Cell 11 and subleasing of the Finlaw Building.

Personnel Committee (Lew Schneider) – No meeting or phone conversation.
Solid Waste Committee (Cordy Taylor) – Please see the Division Manager’s report.

Ad Hoc Committee (Paul Williams) – No meeting.

Chairman Widdifield, without objection, ordered the Committee reports be received and filed.

EXECUTIVE DIRECTOR’S REPORT

Copies of this report were distributed to all members prior to this meeting. Discussion included the status of the cell expansion, the replacement of the methane gas system financing, including that a tour of the landfill was conducted for a member of the Salem County Pollution Control Financing Authority and sublease of the Finlaw Building. Executive Director Sparks noted that the employees really “stepped up” and did an outstanding job getting the space ready for use by the Salem City Board of Education.

Chairman Widdifield, without objection, ordered the Executive Director’s report be received and filed.

UNFINISHED BUSINESS

Approval of Cornerstone bringing the underground storage tank case into compliance and closure was tabled until the October meeting to allow time to obtain another quote. A second quote was obtained and PT Consultants was hired to complete the job.

NEW BUSINESS

Resolution 2016-76 Authorizing Transfer of Funds from Special Studies to Landfill Engineering (M) Taylor (S) Bestwick authorizing transfer of funds regarding landfill engineering
The resolution was adopted by voice vote 3-0.

Resolution 2016-77 Authorizing Liquidation of a Certificate of Deposit and Transfer of Funds to Operations Checking Account Regarding the Methane Gas Well System (M) Taylor (S) Bestwick authorizing liquidation of a CD regarding the methane gas well system
The resolution was adopted by voice vote 3-0.

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Resolution 2016-78 Approving the 2017 Budget (M) Taylor (S) Bestwick approving the 2017 budget
The resolution was adopted by voice vote 3-0.

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**Resolution 2016-79** Supporting Senate Bill S981/Assembly Bill A2375; The NJ Electronic Waste Management Act.  
(M) Taylor (S) Bestwick supporting the Act.  
The resolution was adopted by voice vote 3-0.

**Resolution 2016-80** Amending Tariff to Raise Tipping Fees for 2017  
(M) Taylor (S) Bestwick supporting the amendment.  
The resolution was adopted by voice vote 3-0.

**Resolution 2016-81** Authorizing SCIA to enter into a Sublease Agreement with the Salem City Board of Education.  
(M) Taylor (S) Bestwick authorizing sublease agreement.  
The resolution was adopted by voice vote 3-0.

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**CORRESPONDENCE**

**PUBLIC COMMENT**

Mr. Timothy Mangold of Mannington Township was present and asked about e-waste recycling, the age of Cell 4 and the contents, the status of the underground storage tanks, and if the wood from the trees that was cut down for the sight-triangle clearance was available. In addition, he noted that the wood was very close to the street. Mr. Mangold advised for future reference that he is an LSRP with Pennoni Associates. Manager Williams explained that recycling started during Cell 2 so there are no recyclable materials or metal, such as cars, in Cell 4. Chairman Widdifield explained the history and current status of the underground storage tanks and Mr. Mangold advised that he is an LSRP and he would like to participate in any future needs in this regard. Executive Director Sparks advised that the company that cut down the trees was taking the wood, but it does become available, it would have to be offered to SCIA employees first, followed by the public.

Chairman Widdifield asked if there was any other business for the Authority. Hearing none, Chairman Widdifield adjourned the meeting at 5:15 p.m.

Respectfully submitted,  
/S/ Florence E. Beckett  
Florence E. Beckett, Recording Secretary