Chairman Widdifield called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement.

Pledge of Allegiance was recited by all present

**ROLL CALL**

- Schneider, Lewis: Present
- Bestwick, Susan: Present – arrived 4:48 pm
- Widdifield, Robert: Present
- Williams, Paul: Present
- Taylor, Cordy: Present

**MINUTES**

- Regular meeting of April 14, 2016 – (M) L. Schneider (S) C. Taylor to approve minutes. Motion carried by voice vote 4-0.

- Special meeting of April 21, 2016 – (M) C. Taylor (S) L. Schneider to approve minutes. Motion carried by voice vote 4-0.

- Special meeting – Executive Session of April 21, 2016 – (M) C. Taylor (S) L. Schneider to approve minutes. Motion carried by voice vote 4-0.

**SOLID WASTE DIVISION**

Solid Waste Division report dated May 2016 was presented by Solid Waste Division Manager Melinda Williams. Copies of this report and statistical landfill report were distributed to all Board members prior to this meeting. Manager Williams indicated the possible NOV fine has been reduced and Cornerstone is still working on ideas to hopefully reduce the fine more. The next Household Hazardous Waste day is in Pennsville on Saturday, June 18, 2016.

Manager Williams pointed out the revenue for landfill tonnage is down slightly compared to this time last year, but municipal tonnage and price per average ton are up from last year. Rain is significantly down which means Leachate is also down. Cover revenue is up.

Chairman Widdifield questioned why the revenue for landfill tonnage has been down from last year. Manager Williams indicated there will be a decrease in other tonnage as the landfill is no longer taking waste from the southern Camden municipalities.
Member Williams asked about the average gas flow line item. It appears the numbers are the same for the month and year to date on the statistical report. Manager Williams said that she will have the Landfill Site Supervisor change this.

There was a general discussion regarding the steel rail and wooden ties that were put on govdeals.com and electronic waste.

Chairman Widdifield, without objection, ordered the Solid Waste Division Manager’s report be received and filed.

**Landfill Engineer’s Report dated May 4, 2016.** Copies of this report were distributed to all Board members prior to this meeting. Member Schneider asked for a clarification on wetland mitigation and permit renewal. James McKelvie indicated that although the landfill does not seem to have wetlands, there are freshwater wetlands on the property. As part of the expansion, SCIA is filling in 10 acres of freshwater wetlands. A permit was issued for the wetlands and a condition of the permit was to mitigate with the restoration of wetlands on the other side of Welchville-Alloway Road. A mitigation plan is still under review with the DEP. The plan to restore the property to wetlands could include blocking off some of the streams or ditches which would allow the groundwater level to raise up and possible regrading to lower the ground level.

Mr. McKelvie stated changes were made to the bid documents for the landfill expansion. The primary revision was to the bid document checklist and instructions to bidders. The DEP wanted a letter indicating the bid documents complied with the Local Public Contracts Law, which was prepared and emailed to the DEP. Chairman Widdifield asked if the bid alternate was put in the package. Mr. McKelvie indicated instead of putting an alternate in, he decreased the contract period for Phase I from 150 days to 120 days. The timeline for having the job bid, work completed and being able to use the new cell was discussed.

Chairman Widdifield, without objection, ordered the engineer’s report be received and filed.

**Resolution 2016-44** authorizing payment of Solid Waste Division bills.
(M) P. Williams (S) C. Taylor to adopt the resolution to pay bills in the amount of $216,508.07 by regular check, $131,916 by electronic payment and $0 by manual check. The resolution was adopted by voice vote 5-0.

**STANDING COMMITTEE REPORTS**

**Executive Committee (Susan Bestwick)** – Chairman Widdifield indicated the committee is meeting to get Cell 11 construction underway.

**Personnel Committee (Lew Schneider)** – Member Schneider indicated they would like to hire three summer interns and discussed an employee who would like a leave of absence to do an accelerated college course. There was a general discussion regarding who would handle the duties of this employee while he was on leave.

**Solid Waste Committee (Cordy Taylor)** – This was covered under the Division Manager’s report.

**Ad Hoc Committee (Paul Williams)** – no meeting
EXECUTIVE DIRECTOR’S REPORT

Copies of this report were distributed to all members prior to this meeting.

Director Sparks indicated SCIA received a check from the Pollution Control Financing Authority for the full payment of the compactor and PCFA has waived the 5% cost share from SCIA.

Solid Waste Plan (flow control) has been sent back to DEP by SCIA. In discussion with DEP regarding advertising criteria. A meeting has been set up with the Solid Waste Advisory Council next week regarding another amendment to the plan for food processing. Member Williams asked if the SWAC meeting was open to the public.

Member Bestwick questioned if the college was looking to expand their glass facility. Director Sparks indicated the Chapter 12 money is distributed in June and the college is trying to get into this round and will meet with an architect next week. Director Sparks believes if the college is looking to expand, they should consider SCIA office space in their expansion. Mr. Sparks is initiating SCIA and the college to appear before the Freeholders in tandem, so they not only consider helping the college in this venture but they will also help SCIA.

Member Williams questioned since SCIA does not have to repay PCFA for the compactor, should SCIA allocate that money to a special fund for equipment? Chairman Widdifield indicated that money was budgeted as coming out of the equipment reserve line item.

There were no OPRA requests for April.

Chairman Widdifield, without objection, ordered the Executive Director’s report be received and filed.

UNFINISHED BUSINESS

None

NEW BUSINESS

Chairman Widdifield announced that Solicitor Chetney has been nominated to become a Superior Court Judge and has tendered her resignation. Solicitor Chetney advised she has given the Executive Director her letter of resignation and has informed the Executive Committee of the status of her nomination. Ms. Chetney indicated she is scheduled to appear May 16, 2016 before the Senate Judiciary Committee and if all goes well as expected, she will no longer be able to represent clients after that date. Given SCIA’s anticipated need for representation, she believes it is important to have a solicitor in place. Ms. Chetney has recommended to the Executive Committee and now the full Board that they make an appointment through the non-fair and open contract process.

Chairman Widdifield introduced Mark B. Shoemaker, Esquire. Mr. Shoemaker gave a synopsis of his qualifications.
Resolution 2016-45 authorizing the award of a Non-fair and Open contract to provide professional services.
(M) P. Williams (S) L. Schneider to adopt resolution establishing a non-fair and open contract to provide professional services to Mark B. Shoemaker, Esquire. The resolution was adopted by voice vote 5-0.

After passing of the resolution, Mr. Shoemaker thanked the Board.

Resolution 2016-46 appointing Public Agency Compliance Officer
(M) L. Schneider (S) S. Bestwick to adopt resolution appointing Mark B. Shoemaker, Esquire as Public Agency Compliance Officer. The resolution was adopted by voice vote 5-0.

Resolution 2016-47 approving administrative change to the Salem County Solid Waste Management Plan.
(M) P. Williams (S) S. Bestwick approving administrative change to the Salem County Solid Waste Management Plan. The resolution was adopted by voice vote 5-0.

Resolution 2016-48 to make application to the Local Finance Board
(M) S. Bestwick (S) P. Williams to make application to the Local Finance Board for county-guaranteed lease revenue bonds.

A roll call vote to make application to the Local Finance Board is as follows:

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Application to the Local Finance Board was approved by roll call vote 5-0.

Motion to search for and hire three summer/seasonal laborers
(M) L. Schneider (S) C. Taylor to search for and hire three summer/seasonal laborers. The motion was approved by voice vote 5-0.

Motion to accept a leave of absence from Thomas Garlic
(M) L. Schneider (S) C. Taylor to accept a leave of absence from Thomas Garlic. The motion was approved by voice vote 5-0.

CORRESPONDENCE

From Joseph Hannagan, Director of Veteran Services thanking landfill employee Paul Schaffer for the donation of an electric wheelchair that was brought to the landfill.

From Albert K. Marmero, Esquire, regarding the Cell 11 construction bid protest.
From Dave Sparks, Executive Director regarding Salem County Solid Waste Advisory Council Meeting scheduled for May 18, 2016.

From Jean S. Chetney, Esquire tendering her resignation as SCIA solicitor.

**PUBLIC COMMENT**

No members of the public were present.

Ms. Chetney thanked the Board for the opportunity to represent SCIA and commended them on their professionalism and how they do their jobs.

Chairman Widdifield thanked Ms. Chetney for all she has done for the Board and wished her well on her new job.

Chairman Widdifield asked if there was any other business for the Authority. Hearing none, Chairman Widdifield adjourned the meeting at 5:19 p.m.

Respectfully submitted,

Diane B. Plymale
Recording Secretary

SCIA/May 2016 minutes