Meeting was called to order by Chairman John Ober at 4:00 pm.

Pledge of Allegiance was recited by all present.

Chairman John Ober read the following statement: “Notice of this re-scheduled meeting has been provided to the public in accordance with the New Jersey Open Public Meetings Act by Publication in the South Jersey Times and the Elmer Times, newspapers circulated in Salem County, and by posting notice in the Salem County Clerk’s Office. Copies of the Board minutes and by a video of this meeting are posted on SCIANJ.COM.

Roll Call:
Howard, Ron  Present
Ober, John  Present
Schneider, Lew  Present
Voros, Pete  Present
Widdifield, Bob  Present

MINUTES
(M) P. Voros, (S) R. Howard to approve the following minutes:

Executive Session of November 25, 2013
Regular Meeting of December 16, 2013
Executive Session of December 16, 2013
All approved, motion carried 5/0

SOLID WASTE DIVISION

- Solid Waste Division report date January 15, 2014 was presented by Executive Director Deborah Turner-Fox. (Melinda Williams, Division Manager was excused prior due to a prior commitment). Copies of this report along with statistical landfill report were distributed to all Board members prior to this meeting. Turner-Fox highlighted some end of the year statistics concerning landfill tonnage revenue as well as leachate and cover expenses. Member Widdifield inquired as to why Cell 8 was so small. Chairman Ober provided a
brief history of the financial and business environment that existed at the time Cell 8 construction commenced.

Chairman Ober without objection ordered the Solid Waste Division Report be received and filed. Hearing no objections, so ordered.

- Landfill Engineer's Status Report dated January 23, 2014 was presented by Mark Neisser of T & M Associates. Copies of this report were distributed to all Board members prior to this meeting. A brief discussion was held regarding Cell # 9 construction which is due to begin in March.
  Chairman Ober without objection ordered the Solid Waste Engineer's Report be received and filed. Hearing no objections, so ordered.

- Resolution 13-118 Authorizing Payment of Bills for Solid Waste Division (M) P. Voros, (S) R. Howard to approve resolution for payment of bills. Approved by voice vote 5/0.

**ECONOMIC DEVELOPMENT DIVISION**

- Economic Development Report dated January 27, 2014 was presented by Jim Smith, Division Manager. Copies of this report were distributed to all Board members prior to meeting. Mr. Smith reported on an improving Solar Energy market which yielded 30 perspective bidders to another Improvement Authority/County Energy program. He also reported on Ardagh Glass $20.1M GROW Grant from the NJEDA which will help fund their expansion and the creation of new jobs in Salem County. He also reported on Mullica Hill's expansion which is underway in Gateway Business Park.
  Chairman Ober without objection ordered the Economic Development Report be received and filed. Hearing no objections, so ordered.

- Resolution 13-119 Authorizing Payment of Bills for the Economic Development Division.
  Robert Widdifield inquired what Check # 1855 for $14, 220. 00 was for. Executive Director Turner-Fox reported that that was payment to EDA for the Strategic Plan.
  (M) P. Voros, (S) R. Howard to approve resolution for payment of bills. Approved by voice vote 5/0.

**NURSING HOME DIVISION**

- Resolution 13-120 Authorizing Payment of Bills for the Nursing Home Division.
  (M) P. Voros, (S) R. Howard to approve resolution for payment of bills. This motion was rescinded in order to correct the figure on the Resolution.
  (M) P. Voros, (S) R. Howard to approve resolution for payment of bills totaling $1,485.00 Approved by voice vote 5/0.
STANDING COMMITTEE REPORTS

EXECUTIVE COMMITTEE (John Ober) – No report from this standing committee was provided, however Chairman Ober reflected upon his years on the SCIA Board and highlighted some of the progress that has been made during that time.

PERSONNEL COMMITTEE (Ron Howard) – Ron Howard stated that the HR Coordinator has returned from her leave of absence. Executive Director, Turner-Fox reported that AETNA enrollment for the dental plan was completed and effective 1/1/2014 until 10/2014.
Chairman Ober without objection ordered the Personnel Committee Report be received and filed. Hearing no objections, so ordered.

SOLID WASTE COMMITTEE (Pete Voros)-Pete Voros briefly discussed the effects that the extreme cold weather has had on the operations.
Chairman Ober without objection ordered the Solid Waste Committee Report be received and filed. Hearing no objections, so ordered.

INNOVATION & TECHNOLOGY (Lew Schneider)- Lew Schneider briefly discussed that the SCIA is continuing to upgrade their IT platform. He noted that has been a few glitches but they are working toward solving all issues. Executive Director, Turner-Fox reported that there will be a scheduled network outage on February 6 and 7 to migrate the SCUA and SCIA domain addresses. Member Widdifield inquired if the SCIANJ.org and SCIANJ.com will also be merging. Turner-Fox responded that they would not be at this juncture as one is for the website hosting and one is for the e-mail which are with different firms.
Chairman Ober without objection ordered that all Innovation & Technology Committee Reports be received and filed. Hearing no objections, so ordered.

ALTERNATIVE & RENEWABLE ENERGY COMMITTEE (Bob Widdifield)
There was no report from this Standing Committee.

EXECUTIVE DIRECTOR’S REPORT

• Executive Director's Report dated January 28, 2014 was present by Executive Director Deborah Turner-Fox.
Copies of this report were distributed to all members prior to this meeting. Turner-Fox briefly discussed the most recent NJDEP Inspection on January 22. SCIA received no notice of violations from this inspection. Freeholder Liaison Dale Cross inquired if any SWAC meetings had been scheduled; Turner-Fox replied that none had been scheduled at this time.
Chairman Ober without objection ordered the Executive Director’s Report be received and filed. Hearing no objections, so ordered.

OLD BUSINESS
- Action taken by the Salem County Board of Freeholders with regard to award of Professional Service Contracts for the Salem County Improvement Authority. To be discussed in Executive Session.
- Golden Rehabilitation and Nursing Center demand for payment. To be discussed in Executive Session.

NEW BUSINESS
- Resolution 13-121 Authorizing Customer Refund
  *(M)* P. Voros, *(S)* R. Howard to adopt resolution. All approved, resolution adopted by voice vote 5/0.

- Resolution 13-122 Cancelling Prior Authorization of Collateral Assignment Agreement with Key Equipment Finance, Inc.
  Brief discussion on why this is being cancelled at the request of Key Equipment Finance.
  *(M)* P. Voros, *(S)* R. Howard to adopt resolution. All approved, resolution adopted by voice vote 5/0.

- Resolution 13-123 Extending a Contract for Hauling, Transporting and Delivering Leachate and Sewage for the Salem County Improvement Authority Solid Waste Division Landfill
  Member Widdifield inquired as to whether there was a price increase for the second year; Turner-Fox stated that the terms and pricing remain the same as the first year of the contract.
  *(M)* P. Voros, *(S)* R. Howard to adopt resolution. All approved, resolution adopted by voice vote 5/0.

- Resolution 13-124 Extending a Contract for Supplying Daily and Intermediate Cover Material to the Salem County Improvement Authority Solid Waste Division Landfill
  Member Widdifield inquired as to whether there was a price increase for the second year; Turner-Fox stated that the terms and pricing remain the same as the first year of the contract.
  *(M)* P. Voros, *(S)* R. Howard to adopt resolution. All approved, resolution adopted by voice vote 5/0.

Motion Stand Up for Salem request for Discounted Tipping Fee for Grant Funded Cleanup Projects.
P. Voros, *(S)* R. Howard.
A brief discussion occurred regarding the basis and benefit of offering a discounted tipping fee to a non-profit organization in Salem County. Chairman Ober noted that a project such as Alloway was paid for by the local tax payers
and questioned whether this project would have any real benefit to the County of Salem as a whole vs. Salem City. He asked for specific tonnage estimates, which were not available. He asked if any of the material could be considered beneficial re-use. It was noted that this would be treated as Construction and Demolition Debris and is mostly wood product. It was noted by Member Schneider that SCIA is already paying $280,000 for rent to the City of Salem. Member Widdifield noted that Salem County Municipalities already receive a discounted tipping fee off the Gate rates.

P. Voros – Yea
Robert Widdifield – No
John Ober – No
Lew Schneider – No
Ron Howard – Abstained, citing he needed additional information on the project.
Motion failed by voice vote 3/2.

Motion to Approve Travel and Overnight Accommodations Request (Landfill Supervisor)
(M) P. Voros, (S) R. Widdifield. Following a discussion on the travel reimbursement policy for SCIA, the motion was approved with the conditions that the total cost to SCIA for travel will not exceed $1300.00 and the hotel accommodations are to be found at the best available rate.
Motion passed by voice vote 5/0.

Motion Authorizing Search for one Full time Equipment Operator, one Part-time Laborer and one Part-time Scalemaster
(M) P. Voros, (S) R. Howard. A discussion followed on the need to have the equipment operator and scalemaster work on Saturday as part of their normal schedule. Member Widdifield inquired if part time SCIA employees received benefits. Turner-Fox replied that they are eligible to accrue paid time off on a part time basis, but that medical, dental and prescription benefits are not provided to part time employees of the SCIA.
Motion passed by voice vote 5/0.

Motion Accepting the Resignation of the Recording Secretary.
(M) P. Voros, (S) R. Howard. All approved, motion passed by voice vote 5/0.
Chairman Ober thanked Ms. Cole for her years of dedication and service to the SCIA.

Motion Authorizing Release of Bids and Quotes for Goods and Services for CY 2014 (Tires, Roll Off Containers, Household Hazardous Waste Day, Shredding Day)
(M) P. Voros, (S) R. Howard. All approved, motion passed by voice vote 5/0.

Motion Authorizing the Release of Bid for Bulldozer
(M) P. Voros, (S) R. Howard.
All approved, motion passed by voice vote 5/0.

**Motion Authorizing the Release of Bid for Loader, Excavator and Dump/Haul Truck**

(M) P. Voros, (S) R. Howard. Member Widdifield discussed waiting to approve these requests since these are not schedule for release until March, May and July. Chairman Ober noted that these are part of the 2014 capital equipment plan, that the Board had previously deferred equipment replacement for several years until the Solid Waste Permit was extended and that the taking of bids does not require the board to award the contract to purchase the equipment.

John Ober – Yea
Ron Howard – Yea
Pete Voros - Yea
Robert Widdifield – No
Lew Schneider – No
Motioned carried by voice vote 3 / 2.

**CORRESPONDENCE**

**External Correspondence**

- Order Dated January 27, 2014 RE: Order special meeting to be held Monday February 3, 2014 to conduct business in accordance with the Annual Reorganization of SCIA.
- Letter dated February 27, 2014 from Robert E. Widdifield RE: Reasons for February 3rd Reorganization of SCIA.
- Letter Dated January 16, 2014 to Mr. Phil Norcross RE: SCIA 2-14 Contract – Bond Counsel
- Letter Dated January 14, 2014 to Mr. Glenn Clouser RE: Equipment Waiver and Disclaimer
- Letter Dated January 10, 2014 from Joan Cole RE: Resignation
- Letter Dated January 8, 2014 from Helene Pierson RE: Request for reduction of fees associated with City of Salem Property demolition disposal.
- Memo January 1, 2014 from Fund Administrator – Caroline Conboy RE: 2014 Fund Year Coverage Changes
- Letter Dated December 27, 2013 to Chris Davenport RE: Finlaw building Odor Compliant
- Letter Dated December 27, 2013 from Michael M. Mulligan, Esq. RE: SCIA v. Salem County Board of Chosen Freeholders
- Memo Dated December 10, 2013 from Melinda Williams RE: Request Response to possible claims.
- Memo Dated December 10, 2013 from Jim Smith RE: Request Response to possible claims.
- Email Dated December 10, 2013 from Ta-Neshia Harris RE: OPRA Request.
- Email Dated December 10, 2013 from Ta-Neshia Harris RE: OPRA Request.
- Email Dated December 10, 2013 from Ta-Neshia Harris RE: OPRA Request.

**Other Informational Materials**

- Order of Chairman of SCIA in accordance with section 2:1-1 of the Rules to govern meetings of the SCIA.
- Salem County Board of Chosen Freeholders Resolution No. 2014-83
- PUBLIC NOTICE – SCIA Annual Reorganization meeting
- Affidavit of Publication – SJ Times – SCIA Annual Reorganization Meeting
- Affidavit of Publication – Daily Journal – SCIA Annual Reorganization Meeting
- AEA Annual Report- 2013 Another Year of Advocacy and Action on Behalf of Members
- Habitat for Humanity Annual Campaign
- Knights of Columbus – request for donations
- Card from Paul Schaffer SCIA Solid Waste Employee
- NJBIZ article “EDA dishes out almost $1.2B in total assistance last year.”
- County Improvement Authorities Meeting Agenda.
Member Widdifield questioned why a letter transmitting a contract to Solicitor Adam Telsey was not listed in the External Correspondence list. He asked if e-mail constituted external correspondence or if it is Internal Correspondence in which case a copy should be made available to all Board members. Executive Director, Turner-Fox stated she would reexamine the Correspondence file and list. Solicitor Telsey stated he remembers receiving a letter transmitting the contract for 2014 to him. Member Schneider asked if the SCIA had received a response to the proposal made to Alloway regarding the Host Community Benefit Agreement. Turner-Fox replied that no response had been received to date. Member Schneider stated that Alloway should accept the proposal.

Member Howard asked how the date of February 3 was arrived at and if any other board members were conferred with in setting a meeting date. Member Widdifield noted that he checked with Member Schneider and the new Board member when setting that date. Howard noted that he had not been contacted by Member Widdifield regarding his availability on that date. Chairman Ober noted that it is customary to check with all Board members when scheduling meetings, as he did when needing to reschedule the January 27 meeting and member Schneider was traveling the week before.

Chairman Ober without objection ordered that Correspondence be received and filed. Hearing no objections, so ordered.

John Ober stated that he has served on numerous boards since 1967 at the State, County and Local levels as well as several Municipal Authorities. He noted that in all of his years of service he routinely met with elected officials representing his organizations, but here in Salem County he has never met with a member of the Salem County Freeholder Board. He contacted the new liaison last year and asked for a meeting, they agreed to meet and then the Freeholder needed to re-schedule. He is still waiting for the meeting, no one ever got back to him. He also noted it was odd that the new member appointed to the SCIA Board last year (2013) didn’t attend the meeting so he contacted her. She indicated that she knew nothing about her appointment, but did state she would get back to him. She didn’t contact him after that either.

Pete Voros stated he wanted to make it clear that the outside counsel’s legal opinion regarding the way RFP’s were noticed and received, was hand delivered to the Freeholder Director around 3 PM on December 4, 2013 by SCIA staff. The Freeholder Director stated publicly that she had not received any such notice. Mr. Voros stated that if she had acknowledged receipt of this document to her fellow Freeholders, it may have eliminated a need for a veto.

Robert Widdifield thanked John Ober for his years and dedication to the SCIA.

PUBLIC COMMENT

Motion to open this portion of the SCIA meeting to the public.
(M) P. Voros, (S) R. Howard, approved by voice vote 5/0.

Anne Sullivan, Alloway Township, asked if the raises for the employees went through. John Ober responded in the affirmative and stated that they were effective January 1, 2014. She then asked about the NJDEP fine of $16,500 and what the status was at this time. Executive Director, Turner-Fox stated that with negotiation the NJDEP has reduced the fine by 25%, that corrective action taken by SCIA to mitigate the issues has been successful and that they are working with the NJDEP on a Special Environmental Project.

Charles Hassler, Salem City Councilman, stated that the request for a reduction in the tipping fees emanated from a partnership with the City of Salem and Stand Up for Salem and that the program that is funding the neighborhood improvements is not a Federally Funded Grant. He also noted that the structures to be removed are all but falling down and are mostly wooden structures.

Dale Cross, Freeholder Liaison, stated that Salem County Information Technology will not be making a request to place another antenna at Gateway Water Tower.

Anne Sullivan, Alloway Township, asked what Guardian was as noted on the bill list. Executive Director, Turner-Fox stated they are the carrier for the short term disability plan for SCIA employees.

Dale Cross, Freeholder Liaison, asked if the odor issue in the Finlaw Building was fixed. Executive Director, Turner-Fox stated that Stand Up for Salem toured the complex and made the necessary repairs which have corrected the problem for now.

Anne Sullivan, Alloway Township asked when SCIA’s Reorganization Meeting was. John Ober stated that it is now scheduled for February 3, 2014 at 5:00 pm based on notice provided to the Board.

Dale Cross, Freeholder Liaison, asked what the letters from Melinda Williams and Jim Smith responding to claims inquiry referred to. Executive Director, Turner-Fox stated it she is required to poll all Division Heads for any open claims just prior to the SCIA transferring into the Statewide Insurance Fund.

Motion to close this portion of the SCIA meeting to the public.
(M) P. Voros, (S) R. Howard, approved by voice vote 5/0.
EXECUTIVE SESSION

Resolution 2013-125 Authorizing Executive Session- Open Public Meetings Act, N.J.S.A. 10:4-12b permits a public body to go into a closed session during a public meeting to discuss certain matters as follows: (M) P. Voros, (S) R. Howard, approved by voice vote 5/0.

- Matter Relating to Potential Litigation and Attorney-Client Privilege- Pursuant to N.J.S.A. 10:4-12b(7)- discussion of complaint and Demand for Payment from Golden Nursing and Rehabilitation Center.

- Matter Relating to Potential Litigation and Attorney-Client Privilege- Pursuant to N.J.S.A. 10:4-12b(7)- discussion of Salem County Improvement Authority vs. Salem County Board of Chosen Freeholders-Civil Action.


With no further business to discuss in Executive Session on (M) P. Voros (S) J. Ober the Executive Session was concluded. The motion was approved by voice vote 4/0.

*Note during Executive Session member Robert Widdifield left meeting at 6:16 pm.*

(M) P. Voros, (S) R. Howard to re-open regular meeting. All approved, motion passed 4/0

(M) P. Voros, (S) R. Howard to award the Executive Director a 5% raise due to her excellent performance.

  John Ober – Yes  
  P. Voros – Yes  
  R. Howard – Yes  
  L. Schneider – No

Motion passed 3/1

(M) P. Voros, (S) R. Howard to extend the Executive Director’s contract for one year November 2014 to November 2015.

  John Ober – Yes  
  P. Voros – Yes  
  R. Howard – Yes  
  L. Schneider – No

Motion passed 3/1

(M) P. Voros, (S) J. Ober to adjourn meeting. Approved by voice vote 4/0
Meeting adjourned 6:26 pm.

Respectfully Submitted,

Joan M. Cole
Recording Secretary