Solicitor Chetney swears in new member Michael Brooks

Executive Director Sparks called the meeting to order at 4:35 pm

Pledge of Allegiance was recited by all present

ROLL CALL
Schneider, Lewis Present
Bestwick, Susan Present
Widdifield, Robert Present
Brooks, Michael Present
Howard, Ronald Present

ELECTION OF OFFICERS

Executive Director Sparks opened the floor for nominations for Chairman
L. Schneider nominated Robert Widdifield as Chairman. No other nominations were received.

Chairman Widdifield opened the floor for nominations for Vice Chair
L. Schneider nominated Susan Bestwick as Vice Chair. No other nominations were received.

Chairman Widdifield opened the floor for nominations for Secretary
L. Schneider nominated Michael Brooks as Secretary. No other nominations were received.

Chairman Widdifield opened the floor for nominations for Treasurer
Susan Bestwick nominated Lewis Schneider as Treasurer. No other nominations were received.

Chairman Widdifield opened the floor for nominations for Alternate Secretary/Treasurer
Susan Bestwick nominated Ronald Howard as Alternate Secretary/Treasurer. No other nominations were received.

Executive Director Sparks read the Open Public Meetings Act statement.

APPOINTMENTS OF CHAIRPERSONS TO STANDING COMMITTEES
The following appointments for Chairpersons were announced by Chairman Widdifield.
Executive Committee – Susan Bestwick
Personnel – Ronald Howard
Solid Waste – Michael Brooks
Facility Expansion – Robert Widdifield
Finance – Lewis Schneider

NEW BUSINESS

Resolution 2015-003 Rules to Govern Meetings of the Salem County Improvement Authority – Chairman Widdifield indicated the rules were the same as 2014 with the exception of change in committees. The Technology Committee now falls under the Facilities Expansion and Finance Committees.
(M) S. Bestwick (S) R. Howard to adopt the resolution approving meeting rules. The resolution was adopted by voice vote 5-0.

Resolution 2015-004 Fixing dates for regular meetings – Chairman Widdifield indicated the meeting dates would be the same as 2014 with the second Thursday of each month at 4:30 pm in the Solid Waste Facility which includes the reorganization meeting for 2016.
(M) S. Bestwick (S) L. Schneider to adopt the resolution approving meeting dates. The resolution was adopted by voice vote 5-0.

Resolution 2015-005 Designating Banking Institutions – Chairman Widdifield indicated they were the local banks.
(M) S. Bestwick (S) L. Schneider to adopt resolution designating banking institutions. The resolution was adopted by voice vote 5-0.

Resolution 2015-006 Authorizing Cash Management Plan – Chairman Widdifield indicated it was the same plan as 2014.
(M) S. Bestwick (S) L. Schneider to adopt resolution authorizing cash management plan. The resolution was adopted by voice vote 5-0.

Resolution 2015-007 Designating Official Newspapers – Chairman Widdifield indicated they were the same newspapers as 2014.
(M) S. Bestwick (S) L. Schneider to adopt resolution authorizing official newspapers. The resolution was adopted by voice vote 5-0.

Resolution 2015-008 Appointing Recording Secretary
(M) L. Schneider (S) S. Bestwick to adopt resolution appointing Diane Plymale as recording secretary. Chairman Widdifield thanked Diane for accepting the position and indicated that she was filling in for the former secretary had other commitments that night and could not hold the position next year.

Resolution 2015-009 Appointing Public Agency Compliance Officer
(M) S. Bestwick (S) R. Howard to adopt resolution appointing Jean Chetney, Esquire as Public Agency Compliance Officer. The resolution was adopted by voice vote 5-0.
Resolution 2015-010 Authorizing Purchase of Materials, Supplies and Equipment through NJ State Contracts
(M) S. Bestwick (S) L. Schneider to adopt resolution authorizing the purchase of materials, supplies and equipment through NJ State contracts.
Member Bestwick commented that SCIA is not bound by using NJ State contracts and can look for a better price elsewhere. Member Schneider commented SCIA always checks state contracts first.
The resolution was adopted by voice vote 5-0.

Resolution 2015-011 Authorizing Member Participation in Cooperative Pricing System with the County of Salem.
(M) S. Bestwick (S) L. Schneider to adopt resolution authorizing member participation in cooperative pricing system with the County of Salem. The resolution was adopted by voice vote 5-0.

Resolution 2015-012 Appointing Records Custodian
(M) R. Howard (S) S. Bestwick to adopt resolution appointing Dave Sparks, Executive Director as records custodian. The resolution was adopted by voice vote 5-0.

Resolution 2015-013 Establishing a Fair and Open Process for Awarding Professional Service Contracts for Solid Waste Division Engineer
(M) M. Brooks (S) S. Bestwick to adopt resolution establishing a fair and open process for awarding professional service contracts for Solid Waste Division engineer. The resolution was adopted by voice vote 5-0.

MINUTES

Regular meeting of January 8, 2015 – (M) L. Schneider (S) S. Bestwick to approve minutes. Motion carried by voice vote 5-0.

Executive session of January 8, 2015 – (M) S. Bestwick (S) L. Schneider to approve minutes. Motion carried by voice vote 5-0.

SOLID WASTE DIVISION

Solid Waste Division report dated February 6, 2015 was presented by Solid Waste Division Manager Melinda Williams. Copies of this report and statistical landfill report were distributed to all Board members prior to this meeting. Manager Williams pointed out on statistical report that there are no charts. Manager Williams stated that January 2015 compared to 2014 has landfill revenue of $402,311.83 compared to $337,467.70. They are a little bit lower in municipal tonnage, a little lower in their 13C and N13C, and up in other tonnages a little bit. The Convenience Center has drastically increased; $6,338.72 compared to $3,102.87.

Manager Williams mentioned there was a big difference in Leachate. She also pointed out a difference in rainfall 4.66 in January 2015 compared to 2.03 in 2014. There was a significant reduction in cover in January 2015 compared to January 2014 because of Cell 8 being so
challenging they used twice a much cover as they would in a regular Cell. By using less cover
Manager Williams hopes to stay within the budget for cover this year.

Manager Williams did not have anything significant to point out in her written report.
Member Schneider asked why she thought revenue was up.
Manager Williams believed it was weather related, having nice days on Wednesdays and
Saturdays.
Member Schneider stated total tonnage was up and trash is generated despite the weather.
Manager Williams stated she believes the ad in the newspaper has brought people in to the
Convenience Center.

Chairman Widdifield, without objection, ordered the Solid Waste Division report be received
and filed.

Landfill Engineer’s Report dated February 4, 2015. Copies of this report were distributed to
all Board members prior to this meeting. Chairman Widdifield asked if there was anything to
be pointed out. Manager Williams pointed out the Operations and Maintenance Manual was
submitted and she has forwarded it to the various NJDEP agencies. She also pointed out the year
end report for Title V was submitted and the engineer is working on the greenhouse gas
emissions report.
Chairman Widdifield asked if the report had to be submitted 60 days after the end of the year.
Manager Williams believes it was due 45 days and it is submitted online. She is keeping track
to make sure it is done on time.

Member Schneider had a question regarding plastics in the Solid Waste Division report.
Believes it is a great project and glad they get paid for it coming in and they can get rid of it and
not put in landfill. He questioned that they did not receive anything for it and they just go rid of
it.
Manager Williams responded they did not get any bids for it. She explained that because of the
export market, nothing is being exported; there is no value right now so they are going to list it
with the upcoming auction with no reserve. She indicated this will be the plan going forward.
They are getting paid for it to come in, so they are making revenue on it.
Chairman Widdifield indicated they are not taking up space in the landfill.
Manager Williams stated they are saving valuable landfill space and they do have bales ready to
go.
Member Schneider stated someone would have to send a truck to get it and they load it.
Manager Williams responded they load it, and she uses grant money to rent the forklifts for
loading. She emphasized it is still a revenue for them.
Member Schneider asked if it was coming in faster than it was going out.
Manager Williams responded they were keeping up with it. They will work on getting pile
down.
Chairman Widdifield asked if there was a reserve price on govdeals.
Manager Williams responded they did, but she will not set a reserve.
Member Bestwick stated she believes it is helpful to the farmers that they provide this service.
Manager Williams stated it is recycling and she is getting the tonnage back to the towns for
them to put on their recycling reports.
Chairman Widdifield, without objection, ordered the engineer’s report be received and filed.

**Resolution 2015-014** authorizing payment of Solid Waste Division bills. (M) L. Schneider (S) S. Bestwick to adopt the resolution to pay bills in the amount of $231,423.92 by regular check, $132,726.32 by electronic payment and $0 by manual check. The resolution was adopted by voice vote 5-0.

**OPERATIONS DIVISION REPORT**

No report or action.

**STANDING COMMITTEE REPORTS**

**Executive Committee (Susan Bestwick)** – **Member Bestwick** stated they moved the meeting time to 2:30. She wanted to thank the staff for their hard work on getting things ready for the reorganization meeting. They have started and will be working on the design for the new building and also for the cells. They have met with some vendors to get an understanding of what each is providing to SCIA and has been very helpful and enlightening.

**Personnel Committee (Ron Howard)** – **Member Howard** stated they met on January 28 to discuss the position they needed help with - full and part time laborer.

**Manager Williams** indicated the part time laborer was not going to take the position. She found out this morning he has gotten a full time job. They still need a part time laborer and they are interviewing for a full time laborer now.

**Member Howard** asked about the administrative assistant.

**Manager Williams** indicated it would be on track for March 1.

**Member Howard** asked about an additional promotion.

**Manager Williams** indicated it was a promotion from part time administrative assistant to full time receptionist/secretary on hold until April.

**Member Howard** indicated with this new position one employee would be laid off.

**Manager Williams** responded yes.

**Member Howard** asked if this person has been notified yet.

**Manager Williams** indicated this person has not been notified since the promotion has been pushed back a month. She stated the position was offered to both and the one to be laid off declined the position because it was full time.

**Chairman Widdifield** inquired if the committee worked on the Policy Manual and if it was complete.

**Member Howard** indicated that it was and a copy was given to Executive Director Sparks.

**Solid Waste Committee** – **Manager Williams** indicated they canceled the January meeting but held a meeting on February 5. Their agenda is quite extensive but they are working on downsizing it. They go over everything dealing with the Solid Waste Division. They are looking at modifying the design for Cell 10 because they found some things they would like to tweak. Jim McKelvie is working out a timeline and a budget for these changes. She has a list
Chairman Widdifield indicated the next cell for the landfill will take use the space this building now occupies.
Manager Williams indicated they have three large projects to undertake this year.

Innovation and Technology Committee – Chairman Widdifield indicated there was no committee meeting. He asked about the voiceover IP.
Manager Williams indicated it was on hold and sent the upgrade to the Microsoft exchange to Member Schneider, but did not receive any comment back.
Member Schneider indicated Microsoft was no longer supporting the old system and they really did not have a choice.
Manager Williams stated the upgrade needed to be done last year.

Chairman Widdifield, without objection, ordered the Committee reports be received and filed.

EXECUTIVE DIRECTOR’S REPORT

Copies of this report were distributed to all members prior to this meeting. Executive Director Sparks indicated they are continuing to meet with the professionals who serve SCIA. RFP process was completed and award process will take place tonight. Director Sparks is requesting the formula for the calculation for SCIA’s presence in the Finlaw Building, the finances SCIA is charged relative to flat fee rent and utilities and maintenance work performed during the month. He has not been successful in getting this information. No one seems to know how it is calculated and how SCIA gets the bill.

No OPRA requests this month. Attended numerous meetings, but the four executive meetings are the biggest on his agenda. He holds staff meetings each week regarding HR issues and the like.

SBA cell tower contract has been finalized and in the hands of SBA for their review. Director Sparks provided a new rendering of the right-of-way and drew out the easement that goes directly to the tower outside of SCIA’s fenced in area. This change was done to ensure secure entrance to the cell tower. This way they will not have to bother Melinda or Lodie during off hour visits to cell tower. They will have their own key to the gate which will allow workers to come in and park off of McKillip Road to get to the gate and perform the necessary work. There are two wing walls to discourage people from going around and dumping trash.
Chairman Widdifield inquired if there was a double lock on the gate.
Director Sparks does not believe there is a need for the double lock.
Chairman Widdifield asked if anyone can go around the gate.
Director Sparks answered no, unless you have a 4-wheel drive vehicle.
Chairman Widdifield asked if SCIA could mow around it.
Director Sparks indicated that SCIA would be able to mow around it.
County policies and procedures manual has been in draft and is currently being formatted and should be completed next week. Will make one copy and give to the chairman to make sure formatting is correct and then print. 

Chairman Widdifield stated he wants to make sure the policies are meeting the needs of the people who work there. 

Director Sparks believed that was what the reviews were about. 

Chairman Widdifield asked Manager Williams if she had reviewed the manual and Manager Williams replied that she had not seen it. Solicitor Chetney advised that she had not seen it either. 

Chairman Widdifield indicated they needed to make sure the policies are legal and the employees can work with them.

Future bonding issues include equipment upgrades, new construction of the cell and office building. Director Sparks is gather those costs and will get in touch with bond counsel. He has a meeting scheduled next week with a representative from Alaimo to get an estimate for the new building.

Director Sparks just found out SCIA became recipients of a safety award from statewide JIF. The management and employees are to be commended for this achievement. Director Sparks handed out a letter received from JIF. Director Sparks could not attend award ceremony so a representative from JIF picked up the plaque and will have it displayed. Director Sparks asked if he could provide a luncheon for the employees. 

Member Howard stated that it takes everyone involved to get a safety award and believes a luncheon is a nice idea. 

Director Sparks stated all of the issues the employees deal with on a routine basis, the physical, the chemical and biological hazards; believes this is a Herculean effort to keep them in line. The Board granted approval for the luncheon.

Chairman Widdifield, without objection, ordered the Executive Director’s report be received and filed.

UNFINISHED BUSINESS

Solicitor Chetney indicated she has been negotiating the cell tower contract for a few months and anticipated it would be finalized by this meeting for review and signature. She has negotiated changes with SBA and are in agreement verbally, it is just a matter of getting it in proper form on the contract. Last week she received the proposed final contract from SBA, however it did not incorporate the new access easement. Solicitor Chetney asked SBA to make those changes and return it. SBA tried to get it to her before the meeting today. She does not anticipate any problems, and SCIA has 40 days to sign the new option agreement and can sign it at the next meeting. 

Director Sparks indicated SBA was looking to get to the township for the permits for the easement and construction. 

No action was taken on the resolution.
NEW BUSINESS

Resolution 2015-015 authorizing the award of a Fair and Open contract to provide auditing services.
(M) L. Schneider (S) S. Bestwick to adopt resolution establishing a fair and open process to provide auditing services to Bowman & Company. The resolution was adopted by voice vote 5-0.

Resolution 2015-016 authorizing the award of a Fair and Open contract to provide legal services.
(M) S. Bestwick (S) R. Howard to adopt resolution establishing a fair and open process to provide legal services to Jean Chetney, Esquire. The resolution was adopted by voice vote 5-0.

Resolution 2015-017 authorizing the award of a Fair and Open contract to provide bond counsel services.
(M) S. Bestwick (S) L. Schneider to adopt resolution establishing a fair and open process to provide bond counsel services to Parker McCay, PC. The resolution was adopted by voice vote 5-0.

Resolution 2015-018 authorizing the award of a Fair and Open contract to provide financial advisor services.
(M) S. Bestwick (S) R. Howard to adopt resolution establishing a fair and open process to provide financial advisor services to Phoenix Advisors. The resolution was adopted by voice vote 5-0.

Resolution 2015-019 authorizing the award of a Fair and Open contract to provide risk management consultant services.
(M) L. Schneider (S) S. Bestwick to adopt resolution establishing a fair and open process to provide risk management consultant services to AJM Insurance. The resolution was adopted by voice vote 5-0.

Resolution 2015-020 authorizing the award of a Fair and Open contract to provide topographical engineering services.
(M) S. Bestwick (S) L. Schneider to adopt resolution establishing a fair and open process to provide topographical engineering services to Fralinger Engineering, PA. The resolution was adopted by voice vote 5-0.

Resolution 2015-021 authorizing the award of a Fair and Open contract to provide fee accountant services.
(M) R. Howard (S) S. Bestwick to adopt resolution establishing a fair and open process to provide fee accountant services to Petroni & Associates. The resolution was adopted by voice vote 5-0.

Resolution 2015-022 authorizing the award of a Fair and Open contract to provide health benefit consulting services.
(M) L. Schneider (S) S. Bestwick to adopt resolution establishing a fair and open process to provide health benefit consulting services to AJM Insurance. The resolution was adopted by voice vote 5-0.

Resolution 2015-023 authorizing the public sale of surplus equipment – Chairman Widdifield indicated most would be through the auction, govdeals. Manager Williams responded yes and indicated a couple of the items on the list would go in the landfill as they are broke or in bad shape.

(M) R. Howard (S) S. Bestwick to adopt resolution authorizing the public sale of surplus equipment. The resolution was adopted by voice vote 5-0.

Resolution 2015-024 authorizing disposal of surplus property via govdeals.com.

(M) S. Bestwick (S) L. Schneider to adopt resolution authorizing the public sale of surplus equipment. The resolution was adopted by voice vote 5-0.

Resolution 2015-025 authorizing transfer from depository Fulton Bank to equipment replacement reserves.

(M) S. Bestwick (S) L. Schneider to adopt resolution authorizing transfer of $131,628.72 from Economic Development Division to SCIA Equipment Reserves at Fulton Bank. The resolution was adopted by voice vote 5-0.

Motion to approve expenditure in excess of $10,000 to upgrade Microsoft exchange server/backup/archive (not to exceed $17,000) with PCN.

(M) L. Schneider (S) S. Bestwick to approve expenditure to upgrade Microsoft exchange server/backup/archive. Motion was approved by voice vote 5-0.

Motion to approve Waste Management Contract for disposal of SOLVAY material (2 year contract) – Chairman Widdifield stated the contract had lapsed. Manager Williams indicated it was a five year contract in 2011 and they have been coming for three years without a signed contract. When Manager Williams asked about the contract was told a phone call would be made and the contract would be signed, it never happened. Effective 2015 Manager Williams put them on gate rate ($73) and receive a call the next day. They wanted to sign the contract now and make it five years from this year. Manager Williams told them no. She indicated the material is not good, no one else wants it. SCIA takes it because it is good revenue. She only wanted to do the contract for two years and wants the Board to see the contract. Does not believe they saw the last contract. Once they sign the contract she will change their rate and after the remaining two years on the contract, she would like to increase the rate substantially after the second year of a new contract. Member Schneider asked what the material was. Manager Williams responded it is an industrial by-product from plastic manufacturing. It is hard to work with and they have to mix it with their type 10 and 13. If they get five loads a day it is very hard to manage. Member Howard asked what SCIA is making off it. Manager Williams indicated they are making $47 if the Board agrees to this contract. Chairman Widdifield stated it ended up being about $750,000. Manager Williams stated it is a substantial amount of revenue but believes they can make more as no one else wants the product. Member Schneider asked what their options were in taking it someplace else. Manager Williams responded she did not know. Member Schneider suggested they investigate where
else it can be taken and what price would be charged. **Manager Williams** stated she could try and find out. **Member Schneider** asked what price SCIA is charging now as opposed to the contract. **Manager Williams** stated it was $42 and has gone up $1.00 each year. It will be $47 this year and $48 next year. In 2017 she would like to increase. **Member Brooks** asked what the difference was between the normal tipping fee and this rate. **Manager Williams** responded that their contract customers are between $55 and $62 and the gate rate is $73. **Chairman Widdifield** asked if it was the same rate as Camden trash. **Manager Williams** responded it was in the same ballpark. **Chairman Widdifield** stated Camden receives a different rate because of transportation costs. **Manager Williams** stated you need to entice them with lower tipping fees because of transportation costs. **Member Howard** indicated they were probably looking for a new place to take their material. The fees will be increased to $48 for this year and $49 for 2016. (M) S. Bestwick (S) R. Howard to approve waste management contract with revisions to SOLVAY. Motion was approved by voice vote 5-0. **Chairman Widdifield** asked if SCIA had the signed contract. **Manager Williams** responded there was nothing to be signed tonight. She will change contract tomorrow and they will sign first and then SCIA can sign. She will make pricing effective when they sign.

**Motion** to approve hire of part-time laborer – no action

**Motion** to approve promotion of full-time laborer to full-time equipment operator (conditional on obtaining CDL by May 1, 2015)  
(M) R. Howard (S) L. Schneider to approve promotion of full-time laborer to full-time equipment operator. Motion was approved by voice vote 5-0.

**Motion** to approve promotion of senior administrative assistant to office manager/assistant to Division Manager (effective March 1 with no raise increase for 90 day probationary period)  
(M) R. Howard (S) S. Bestwick to approve promotion of senior administrative assistant to office manager/assistant to Division Manager.  
**Member Schneider** asked what the employee did before and what they will do after promotion. **Chairman Widdifield** stated there were duty changes with the move and personnel changes. **Member Schneider** asked if this was a change in title or wage increase. **Manager Williams** responded it was a change in title, responsibilities and job tasks after 90 probationary period increase in wage. **Director Sparks** stated they needed to come back after 90 days for the wage increase. **Member Bestwick** stated believes this works within the model of what they are trying to do. In making sure Melinda is doing the job for which is most important to SCIA which is the Solid Waste Division and she needs to give some of the work to other staff members; cross training is needed in some areas. **Solicitor Chetney** advised they be careful on what is said to this employee regarding a wage increase.

Motion was approved by voice vote 5-0.

**Motion** to approve carcasses for no charge disposal by municipalities.  
**Chairman Widdifield** noted there was a $10 tipping charge to municipalities. They do not bring them in; they just leave them on the side of the road. This is a no charge disposal of carcasses and should help the roadsides. **Director Sparks** indicated they are added to the landfill process and provide good methane.  
(M) R. Howard (S) S. Bestwick to approve no charge for carcass disposal by municipalities.
Motion was approved by voice vote 5-0.

**Motion** to approve landfill supervisor training for Landfill Gas Management seminar by SWANA in New Orleans.

**Member Bestwick** asked if a test had to be taken. **Lodie van Tonder** responded it was a certification. **Chairman Widdifield** asked if this was the only place it was given. Lodie responded there were two a year one in Florida in August and this one in New Orleans in March. **Member Schneider** thought the travel (airline tickets) was a little high but the other expenses were acceptable.

(M) L. Schneider (S) S. Bestwick to approve landfill supervisor training seminar.

Motion was approved by voice vote 5-0.

**CORRESPONDENCE**

Correspondence from Raymond Harding giving notice of his retirement effective February 25, 2015.

Email correspondence from Director Sparks to David Crescenzi, CFO regarding clarification of the Finlaw charges.

**Member Howard** asked what the total bill each month was. **Director Sparks** replied between $19,000 and $21,000. **Member Howard** asked if that included utilities. **Director Sparks** replied that it included everything; parking (15 spots), maintenance, utilities and rent. **Member Howard** asked if they got a breakdown on the bill. **Director Sparks** indicated they get all of the bills sent to them. **Chairman Widdifield** stated the contract has SCIA paying at least 16% of all the maintenance on the building. **Member Howard** asked if SCIA knew what everyone else was paying. **Chairman Widdifield** responded that was what **Director Sparks** was they to find out. **Director Sparks** responded that he did not feel comfortable giving the Board this bill to pay and was requesting a breakdown of the formula and square footage rentals. **Director Sparks** indicated that if he had to do an OPRA request he would. **Member Howard** stated SCIA was paying money for nothing. **Chairman Widdifield** stated SCIA was saving money by being at the McKillip Road location and possibly have the opportunity to rent the Finlaw building and make some money back. **Member Howard** asked if they would be bound if no one signed the resolution. **Chairman Widdifield** told him he signed it; seconded the motion. **Director Sparks** stated SCIA is in the fifth year of a 20 year contract for the Finlaw Building. **Chairman Widdifield** added with escalators every five years.

**PUBLIC COMMENT**

Alloway Township resident **Anne Sullivan** indicated she received a breakdown for the Finlaw Building from the former Executive Director. **Chairman Widdifield** indicated SCIA had a breakdown but was charged monthly on other items.

**Anne Sullivan** asked who the Orbis Corporation was in the bill list. **Manager Williams** responded they provide the recycling containers.

**Anne Sullivan** asked why there was no gas going to the college; she heard somewhere the regulator was MIA. **Director Sparks** asked where she heard that from. **Ms. Sullivan** replied she read it in the article. **Chairman Widdifield** stated maintenance had to be done on the
regulator and it was removed for service. **Director Sparks** stated one regulator was removed and no one knows where that is. There was a replacement put in, all around cleaning the regulator and making sure it was properly set before it was put back in to resume methane flow to the college. Currently the regulator is out, will be reinstalled and the college is on 100% propane. **Ms. Sullivan** thought the college was going to use the excess methane. **Chairman Widdifield** stated the college uses some of the methane and supplements with propane. **Ms. Sullivan** asked if SCIA was responsible for giving them methane. **Director Sparks** stated they have a contractor (DCO) who handles that. It is DCO’s regulator that was mistakenly taken out by the college. **Ms. Sullivan** asked how SCIA was doing with the methane in general. **Manager Williams** responded it was low. Methane is temperature sensitive and SCIA is not getting dead animals. **Ms. Sullivan** asked if there was a final negotiation of amount for the cell tower to buy out the lease. **Chairman Widdifield** responded yes. **Ms. Sullivan** asked what the price was. **Chairman Widdifield** responded it was still $280,000.

Chairman Widdifield asked if there was any further public comment or business for the Board. Hearing none, Chairman Widdifield adjourned the meeting at 5:50 pm.

Respectfully submitted,

Diane B. Plymale
Recording Secretary

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SCIA/Feb 2015 minutes