REGULAR MEETING
OF THE SALEM COUNTY IMPROVEMENT AUTHORITY
SOLID WASTE DIVISION CONFERENCE ROOM
52 McKillip Road, Alloway, NJ
Thursday, August 13, 2015 @ 4:30 pm

Chairman Widdifield called the meeting to order at 4:30 pm and read the Open Public Meetings Act statement.

Pledge of Allegiance was recited by all present

ROLL CALL
Schneider, Lewis Absent
Bestwick, Susan Present
Widdifield, Robert Present
Brooks, Michael Absent
Howard, Ronald Present

MINUTES

Regular meeting of July 9, 2015 – (M) R. Howard (S) S. Bestwick to approve minutes. Motion carried by voice vote 3-0.

SOLID WASTE DIVISION

Solid Waste Division report dated August 7, 2015 was presented by Solid Waste Division Manager Melinda Williams. Copies of this report and statistical landfill report were distributed to all Board members prior to this meeting. Manager Williams indicated they had a significant increase in the amount of revenue made on the non-virgin soil; however, one of those projects is going to be discontinued because the material is not suitable for the landfill and not working the way they need it to. There is not a lot of room to store non-virgin on the landfill. There was a general discussion about a new product/waste code for clay material being brought to the landfill. There was also a discussion about the landfill inspector coming to the site. Manager Williams indicated the landfill revenue is up from July of last year and the convenience center is down. Manager Williams pointed out that Leachate was up from this time last year. There is still no gas going to the generator and no gas going to the college. Manager Williams indicated there are no plans to start up the generator as they are evaluating the overall cost. Manager Williams has asked the engineer to evaluate the transmission discount from DCO to see what monetary money they are actually getting as a discount. There will be a household hazardous waste event in Upper Pittsgrove Saturday, August 15, 2015.

Landfill Engineer’s Report dated July 29, 2015. Copies of this report were distributed to all Board members prior to this meeting. The engineer went over the Title V permit with Manager Williams and Lodie to make sure they are in compliance with both the State and Federal rules.
All reporting is up-to-date. The amended Closure/Post-Closure Plan is up for approval by the Board. There was a general discussion about the Plan and when it needs to be revised.

Chairman Widdifield, without objection, ordered the Solid Waste Division’s and engineer’s reports be received and filed.

Resolution 2015-049 authorizing payment of Solid Waste Division bills. (M) R. Howard (S) S. Bestwick to adopt the resolution to pay bills in the amount of $437,033.41 by regular check, $44,984.27 by electronic payment and $0 by manual check. The resolution was adopted by voice vote 3-0.

STANDING COMMITTEE REPORTS

Executive Committee (Susan Bestwick) – Member Bestwick indicated the committee continues to talk about financing.

Personnel Committee (Ron Howard) – Member Howard indicated there was no meeting this month. Member Howard did review the revised policy manual.

Solid Waste Committee (Michael Brooks) – Manager Williams indicated the Committee discussed the same information that was included in her Division Manager’s Report.

Facilities Expansion (Bob Widdifield) – Chairman Widdifield indicated they met with the Executive Committee.

Finance Committee (Lew Schneider) – Chairman Widdifield indicated there was no meeting this month.

Chairman Widdifield, without objection, ordered the Committee reports be received and filed.

EXECUTIVE DIRECTOR’S REPORT

Copies of this report were distributed to all members prior to this meeting.

Policies and Procedures manual is in final draft and needs to be reviewed one last time before approval. There was a general discussion about changes to the manual and the drug and alcohol testing portion of the manual.

Director Sparks met with the Salem County Pollution Control Financing Authority and gave a presentation to request a grant from them to purchase a compactor needed at the facility. The PCFA Board accepted the offer from Director Sparks to tour the landfill.

PSEG has still not gotten back to Director Sparks about their waste.

DuPont/Chemours is still not interested in treating outside waste at this time.

Director Sparks continued meeting with Stand Up for Salem to explore the refinancing of the Finlaw Building bonds. Director Sparks received information in April from the bonding group
that refinancing would save the City of Salem $1.5 million, but it could not be done without the City of Salem’s approval. Since April, the bond market has declined and it would not be advantageous to refinance at this time.

There were no OPRA requests for July.

Chairman Widdifield, without objection, ordered the Executive Director’s report be received and filed.

UNFINISHED BUSINESS

SBA cell tower contract – Solicitor Chetney indicated she had the final contract and closing documents ready to sign. The signed documents will be sent FedEx and SBA will do a final title run down to make sure there have not been any changes since the granted extension. Pending the outcome of the final search, the Authority should receive payment within 7 to 14 days.

NEW BUSINESS

Motion accepting the Closure/Post-Closure Plan
(M) R. Howard  (S) S. Bestwick to accept the Closure/Post-Closure Plan dated August 2015. The motion was approved by voice vote 3-0.

Motion to add new product/waste code for clay
(M) S. Bestwick  (S) R. Howard to add a new product/waste code of CVC4 for clay material with a charge of $4.00 per ton. The motion was approved by voice vote 3-0.

CORRESPONDENCE

From Casie Garton, Human Resources regarding SCIA retiree health benefit payment

PUBLIC COMMENT

No members of the public were present.

Chairman Widdifield asked if there was any other business for the Authority. Hearing none, Chairman Widdifield adjourned the meeting at 5:10 pm.

Respectfully submitted,

Diane B. Plymale
Recording Secretary

SCIA/Aug 2015 minutes