SALEM COUNTY IMPROVEMENT AUTHORITY

MEETING OF THE SALEM COUNTY IMPROVEMENT AUTHORITY

SOLID WASTE DIVISION CONFERENCE ROOM

52 McKillip Road, Alloway, NJ
Thursday, April 9 @ 4:30 pm

AGENDA

I. CALL TO ORDER

II. OPEN PUBLIC MEETING STATEMENT

   • Notice of this meeting has been provided to the public in accordance with the New Jersey Open Public Meetings Act by publication in the South Jersey Times and the Elmer Times, newspapers circulated in Salem County, and by posting notice in the Salem County Clerk’s Office and SCIA Offices. Copies of the Board minutes of this meeting will be posted on SCIANJ.COM.

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. MINUTES (Tab 1)

   • Regular Meeting of March 12, 2015

VI. SOLID WASTE DIVISION (Tab 2)

   • Solid Waste Division Manager’s Report
   • Approval of Engineer’s Report
   • RESOLUTION 2015- 031 Approval of Solid Waste Division Bills
VII. OPERATIONS DIVISION (Tab 3)

- No action needed-formerly Nursing Home Division
- No action needed-formerly Economic Development Division

VIII. STANDING COMMITTEE REPORTS (Tab 4)

- **EXECUTIVE COMMITTEE** (Bestwick)
  - Meeting weekly on Tuesday at 2:15 (no meeting 3rd Tuesday)
  - Discussions regarding Bonding, Cell 11 (before 10), Replacement Building and Replacement Equipment
  - SBA Tower Proposal-No change and Waiting for SBA on Contract. Stake-out of driveway took place
  - VOIP With SCC Project Cancelled

- **PERSONNEL COMMITTEE** (Howard)
  - Phone Call-Wed, April 1, 2015 with Division Manager
  - Hiring of Confidential Executive Assistant (motion this meeting)
  - Promotion of Full Time Laborer to Full Time Equipment Operator (motion this meeting)
  - Hire of Full Time Laborer (completed)
  - Part Time Laborer search (continuing to interview)
  - Memo Request to Search for Seasonal/Summer Laborers (motion this meeting)

- **SOLID WASTE COMMITTEE** (Brooks)
  - Monthly progress meeting held April 2, 2015
  - Agenda #1 with Discussions on Landfill Operations and Cell 11 Design
  - Agenda #2 with Discussions on Equipment Update; All Permits and their current status; Special Projects; NJDEP Enforcement Activities (none at this time); Expense Management and Revenue Enhancement.

- **FACILITY EXPANSION** (Widdifield)
  - Will Meet Before/After Executive Committee Meeting every Month-Tuesday’s @ 1:30PM (meeting time changed from 2:15pm) (no meeting 3rd and 5th Tuesday)

- **FINANCE COMMITTEE** (Schneider)
  - Will Meet As Needed

IX. EXECUTIVE DIRECTOR’S REPORT  (Tab 5)
X. UNFINISHED BUSINESS (Tab 6)

- SBA Cell Tower Proposal
  - Discussion of Agreement for Executive Session
  - Agreement Copy Provided by Solicitor

XI. NEW BUSINESS (Tab 7)

- **RESOLUTION 2015-** To Cancel Unexpended Balances from 2014 Capital Budget Line Items
- **RESOLUTION 2015-** To Cancel Unexpended Balance from 2013 Clean Communities Grant Line Item
- **RESOLUTION 2015-** To Award Leachate Hauling Bid to C&H Disposal
- **RESOLUTION 2015-** To Award Cover Material Bid to Quinton Sand & Gravel
- **RESOLUTION 2015-** To Award Tire Recycling Bid to Magnus Environmental
- **RESOLUTION 2015-** To Award Quote for Convenience Center Transportation to W.M. Miller and Son
- **RESOLUTION 2015-** To award RFP for Analytical Field Sampling and Lab Services to New Jersey Analytical Labs
- **Motion** to Hire Confidential Executive Assistant
- **Motion** to Accept Request for Special Leave
- **Motion** to Promote Full Time Laborer to Full Time Equipment Operator Effective April 18, 2015
- **Motion** to Search and Hire 2 Summer/Seasonal (College) Laborers

XII. CORRESPONDENCE (Tab 8)

- IRS Levy Refunded from Community First Bank to CD#4007589
  
  $25,634.80.

- SHBP 2015 Retiree Benefits Invoice Letter to Ms. Coleman

XIII. PUBLIC SESSION

XIV. EXECUTIVE SESSION (Tab 9)

- **RESOLUTION 2015-**

XV. ADJOURN

---

**REMARKER**

The Next Meeting of the SCIA is scheduled for

*Thursday, May 14, 2015 @ 4:30 pm*

SCIA Solid Waste Division Conference Room