SALEM COUNTY IMPROVEMENT AUTHORITY

ANNUAL REORGANIZATION AND REGULAR MEETING
OF THE SALEM COUNTY IMPROVEMENT AUTHORITY

Solid Waste Division Conference Room
52 McKillip Road, Alloway Township, New Jersey
Thursday, February 18, 2016 @ 4:00 p.m.

AGENDA

I. OATH OF OFFICE Administered to New SCIA Board Member(s)

II. CALL TO ORDER – Executive Director, Presiding Pro Tem

III. OPEN PUBLIC MEETING STATEMENT - Executive Director, Presiding Pro Tem
    • Notice of this meeting has been provided to the public in accordance with the New
      Jersey Open Public Meetings Act by publication in the South Jersey Times and the
      Elmer Times, newspapers circulated in Salem County, and by posting notice in the
      Salem County Clerk's Office and SCIA Office. Copies of the Board minutes of this
      meeting will be posted on SCIANJ.COM.

IV. PLEDGE OF ALLEGIANCE - Executive Director, Presiding Pro Tem

V. ROLL CALL - Executive Director, Presiding Pro Tem

VI. ELECTION OF OFFICERS - Executive Director, Presiding Pro Tem

<table>
<thead>
<tr>
<th>OFFICER</th>
<th>NAME</th>
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<tbody>
<tr>
<td>Chairman</td>
<td>Robert E. Widdifield</td>
</tr>
<tr>
<td>Vice-Chair</td>
<td>Susan Bestwick</td>
</tr>
<tr>
<td>Secretary</td>
<td>Paul Williams</td>
</tr>
<tr>
<td>Treasurer</td>
<td>Lewis Schneider</td>
</tr>
<tr>
<td>Alternate Secretary/</td>
<td></td>
</tr>
<tr>
<td>Treasurer</td>
<td>Cordy Taylor</td>
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APPOINTMENTS OF CHAIRPERSON TO STANDING COMMITTEES- 2016
Chairman – SCIA Chairman is an ex officio member of all committees

<table>
<thead>
<tr>
<th>COMMITTEE</th>
<th>CHAIRPERSON</th>
</tr>
</thead>
<tbody>
<tr>
<td>Executive</td>
<td>Susan Bestwick</td>
</tr>
<tr>
<td>Personnel</td>
<td>Lewis Schneider</td>
</tr>
<tr>
<td>Solid Waste</td>
<td>Cordy Taylor</td>
</tr>
<tr>
<td>Ad Hoc</td>
<td>Paul Williams</td>
</tr>
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Thank you for silencing your cell phone during the meeting.
VII. NEW BUSINESS – RESOLUTIONS (Tab 1A)

VIII.

a. **RESOLUTION 2016**- Rules to Govern Meetings of the SCIA

b. **RESOLUTION 2016**- Fixing Dates for Regular Meetings

c. **RESOLUTION 2016**- Designating Banking Institution(s)

d. **RESOLUTION 2016**- Authorizing Cash Management Plan (Roll Call Vote)

e. **RESOLUTION 2016**- Designating Official Newspapers

f. **RESOLUTION 2016**- Appointing Recording Secretary

g. **RESOLUTION 2016**- Appointing Public Agency Compliance Officer (PACO)

h. **RESOLUTION 2016**- Authorizing The Purchase of Materials, Supplies and Equipment Through New Jersey State Contracts

i. **RESOLUTION 2016**- Authorizing Member Participation in Cooperative Pricing System with County of Salem

j. **RESOLUTION 2016**- Appointing Records Custodian

k. **RESOLUTION 2016**- Appointing QPA and Establishing a Bid Threshold

IX. MINUTES (Tab 1)

• Regular Meeting of January 14, 2016

X. SOLID WASTE DIVISION (Tab 2)

• Solid Waste Division Manager’s Report

• Approval of Engineer’s Report

• **RESOLUTION 2016**- Approval of Solid Waste Division Bills

XI. STANDING COMMITTEE REPORTS

• **EXECUTIVE COMMITTEE** (Bestwick)

  • Meeting weekly on Tuesdays at 1:30 (no meeting third Tuesday or the Tuesday after the Board meeting). Discussion centered around Cell 11 financing. Local Finance Board application, RFP’s and related upcoming Board meeting topics.

• **PERSONNEL COMMITTEE** (Schneider)

  • No discussion held.

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• SOLID WASTE COMMITTEE (Taylor)
  
  • Monthly progress meeting held on the first Thursday at 9:30 a.m. 
  Discussion involved Marina Energy/Generator meeting that was held at 
  8:30 a.m. that same day and requested gas survey by Marina; upcoming 
  Cell II construction advertising and bid documents; agreement draft 
  between Alaimo and SCIA requested by NJEIT; Local Finance Board 
  application; upcoming meeting with DEP/Air Quality and Title V draft 
  review.

• AD HOC COMMITTEE (Williams)

XII. EXECUTIVE DIRECTOR’S REPORT (Tab 3)

XIII. UNFINISHED BUSINESS (Tab 4)

XIV. NEW BUSINESS (Tab 5)

• RESOLUTION 2016- Awarding Fair and Open Contract to Provide Auditing 
  Services (Bowman and Company)

• RESOLUTION 2016- Awarding Fair and Open Contract for Fee Accountant 
  (Petroni and Associates)

• RESOLUTION 2016- Awarding Fair and Open Contract to Provide Legal Services 
  (Jean Chetney, Esquire)

• RESOLUTION 2016- Awarding Fair and Open Contract to Provide Bond Counsel 
  Services (Archer & Greiner, P.C.)

• RESOLUTION 2016- Awarding Fair and Open Contract to Provide Financial 
  Advisor Services (Phoenix Advisors)

• RESOLUTION 2016- Awarding Fair and Open Contract to Provide Risk 
  Management Consultant Services (AJM Insurance) with Agreement

• RESOLUTION 2016- Awarding Fair and Open Contract for Health Benefits 
  Broker (AJM Insurance)

• RESOLUTION 2016- Awarding Fair and Open Contract to Provide for a 
  Professional Engineer for Topographical Engineering (Fralinger Engineering, P.A.)

• RESOLUTION 2016- Awarding Fair and Open Contract to Provide for a 
  Professional Engineer for the Solid Waste Division (Aliamo)
• **RESOLUTION 2016-** Awarding Fair and Open Contract to Provide for a Professional Engineer for Title V NMOC Compliance Engineer (Cornerstone Environmental Group)

• **RESOLUTION 2016-** Declaring Surplus Equipment (List Attachment A)

• **RESOLUTION 2016-** Approval (Authorization) to Liquidate Declared Surplus Equipment on GovDeals.Com

• **RESOLUTION 2016-** Appointing Special Counsel

• **RESOLUTION 2016-** Authorizing Application to the Local Finance Board

• **RESOLUTION 2016-** Authorizing Execution of Contract with Alaimo Group, Consulting Engineers

• **RESOLUTION 2016-** Authorizing Application for the 2015 Recycling Enhancement Act Tax Grant

• **RESOLUTION 2016-** Authorizing Receipt of 2016 Clean Communities Grant

• **Motion** to refund $6,984.20 to National Paper Recycling, Inc. and close their account.

XV. **CORRESPONDENCE (Tab 6)**

XVI. **PUBLIC SESSION**

XVII. **EXECUTIVE SESSION (Tab 7)**

• **RESOLUTION 2016-**

XVIII. **ADJOURN**

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**REMEMINDER**

The next meeting of the SCIA is scheduled for

*Thursday, March 10, 2016 @ 4:30 p.m.*

SCIA Solid Waste Division Conference Room

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