SALEM COUNTY IMPROVEMENT AUTHORITY

MEETING OF THE SALEM COUNTY IMPROVEMENT AUTHORITY

SOLID WASTE DIVISION CONFERENCE ROOM

52 McKillip Road, Alloway, NJ

Thursday, May 14 @ 4:30 pm

AGENDA

I. CALL TO ORDER

II. OPEN PUBLIC MEETING STATEMENT

- Notice of this meeting has been provided to the public in accordance with
  the New Jersey Open Public Meetings Act by publication in the South
  Jersey Times and the Elmer Times newspapers circulated in Salem
  County, and by posting notice in the Salem County Clerk's Office and SCIA
  Office. Copies of the Board minutes of this meeting will be posted on
  SCIANJ.COM

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL

V. MINUTES (Tab 1)

- Regular Meeting of Apr 9, 2015

VI. SOLID WASTE DIVISION (Tab 2)

- Solid Waste Division Manager's Report
- Approval of Engineer's Report
- RESOLUTION 2015-40 Approval of Solid Waste Division Bills

Thank you for powering down or silencing your cell phones during the meeting.
VII. OPERATIONS DIVISION (Tab 3)

- No action needed-formerly Nursing Home Division
- No action needed-formerly Economic Development Division

VIII. STANDING COMMITTEE REPORTS (Tab 4)

- EXECUTIVE COMMITTEE (Bestwick)
  - Meeting weekly on Tuesday now at 11:15 (no meeting 3rd Tuesday).
  - Discussions regarding Financing/Bonding, Cell 11, Replacement Building and Replacement Equipment
  - SBA Tower Proposal-SBA Contract Signed
  - Audit almost complete.
  - Met with NJDEP and NJEIT regarding Bonding on Wednesday May 6th @2pm.

- PERSONNEL COMMITTEE (Howard)
  - Committee Chairman and Division Manager had a phone conversation on May 12, 2015.
  - Confidential Executive Assistant started Monday, April 27, 2015.
  - Full Time Equipment Operator Promoted
  - Full Time Laborer Hired
  - Part Time Laborer search (on hold for summer).
  - Memo Request for seasonal/Summer Laborers (Total 3); now motion this meeting

- SOLID WASTE COMMITTEE (Brooks)
  - Monthly progress meeting held May 7, 2015
  - Agenda #1 with Discussions on Landfill Operations and Cell 11 Design
  - Agenda #2 with Discussions on Equipment Update, All Permits and their current status, Special Projects, NJDEP Enforcement Activities (none at this time), Expense Management, Revenue enhancement

- FACILITY EXPANSION (Midfield)
  - Will Meet Before/After Executive Committee Meeting every Month, Tuesday's @ 1:30 PM (no meeting 3rd Tuesday)

- FINANCE COMMITTEE (Schneider)
  - Will Meet As Needed

IX. EXECUTIVE DIRECTOR'S REPORT (Tab 5)

Thank you for powering down or silencing your cell phones during the meeting.
X. UNFINISHED BUSINESS (Tab 6)
   - SBA Cell Tower Proposal
     - Resolution Provided by Solicitor-Signed
     - Update on Status

XI. NEW BUSINESS (Tab 7)
   - RESOLUTION 2015-__ To Close Equipment Reserve Account and Construction Reserve Account and Transfer Proceeds to Operating Fund by Recommendation of Bookkeeper
   - RESOLUTION 2015-__ Write Off/Cancel Customer Balance Five County Garling-Uncollectable
   - Motion to hire 3 Summer/Seasonal (College) Laborers
   - Motion Promotion for Full Time Receptionist/Secretary Effective May 1, 2015
   - Motion to approve contract with Green Technology Services for managed IT services

XII. CORRESPONDENCE (Tab 8)
   - SHBP 2015 Retiree Benefits Invoice Letter to Ms. Coleman

XIII. PUBLIC SESSION

XIV. EXECUTIVE SESSION (Tab 9)
   - RESOLUTION 2015-__

XV. ADJOURN

REMINDER
The Next Meeting of the SCIA is scheduled for Thursday, June 11, 2015 @ 4:30 pm
SCIA Solid Waste Division Conference Room

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