MEETING OF THE SALEM COUNTY IMPROVEMENT AUTHORITY

Monday, August 27, 2012 @ 5:00 pm

AGENDA

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. OPEN PUBLIC MEETING STATEMENT

Notice of this meeting has been provided to the public in accordance with the New Jersey Open Public Meetings Act by publication in the Today’s Sunbeam and the Elmer Times, newspapers circulated in Salem County, and by posting notice in the Salem County Clerk’s Office.

IV. ROLL CALL

V. MINUTES (Tab 1)

(a) Regular Meeting of July 23, 2012
(b) Executive Session of July 23, 2012

VI. 2012 BUDGET ADOPTION- On Hold Pending County Action
(a) Solid Waste Division (roll call)
(b) Nursing Home Division (roll call)
(c) Economic Development Division (roll call)

VII. SOLID WASTE DIVISION (Tab 2)

(a) Solid Waste Division Manager’s Report
(b) Approval of Engineer’s Report
(c) Resolution Authorizing Transfer of Line Item Adjustments in SWD 2012 Temporary Budget (to follow)
(d) Resolution Approval of Solid Waste Division Bills
VIII. ECONOMIC DEVELOPMENT DIVISION (Tab 3)

(a) Economic Development Division Manager’s Report
(b) Resolution Approval of Economic Development Division Bills

IX. NURSING HOME DIVISION (Tab 4)

(a) Resolution Approval of Nursing Home Division Bills

X. STANDING COMMITTEE REPORTS (Tab 5)

(a) EXECUTIVE COMMITTEE (Ober)
   • Meeting weekly
   • Salem County Board of Chosen Freeholders – Joint Meeting

(b) PERSONNEL COMMITTEE (Howard)
   • Meeting held August 6, 2012
   • Policy and Procedure Manual Update Underway
   • SCIA Employee Survey
   • Human Resource Coordinator Position Description
   • SCIA Safety Program-Mock Audit Complete
   • Staffing changes

(c) ECONOMIC DEVELOPMENT COMMITTEE (Burke)
   • Meeting tentative scheduled for August 31, 2012
   • ED Performance Report
   • ED Strategic Plan Update
   • Business Outreach
   • Micro Loan Program

(d) SOLID WASTE COMMITTEE (Voros)
   • Bi-Monthly progress meetings held July 26 and August 7 and 23, 2012
   • Landfill Expansion Project-nearing completion
   • Groundwater Protection Plan Update -Draft
   • Closure–Post Closure Plan Update-Complete
   • Request for Expression of Interest-Released July 23
   • Ag Plastic Bailer Bid-Ready for Award
   • Rain Cover-contract signed
   • Wetlands Mitigation Project-Proposal Pending
   • Flow Control-Draft complete
(e) INNOVATION AND TECHNOLOGY COMMITTEE (Schneider)
   • Meeting to be scheduled for August
   • Fortis upgrade
   • IT support agreement
   • Merchant Services

XI. EXECUTIVE DIRECTOR’S REPORT (Tab 6)

XII. CONSULTANTS REPORT (Tab 7)

XIII. OLD BUSINESS (Tab 8)
   (a) Resolution 11-151 TABLED Authorizing Charge Offs for NHD (Private Pay Residents)
   (b) Resolution 12-82 TABLED Authorizing Merchant Service Agreement

XIV. NEW BUSINESS (Tab 9)
   (a) Resolution Rejecting Bids for Horizontal Bailer
   (b) Resolution Authorizing Transfer of Funds
   (c) Resolution Authorizing Closure of Bank Accounts
   (d) Resolution Adopting Policy and Procedure for Special Leave
   (e) Resolution Adopting Amendment to Solid Waste Management Plan-Flow Control

XV. CORRESPONDENCE (Tab 10)

XVI. EXECUTIVE SESSION (Tab 11)
   (a) Resolution to Enter Executive Session
      RE: Personnel – Discussion of issues surrounding the employment of the SCIA Equipment Operator and Human Resources Coordinator pursuant to N.J.S.A. 10:4-12b(8).

XVII. PUBLIC COMMENT

XVIII. MOTION TO ADJOURN

REMINDER

The Next Regular Meeting of the SCIA is scheduled for Monday, September 24, 2012 @ 5:00 pm
Finlaw Building Conference Room-Lower Level