The regular meeting of the Salem County Improvement Authority was called to order by Chairman John Ober at 5:00 pm.

The Pledge of Allegiance was recited by all present.

Chair John Ober read the following statement: "Notice of this meeting has been provided to the public in accordance with the New Jersey Open Public Meetings Act by publication in the Today’s Sunbeam and the Elmer Timed newspapers circulated in Salem County and by posting notice in the Salem County Clerk’s Office."

Roll Call:
Burke, Michael Present
Schneider, Lew Present
Howard, Ron Present
Ober, John Present
Voros, Pete Present

Attendance:
Executive Director, Deborah Turner Fox
Division Manager, SWD, Melinda Williams
Division Manager, EDD, James Smith
Administrative Assistant, Dawn Ebinger
Engineer, David Munion
Solicitor, Adam Telsey
Freeholder, Dale Cross
Consultant, Phil Rowan

Approval of Minutes:
(M) Schneider (S) P. Voros to approve the minutes of the following meetings in block:
   Regular meeting August 27, 2012
   Executive Session August 27, 2012
   Special Meeting August 28, 2012
All approved, motion passed. 5/0
SOLID WASTE DIVISION

- Solid Waste Division Report dated September 15, 2012 was presented by Melinda Williams, Division Manager. Copies of this report along with the graphs of the statistical landfill report were distributed to all Board members prior to this meeting.
- Chairman Ober without objection ordered the Solid Waste Division Report be received and filed, hearing no objections, so ordered.

- Landfill Engineer’s Status Report dated September 19, 2012 was presented by Dave Munion, Vice President of T & M Associates. Copies of this report were distributed to all Board members prior to this meeting.
  Chairman Ober without objection ordered the Engineer’s Report be received and filed, hearing no objections, so ordered.

- Resolution 12-107 Authorizing Transfer of Line Item Amounts in the 2012 Solid Waste Division Temporary Budget. (M) M. Burke (S) P. Voros to adopt resolution all approved resolution adopted. 5/0

- Resolution 12-108 Authorizing payment of bills for the Solid Waste Division.
  (M) R. Howard (S) M. Burke to adopt resolution, all approved, resolution adopted. 5/0

ECONOMIC DEVELOPMENT DIVISION

- Economic Development Report dated September 24, 2012 was presented by Jim Smith, Division Manager. Copies of this report were distributed to all Board members prior to meeting.
  Chairman Ober without objection ordered the Economic Development’s Report be received and filed, hearing no objections, so ordered.

- Resolution 12-109 Authorizing Payment of Bills for the Economic Development Division
  (M) M. Burke (S) R. Howard to adopt resolution, all approved, resolution adopted. 5/0

NURSING HOME DIVISION

- Resolution 12-110 Authorizing Transfer of Line Item Adjustments in 2012 Nursing Home Division Temporary Budget.
  (M) M. Burke (S) R. Howard to adopt resolution, all approved, resolution adopted. 5/0

- Resolution 12-111 Authorizing Payment of Bills for the Nursing Home Division
  (M) R. Howard (S) M. Burke to adopt resolution, all approved, resolution adopted. 5/0

  Executive Director Deborah Turner-Fox reviewed the Special Independent Audit and Final Report of the Nursing Home.
  (M) P. Voros, (S) M. Burke to receive and file.
  All approved, motion passed. 5/0
EXECUTIVE COMMITTEE (John Ober)
Chairman Ober reported that this committee meets weekly and he attended the September 19 Freeholder’s meeting and presented a check for $1.1 million and the Special Audit concerning the Nursing Home to all Freeholders.
Chairman Ober without objection ordered the Executive Committee’s Report be received and filed, hearing no objections, so ordered.

PERSONNEL COMMITTEE (Ron Howard)
Secretary Howard reported that a meeting of this committee is being scheduled for the week of October 1, 2012. They are still working on the Policy and Procedure Manual update, SCIA Employee surveys results, and will discuss Finance Officer Position and the SCIA Safety Program.
Chairman Ober without objection ordered the Personnel Committee’s Report be received and filed, hearing no objections, so ordered.

ECONOMIC DEVELOPMENT COMMITTEE (Michael Burke)
Vice-Chairman Burke, reported that a meeting of this committee was held September 20, 2012. They discussed the need for an Economic Development Strategic Plan update for 2013, Marketing and Advertising efforts for the remainder of 2012 along with the business outreach and Micro Loan Program. M. Burke stated that there has been considerable interest generated by the advertisement for the Micro Loan Program.
Chairman Ober without objection ordered the Personnel Committee’s Report be received and filed, hearing no objections, so ordered.

SOLID WASTE COMMITTEE (Pete Voros)
Treasurer Voros stated that this committee meets bi-monthly and reported the Landfill Expansion Cell# 8 was substantially complete with the exception of a few punch list items. The Ag Plastic Bailer Bid Spec is being revised.
Chairman Ober without objection ordered the Solid Waste Committee’s Report be received and filed, hearing no objections, so ordered.

INNOVATION AND TECHNOLOGY COMMITTEE (Lew Schneider)
Member Schneider reported that a meeting of this committee is scheduled for September 25, 2012. The Executive Director was notified by the Salem County IT Department that IT support for SCIA from the County of Salem may cease. This committee will begin to evaluate other service providers.
Chairman Ober without objection ordered the Personnel Committee’s Report be received and filed, hearing no objections, so ordered.
EXECUTIVE DIRECTOR’S REPORT

- Executive Director’s Report to the Board dated August 27, 2012 was presented by Executive Director, Debby Turner-Fox. She highlighted a few points regarding the Solid Waste Division Bomag engine failure and Regional Sewer Project Request for Information. Copies of this report were distributed to all Board members prior to meeting.
- Chairman Ober without objection ordered the Executive Director’s Report be received and filed, hearing no objections, so ordered.

CONSULTANT’S REPORT (Phil Rowan)

- Consultant’s Report to the Board dated September 24, 2012 was presented by Phil Rowan. Copies of this report were distributed to all Board members prior to meeting. Chairman Ober requested Mr. Rowan to brief the Board regarding his involvement in the sale of the nursing home and interest generated by other counties in our process.
- Chairman Ober without objection ordered the Executive Director’s Report be received and filed, hearing no objections, so ordered.

OLD BUSINESS

- Resolution 11-151 Authorizing Charge Offs for NHD (Private Pay Residents)
  Tabled from November 28th meeting and this meeting; to be continued tabled.

- Resolution 12-82 Authorizing Merchant Service Agreement
  Tabled from July 23rd meeting and this meeting; to be continued tabled.

- Resolution 12-97 Approving Amendment to Salem County Solid Waste Management Plan. Tabled from August 27, 2012 and this meeting; to be continued tabled.
  (M) M. Burke (S) R. Howard to continue to table the above three resolutions. All in favor, motion passed.

NEW BUSINESS

  (M) M. Burke (S) R. Howard to approve resolution.
  All approved, resolution adopted. 5/0

- Resolution 12-113 Authorizing Request for Information for Regional Sewer Project
  (M) P. Voros (S) M. Burke to approve resolution.
  All approved, resolution adopted. 5/0

- Resolution 12-114 Authorizing Development of Water Budget for Wetlands Mitigation Project for Solid Waste.
  (M) M. Burke (S) P. Voros to approve resolution. All approved, motion passed. 5/0
CORRESPONDENCE

External Correspondence

- Letter Dated July 23, 2012, Received August 29, 2012 from NJDEP Draft Significant Indirect User New Permit Action-Salem City Leachate Treatment
- Letter Dated August 28, 2012 from T&M Proposed Water Budget Cost Proposal
- Letter Dated August 31, 2012 from Puma, Telsey and Rhea RE: T. Corbett Associates Notice of Motion to Enforce Litigant’s Rights
- Letter Dated August 31, 2012 from Puma, Telsey and Rhea RE: Corbett Aggregates LLC Notice of Motion to Enforce Litigant’s Rights
- Letter Dated September 1, 2012 from Salem County Fair Association RE: Thank you to Melinda Williams
- Letter Dated September 4, 2012 from NJDEP Sanitary Landfill Escrow Audit

Executive Director Correspondence

- Memorandum Dated July 30, 2012 to D. Puma, Esq. RE: Lease of SCIA Vestibule
- Letter Dated July 30, 2012 to D. Wright RE: Invoice for August 2012 SHB obligation for Nursing Home Retirees
- Letter Dated August 3, 2012 to J. Acton, Freeholder Director transmitting documents requested of July 23, 2012 SCIA Board Meeting
- Letter Dated August 20, 2012 to J. Acton, Freeholder Director confirming meeting of August 28, 2012 and transmitting agenda and documents
- Letter Dated August 24, 2012 to D. Wright, CFO requesting payment for County Correctional Facility Bond Administration Fees
- Letter Dated August 24, 2012 to D. Wright, CFO requesting payment for July 2012 SHB obligation for Nursing Home Retirees-second notice
- Letter Dated August 31, 2012 to E. Ford, County Administrator transmitting third request for execution of Memorandum of Understanding with copies to all Freeholders
- Letter Dated September 11, 2012 to J. Ford Evans transmitting OPRA request (138 pages)
- E-mail August 28, 2012 to J. Ford Evans transmitting response
- Letter Dated September 11, 2012 to T. Neff, DGLS transmitting adopted budgets
- Letter Dated September 14, 2012 to T. Murphy transmitting OPRA request (2 pages)
- Letter Dated September 14, 2012 to L. Nocco transmitting OPRA request
- Letter Dated September 21, 2012 to D. Reese transmitting OPRA request (20 pages)

Other Informational Materials

- Copy of check #2216 from Golden Rehabilitation and Nursing Center-accounts receivable
- Copy of check # 344447 from County of Gloucester-reimbursement

Chairman Ober without objection ordered the correspondence be received and filed, hearing no objections, so ordered.
PUBLIC COMMENT

(M) R. Howard (S) L. Schneider to open the meeting of the Salem County Improvement Authority to public comment. All in favor, motion passed. 5-0

Anne Sullivan, Alloway asked about Check #2660 MTS Software Solutions. Executive Director Deborah Turner Fox explained it is for the upgrade of the document management and storage system software.
Ms. Sullivan asked about Check # 2666 Red Oak Disposal, SWD Manager Melinda Williams explained that this was for the roll off container used by SCIA during the household hazardous waste collection day in Pennsville. SCIA cannot haul these containers therefore Red Oak does the hauling and this is reimbursed by the REA grant.
Ms. Sullivan asked about the Vermont Heritage Spring water invoices for SWD and Finlaw Building. Executive Director Deborah Turner-Fox indicated that both divisions utilize bottled water for drinking. Upon further query she reported that SCIA does not receive a water bill directly from the City of Salem for the water utilized by SCIA offices at the Finlaw Building.
Ms. Sullivan asked about Check #2672 Sims Refrigeration. SWD Manager Melinda Williams reported that this vendor was hired to check the Air Conditioning system at the Solid Waste Division.
Ms. Sullivan then inquired about the check for Alloway Township as the Host Community Benefits. Executive Director, Deborah Turner-Fox reported that the check for the balance of the 2011 HCB was hand delivered to the Alloway Township Clerk. Ms. Sullivan asked if the payments were continuing to be made monthly and was told this check is paid quarterly per the HCB agreement. A meeting is being scheduled with the new work group in Alloway Township regarding the HCB, but the terms of the current HCB presently stand.

(M) M. Burke (S) P. Voros to close the public comment meeting of the Salem County Improvement Authority to the public. All in favor, motion passed. 5-0

(M) M. Burke (S) P. Voros to enter into Executive Session of the Salem County Improvement Authority. Freeholder Cross inquired if he was permitted to attend Executive Session, Chairman Ober indicated he could attend all but the discussion on the 2008 Medicaid Adjustment matter. All in favor, motion passed. 4-0

EXECUTIVE SESSION

Resolution 12- 115 Authorizing Executive Session
(M) M. Burke (S) R. Howard to adopt resolution, all approved, motion passed 5/0.

- Matters Relating to Contract negotiations and Attorney-Client Privilege-Pursuant to N.J.S.A. 10:4-12b(7) Discussion of Lease with SBA Monarch Towers
- Matters Relating to Contract negotiations and Attorney-Client Privilege-Pursuant
to N.J.S.A. 10:4-12b(7) – Discussion of CY 2008 Medicaid Adjustment to Golden Rehabilitation and Nursing Home’s Account; Health Benefit Claim of former Nursing Home employee, Disability Claim for former Nursing Home employee.

- Matters Relating to Contract negotiations and Attorney-Client Privilege-Pursuant To N.J.S.A. 10:4-12b (8)-Discussion of Employment of Executive Assistant.

Secretary Howard left the meeting at 6:10 pm to attend to a previously scheduled matter. Freeholder Cross left the meeting at 6:10 pm and did not participate in the discussion on the 2008 Medicaid Adjustment to Golden Rehabilitation and Nursing Home’s account.

With no further business to discuss in Executive Session, on (M) P. Voros (S) M. Burke the regular meeting of the SCIA was re-opened. All approved, motion passed. 4/0

(M) M. Burke (S) P. Voros Authorize Executive Director to amend lease with SBA Monarch Towers, IL, LLC as per our Solicitor’s explanation. Majority voted in favor of motion, L. Schneider vote against the action: 3 Yea’s and 1 No (Lew Schneider).

(M) P. Voros, (S) L. Schneider to research the date of medical benefit claims referred to by Ms. Stamato, evaluate the personnel file to ascertain if she had signed the general release forms and to contact IAA regarding further clarification regarding their denial of this matter and her appeal. Authorization was provided to the executive director to re-open the plan if necessary and have IAA process run-out claim if it falls within the coverage period of the plan for SCIA and not beyond the termination date of the plan. All in favor, motion carried. 4/0

(M) M. Burke, (S) P. Voros to send letter to Ms. DeVita explaining to her the options she has in accordance with discussions in closed session. All in favor, motion passed. 4/0

(M) P. Voros, (S) L. Schneider to appeal findings of Medicaid’s 2008 Audit and to notify Golden Rehabilitation and Nursing Center and County of Salem of the approximate time line needed to resolve these matters. All in favor, motion passed. 4/0

(M) M. Burke (S) J. Ober to adjourn meeting. All approved, motion passed. 4/0

Meeting was adjourned at 6:25 pm

Respectfully submitted:

Joan M. Cole
Recording Secretary