The regular meeting of the Salem County Improvement Authority was called to order by Chairman Michael Burke at 5:00 pm.

The Pledge of Allegiance was recited by all present.

Chairman Michael Burke read the following statement: “Notice of this meeting has been provided to the public in accordance with the New Jersey Open Public Meetings Act by publication in the Today’s Sunbeam and the Elmer Timed newspapers circulated in Salem County and by posting notice in the Salem County Clerk’s Office.”

Roll Call:
Burke, Michael Present
Fisher, Doug Present
Howard, Ron Present
Ober, John Present
Sistrunk, Otis Absent

Approval of minutes:
(M) R. Howard, (S) Ober to approve the minutes of the regular meeting on July 25, 2011. All approved, motion passed.

SOLID WASTE DIVISION
- **Solid Waste Division Report** dated August 11, 2011 was presented by Melinda Williams, Acting Division Manager. Copies of this report along with the customer aging report and statistical landfill report were distributed to all Board members prior to this meeting.  
  (M) R. Howard, (S) Fisher to receive and file report. All in favor.
- **Landfill Engineer’s Status Report** dated August 11, 2011 was presented by David Munin, Vice President of T & M Associates. Copies of this report were distributed to all Board members prior to this meeting.  
  (M) R. Howard, (S) Ober to receive and file report. All in favor.
- **Resolution 11-91 Authorizing Transfer Of Line Item Adjustments In Solid Waste Division**  
  (M) R. Howard (S) Ober. All approved, motion passed.
- **Resolution 11-92 Authorizing Payment Of Bills for the Solid Waste Division for $117,959.50 and electronic payment of $213,476.16** (M) Ober, (S) Fisher to approve payment. All in favor, motion passed.
- **Resolution 11-93 SCIA Authorizing Contract for Special Counsel [Walter Dennen, Esq.]**  
  (M) Fisher, (S) R. Howard to approve resolution. All approved, motion passed.

Roll Call:
(M) R. Howard(S) Ober to approve resolution.
Burke Yea
Fisher Yea
R. Howard Yea
Ober Yea
Sistrunk Absent

ECONOMIC DEVELOPMENT DIVISION
➢ The Economic Development Division Report dated August 17, 2011 was presented by Jim Smith. Copies of this report were distributed to all Board members prior to meeting.
(M) R. Howard, (S) Ober to receive and file report.

➢ Resolution 11-95 Authorizing payment of bills for the Economic Development Division for $14,088.73 and electronic payment of $5,343.52
(M) Ober, (S) R. Howard to approve payment. All in favor motion passed.

➢ Resolution 11-96 Introduction of 2011 Budget for the Economic Development Division
(M) Fisher, (S) Ober to approve resolution.

Roll Call:
(M) R. Howard(S) Ober to approve resolution.
Burke Yea
Fisher Yea
R. Howard Yea
Ober Yea
Sistrunk Absent

NURSING HOME DIVISION
➢ Executive Director Debby Turner-Fox Reviewed The Post Closure Action Items Pertaining To The Sale Of The Nursing Home. (M) R. Howard, (S) Ober to receive and file report. All approved.

➢ Resolution 11-97 Authorizing Transfer Of Line Item Adjustments In Nursing Home Division
(M) Fisher, (S) Ober. All approved, motion passed.

➢ Resolution 11-98 approval of the Nursing Home Division Bill for a total of $208,449.41 and $221,019.81 for electronic payment.
(M) R. Howard, (S) Ober to pay bills for Nursing Home, all approved, motion passed.

➢ Resolution 11-99 Introduction of 2011 Annual Budget for the Nursing Home Division
(M) R. Howard(S) Ober to approve resolution.

Roll Call:
Burke Yea
Fisher Yea
EXECUTIVE DIRECTOR’S REPORT
Executive Director Debby Turner-Fox reviewed the Revenue & Expense Report for all divisions for January-August. She also presented the Executive Director’s Report dated Aug. 22, 2011. (M) Fisher, (S) R. Howard to receive and file report. All approved.

CONSULTANT’S REPORT

NEW BUSINESS
➢ Resolution 11-100 Authorizing the Issuance of a Request for Proposal pursuant to Competitive Contracting Provisions of the Local Public Contracted Law in Connection with Salem County Renewable Energy Program.
   (M) Fisher (S) R. Howard to approve resolution, all approved, motion passed.

   Roll Call:
   Burke Yea
   Fisher Yea
   R. Howard Yea
   Ober Yea
   Sistrunk Absent

   (M) Fisher, (S) R. Howard to approve resolution, all in favor motion passed.

➢ Resolution 11-102 to Authorize participation in the State Health Benefits Program of the State of New Jersey.
   (M) R. Howard, (S) Ober to approve resolution. All in favor, motion passed.

➢ Resolution 11-103 adopting the Provisions of Chapter 48, under which a public employer may agree to pay for the State Health Benefit Program coverage of certain retirees.
   (M) Fisher, (S) R. Howard to approve resolution. All approved, motion passed.

➢ Resolution 11-104 Approving a Shared Services Agreement with Salem County Freeholders for Renewable Energy Program.
   (M) Fisher, (S) R. Howard approve resolution, all in favor, motion passed.
Resolution 11-105 Approving a Shared Services Agreement with the Vocational Technical School District of Salem County and the Special Services District of Salem County for renewable Energy program.
(M) Fisher, (S) Ober to approve resolution, all approved, motion passed.

Resolution 11-106 Accepting and Acknowledging Audit Report (ending December 31, 2010)
Member John Ober requested a copy of the contract audit summary that was mentioned in the audit as well as access to any contract on that list he requests.
(M) Ober, (S) Fisher to approve resolution. All approved, motion passed.

(M) R. Howard, (S) Ober to approve resolution, all in favor, motion passed.

Note: Member Ron Howard left the regular meeting. (6:13 pm)

The Board was presented with an updated and new Mission Statement for the Salem County Improvement Authority.
(M) Fisher, (S) Ober to approve new statement. All approved, motion passed.

Request to Use Salem County Improvement Authority Facilities & Equipment form and the Purchase Order form were presented to the Board for approval.
(M) Fisher, (S) Ober to approve the usage of both forms. All approved, motion passed.

Resolution 11-108 Terminating Contract with Special Counsel (Ronald Steinvurzel, Esq.) for services related to Environmental Credit Corporation.
(M) Fisher, (S) Ober to approve resolution, all approved, motion passed.

CORRESPONDENCE
External Correspondence
- Board of Chosen Freeholders, Gloucester County, and letter dated July 18, 2011 Re: Gloucester-Salem Counties regional Sewer Treatment Project.
- Alloway Township, letter dated July 21, k2011 Re: East canal Street Property, Waste Disposal Fee reduction

Executive Director Correspondence
- Letters dated 8-2-11 to successful bidders on Salem County renewable Energy Program (e-mailed 8-16-11)
- Letter dated 8-2-11 to Site Enterprises, Inc. regarding site clearing at SCIA SWD landfill (e-mailed 8-16-11)
- Tort Claim Notice Elizabeth Taylor 7-25-11
- Gas to Glass PowerPoint Presentation – prepared by Gianni Parente for Executive Director’s Leadership NJ Presentation July 2011.
(M) Fisher, (S) Ober to receive and file correspondence. All approved, motion passed.
PUBLIC COMMENT

(M) Fisher, (S) Ober to open this portion of the regular meeting of the Salem County Improvement Authority to the Public. All approved, motion passed.

No public comment was made.

(M) Ober, (S) Fisher to close this portion of the regular meeting of the Salem County Improvement Authority to the Public. All approved, motion passed.

EXECUTIVE SESSION

Resolution 11-109 enters into Executive Session, (M) R. Howard, (S) Ober All approved, motion passed.
At this time the SCIA entered into Executive Session.
The following matters of a confidential nature were discussed:
   - Attorney-Client/Potential Litigation/Contract Negotiations/Employment Relationship
   - Contracts

With no further business to discuss in Executive Session, on (M) by Ober (S) Fisher the regular meeting of the SCIA was open. All approved, motion passed.

(M) Ober, (S) Fisher to authorize the Executive Director to prepare Request for Proposals for Phase 1 and Phase 1A for the Expansion of the Landfill for the Solid Waste Division. All approved, motion passed.

(M) Fisher, (S) Ober to adjourn meeting. All approved, meeting was adjourned at 7:25 pm.

Respectfully Submitted:

Joan M. Cole, Recording Secretary