The regular meeting of the Salem County Improvement Authority was called to order by Vice Chair John Ober at 5:00 pm.

The Pledge of Allegiance was recited by all present.

Vice Chair John Ober read the following statement: “Notice of this meeting has been provided to the public in accordance with the New Jersey Open Public Meetings Act by publication in the Today’s Sunbeam and the Elmer Timed newspapers circulated in Salem County and by posting notice in the Salem County Clerk’s Office.”

Roll Call:
Burke, Michael Present arrived at 5:12 pm
Fisher, Doug Present
Howard, Ron Present
Ober, John Present
Sistrunk, Otis Absent

Approval of minutes:
(M) Fisher, (S) R. Howard to approve the minutes of the regular meeting on June 27, 2011. All approved, motion passed.

SOLID WASTE DIVISION
- Solid Waste Division Administrator Report dated July 13, 2011 was given by Melinda Williams. Copies of this report along with the customer aging report & statistical landfill report were distributed to all members prior to the meeting date for review.
  (M) R. Howard, (S) Fisher to receive and file report. All in favor.
- David Munion, Vice President of T & M Associates, was not available to review the Status Report dated July 20, 2011, therefore Debby Turner Fox, Executive Director reviewed the report. Copies of this report were distributed to all Board members prior to this meeting.
  (M) R. Howard, (S) Ober to receive and file report.
- Resolution 11-72 Authorizing Refund To Eagle Recycling ($549.75) (M) Ober, (S) Fisher to approve refund. All in favor motion passed.
- Resolution 11-73 SCIA 2011 Amended Temporary Budget- Solid Waste Division
  (M) Fisher, (S) R. Howard to approve resolution.
  Roll Call:
  Burke Yea
  Fisher Yea
  R. Howard Yea
  Ober Yea
  Sistrunk Absent

- Resolution 11-74 Authorizing Transfer Of Line Item Adjustments In Solid Waste Division-(M) Ober, (S) Fisher. All in favor motion passed.
Resolution 11-75 of the Salem County Improvement Authority Authorizing Payment of Bills for the Solid Waste Division of $218,618.86 and $104,807.67 Electronic Payment. (M) Ober, (S) Fisher to approve payment of bills, all in favor, motion passed.

ECONOMIC DEVELOPMENT DIVISION

- Jim Smith presented the Economic Development Report dated July 14, 2011. Copies of this report were distributed to all Board members prior to meeting. (M) Ober, (S) R. Howard to receive and file report. All in favor.

- Resolution 11-76 SCIA 2011 Amended Temporary Budget- Economic Development (M) Ober, (S) R. Howard to approve resolution.

  Roll Call:  
  Burke Yea  
  Fisher Yea  
  R. Howard Yea  
  Ober Yea  
  Sistrunk Absent

- Resolution 11-77 Authorizing Transfer of Line Item Adjustments In Economic Development-(M) Ober, (S) Fisher. All in favor.

- Resolution 11-67 approval of the Economic Development Bill for June 2011 totaling $39,158.61 and $4,632.29 for electronic payment. (M) R. Howard, (S) D. Fisher. All in favor

- Resolution 11-78 approval of the Economic Development Bill for June 2011 a totaling $26,344.07 and $28,622.18 for electronic payment. (M) R. Howard, (S) D. Fisher. All in favor

NURSING HOME DIVISION

- Executive Director Debby Turner- Fox Reviewed The Post Closure Action Items Pertaining To The Sale Of The Nursing Home. (M) Ober, (S) R. Howard to receive and file report. All approved.

- Resolution 11-79 SCIA 2011 Amended Temporary Budget- Nursing Home Division (M) Fisher (S) Ober to approve resolution. All in favor.

  Roll Call:  
  Burke Yea  
  Fisher Yea  
  R. Howard Yea  
  Ober Yea  
  Sistrunk Absent

- Resolution 11-80 Authorizing Transfer of Line Item Adjustments in Nursing Home Division-(M) R. Howard, (S) Ober. All in favor.

- Resolution 11-81 approval of the Nursing Home Division Bill for a total of $13,495.40 and $333,172.77 for electronic payment. (M) R. Howard, (S) Ober to pay bills for Nursing Home. All in favor.

EXECUTIVE COMMITTEE REPORT

Executive Director Deborah Turner- Fox discussed the Revenue and Expense Report January – July 20, 2011 as well as the Budget Timeline. (M) Fisher, (S) Ober to receive and file report. All approved, motion passed.

EXECUTIVE DIRECTOR’S REPORT

Executive Director Debby Turner-Fox reviewed the Executive Director’s Report dated July 25, 2011. There was a brief discussion on the meeting that was held with the Cumberland County Improvement Authority and the possible opportunity to share services with them. (M) Fisher, (S) R. Howard for the Executive Director to continue discussions with Cumberland County and to pursue any possibility of shared services that could be developed that would be beneficial to both parties. All approved.
(M) Ober, (S) R. Howard to receive and file Executive Director’s Report. All approved.

CONSULTANT’S REPORT  
Phil Rowan, President of Economic Development Associates, discussed Consultant’s report dated July 25, 2011. Copies of this report were distributed to all Board members prior to meeting. (M) Fisher, (S) R. Howard to receive and file Consultant’s Report. All approved.

NEW BUSINESS  
- Resolution 11-82 Amending Solid Waste Plan. (M) R. Howard, (S) Fisher to approve resolution, all in favor motion passed.  
  A brief discussion was held regarding whether there was a need for the resolutions of this nature to include the recommendation of the Township and/or Freeholders as a courtesy.

- Resolution 11-83 Award Contract for Landfill Expansion Site Clearing. (M) R. Howard, (S) Fisher to approve resolution, all in favor motion passed. (Site Enterprises, Inc.). A brief discussion was held regarding the need for the resolutions of this nature to include the recommendation of the SCIA landfill engineer in addition to their written letter of recommendation.

  Debby Turner-Fox discussed the review process for all proposals that were submitted for the renewable energy program. (M) Ober, (S) R. Howard to receive and file Executive Director’s Report. All approved.

- Resolution 11-84 Awarding Contract For Special Legal Counsel-Renewable Energy Program  
  (M) R. Howard, (S) Fisher to approve resolution, all in favor motion passed. (DeColis, Fitzpatrick & Cole, LLP)

- Resolution 11-85 Award Contract For Solar Energy Engineering Services-Renewable Energy Program  
  (M) Ober, (S) R. Howard to approve resolution, all in favor motion passed. (CME Associates)

  (M) Ober, (S) Fisher to approve resolution, all in favor motion passed. (Gabel Associates, Inc.)

- Resolution 11-87 Appointing Broker of Record. (M) R. Howard (S) Fisher to approve resolution, all in favor motion passed. (Hardenbergh Insurance Agency)

- Resolution 11-88 Transferring Funds from Nursing Home Division to Solid Waste Division. (M)  
  R. Howard, (S) Ober to approve resolution, all in favor motion passed.

- Resolution 11-89 Authorizing Signatories For Bank Account (Hires Avenue Parking Garage Fees)  
  (M) Fisher, (S) Ober to approve resolution, all in favor motion passed

CORRESPONDENCE  
External Correspondence
- PSEG, Media Relations June 30, 2011, NCR Approves 20 year License Renewal for PSEG Nuclear Salem Generating Station.
- Cumberland County Improvement Authority, Letter dated 7/14/2011 (e-mailed July 20)
PUBLIC COMMENT

(M) R. Howard, (S) Ober to open this portion of the regular meeting of the Salem County Improvement Authority to the Public. All approved, motion passed.

Anne Sullivan, Alloway, Questioned if there’s going to be an evaluation on the electrical usage at the Finlaw Building. Chairman Michael Burke responded that this would be part of the future cost savings opportunities for the building and that the Board does realize that there are more efficient energy choices to be made.
Ms. Sullivan asked the Executive Director if the Environmental Award that was received for the Gas to Glass Project was monetary. Executive Director Debby Turner-Fox responded that the award did not carry any financial benefit, but noted it was state wide recognition.

Dale Cross, Freeholder, Pennsville, inquired if a breakdown of the funds being transferred back to the Solid Waste Division was available. Executive Director Debby Turner-Fox responded there is information is attached to Resolution 11-88 and that a more detailed accounting would be made available.

(M) Ober, (S) R. Howard to close this portion of the regular meeting of the Salem County Improvement Authority to the Public. All approved, motion passed.

Resolution 11-90 enters into Executive Session, (M) R. Howard, (S) Ober All approved, motion passed.
At this time the SCIA entered into Executive Session.
The following matters of a confidential nature were discussed:
  • Personnel
  • Contracts

With no further business to discuss in Executive Session, on (M) by Fisher (S) R. Howard the regular meeting of the SCIA was open. All approved, motion passed.

(M) Fisher, (S) R. Howard to adjourn meeting. Meeting was adjourned at 6:26 pm.

Respectfully Submitted:

Joan M. Cole, Recording Secretary