Salem County Improvement Authority
Regular Meeting
Finlaw Building, Lower Level Conference Room
May 29, 2012

The regular meeting of the Salem County Improvement Authority was called to order by Chairman John Ober at 5:00 pm.

The Pledge of Allegiance was recited by all present.

Chair John Ober read the following statement: “Notice of this meeting has been provided to the public in accordance with the New Jersey Open Public Meetings Act by publication in the Today’s Sunbeam and the Elmer Timed newspapers circulated in Salem County and by posting notice in the Salem County Clerk’s Office.”

Roll Call:
Ober, John Present
Burke, Michael Absent
Howard, Ron Present
Schneider, Lew Absent
Voros, Pete Present

Attendance:
Executive Director, Deborah Turner-Fox
Division Manager, SWD, Melinda Williams
Division Manager, EDD, James Smith
Staff Treasurer, Dawn Ebinger
Consultant, Phil Rowan
Engineer, David Munion
Solicitor, Adam Telsey
Freeholder Liaison, Dale Cross

Approval of minutes:

(M) R. Howard (S) P. Voros to approve the minutes of the following Meeting:
Regular meeting April 23, 2012 - All approved, motion passed. 3/0.

(M) R. Howard (S) P. Voros to approve the minutes of the following Meeting:
Executive Session April 23, 2012- All approved, motion passed. 3/0.
SOLID WASTE DIVISION

- Solid Waste Division Report dated May 10, 2012 was presented by Melinda Williams SWD Division Manager. Copies of this report along with the statistical landfill charts were distributed to all Board members prior to this meeting. Chairman Ober without objection ordered the Solid Waste Division Report be received and filed, hearing no objections, so ordered.

- Landfill Engineer’s Status Report dated May 18, 2012 was presented by Dave Munion Vice President of T & M Associates. Copies of this report were distributed to all Board members prior to this meeting. Chairman Ober without objection ordered the Engineer’s Report be received and filed, hearing no objections, so ordered.

- Resolution 12-51 Authorizing Transfer of Line Item amounts in the 2012 Solid Waste Division Temporary Budget. (M) P. Voros (S) R. Howard to adopt resolution, all approved, motion passed 3/0.

- Resolution 12-52 Authorizing payment of bills for the Solid Waste Division. (M) R. Howard (S) P. Voros to adopt resolution, all approved, motion passed 3/0.

ECONOMIC DEVELOPMENT DIVISION

- Economic Development Report dated May 29, 2012 was presented by Jim Smith, Division Manager. Copies of this report were distributed to all Board members prior to meeting. Chairman Ober without objection ordered the Economic Development’s Report be received and filed, hearing no objections, so ordered.

- Resolution 12-53 Authorizing Transfer of Line Item amounts in the 2012 Economic Development Temporary Budget. (M) R. Howard (S) P. Voros to adopt resolution, all approved, motion passed 3/0.

- Resolution 12-54 Authorizing Payment of Bills for the Economic Development Division (M) R. Howard (S) P. Voros to adopt resolution, all approved, motion passed 3/0.

NURSING HOME DIVISION

- Resolution 12-55 Authorizing Payment of Bills for the Nursing Home Division. (M) R. Howard (S) P. Voros to adopt resolution, all approved, motion passed 3/0.
EXECUTIVE COMMITTEE REPORT (John Ober)
- Mey weekly April 25th, May 2nd, May 9th and May 16th
- Alloway Township Host Community Benefits Agreement
- Salem County Board of Freeholders
- Investment report-NW April 19, 2012
- Chairman Ober without objection ordered the Executive Committee’s Report be received and filed, hearing no objections, so ordered.

PERSONNEL COMMITTEE (Ron Howard)
- Meeting held May 15, 2012
- Summer Interns
- Policy and Procedure Manual Update
- HR Compliance Audit
- SCIA Employee Survey
- Chairman Ober without objection ordered the Personnel Committee’s Report be received and filed, hearing no objections, so ordered.

ECONOMIC DEVELOPMENT COMMITTEE (Michael Burke)
- Meeting held May 2, 2012
  (M) R. Howard (S) P. Voros to receive and file report, all approved, motion passed 3/0

SOLID WASTE COMMITTEE (Pete Voros)
- Bi-Monthly progress meeting held May 3rd and May 17, 2012
- Flow control
- Chairman Ober without objection ordered the Solid Waste Committee’s Report be received and filed, hearing no objections, so ordered.

INNOVATION AND TECHNOLOGY COMMITTEE (Lew Schneider)
- Meeting to be scheduled after June 20, 2012

EXECUTIVE DIRECTOR’S REPORT
- Executive Director’s Report to the Board dated May 29, 2012 was presented by Executive Director Debby Turner-Fox. Copies of this report were distributed to all Board members prior to meeting.
  Board member Voros inquired as to the status of resolving matters with the Freeholder Board regarding the Nursing Home Retiree Health Benefit Payments. The Board discussed the amount of staff time and cost associated with the ongoing OPRA requests.  
  (M) R. Howard (S) Pete Voros to authorize the Executive Director to proceed with distributing bids for the Rain Cover. All in favor, motion passed. 3/0
  The Board discussed the possibility of doing more Recycling of materials at the landfill.  
  (M) R. Howard (S) Pete Voros to authorize the Executive Director to proceed with distributing RFP after review of the Executive and Solid Waste Committees. All in favor, motion passed. 3/0
- Chairman Ober without objection ordered the Executive Director’s Report be received and filed, hearing no objections, so ordered.
CONSULTANT’S REPORT

- Phil Rowan, President of Economic Development Associates, discussed Consultant’s report dated May 20, 2012. Copies of this report were distributed to all Board members prior to meeting.
  Chairman Ober without objection ordered the Consultant’s Report be received and filed, hearing no objections, so ordered.

OLD BUSINESS

- Resolution 11-151 Authorizing Charge Offs for NHD (Private Pay Residents)
  Tabled from November 28th meeting and this meeting; to be continued tabled.

NEW BUSINESS

- Resolution 12-56 Authorizing the Execution and Delivery of an Asset and Capacity Agreement, By and Among the Salem County Improvement Authority, the Gloucester County Utilities Authority and E.I. DuPont De Nemours and Company, in Connection with the Gloucester-Salem Regional Wastewater Treatment Project.
  (M) P. Voros (S) J. Ober to adopt resolution, all approved, motion passed.
  Roll Call Vote:
    Michael Burke Absent
    Lew Schneider Absent
    Ron Howard Abstained
    Peter Voros Aye
    John Ober Aye

*Board member Howard inquired about his ability to vote on this matter given his employment relationship with DuPont. Solicitor Adam Telsey reviewed this matter and advised that a vote by a majority of the quorum is all that is necessary to pass a resolution. Therefore the resolution approving the capacity agreement passed with a vote of 2-1-2.

- Resolution 12-57 Authorizing Execution of Settlement Agreement and Release with Environmental Credit Corporation
  (M) P. Voros (S) R. Howard to adopt resolution, 3/0.

- Resolution 12-58 Terminating 401-K Plan
  (M) P. Voros (S) R. Howard to adopt resolution, all approved, motion passed 3/0.

- Resolution 12-59 Authorizing Pavement Marking Contract for Gateway Blvd.
  (M) P. Voros (S) R. Howard to adopt resolution, all approved, motion passed 3/0.

- (M) P. Voros (S) R. Howard to Authorize Solid Waste Engineer to Prepare NJDEP report on Maximizing the Life of New Jersey’s Active Landfills as requested by the NJDEP letter of April 10, 2012.
All approved, motion passed 3/0.

- (M) P. Voros; (S) R. Howard to Authorize Solid Waste Division to Release RFP for Bailers
  All approved, motion passed 3/0.

**CORRESPONDENCE**

**External Correspondence**

- Letter dated April 10, 2012 to J. Acton from Jane Kozinski, NJDEP RE: Maximizing NJ Landfills
- Letter dated April 23, 2012 from R. Levitsky RE: NH Agreement
- Letter date April 26, 2012 to E. Ford RE:NH Agreement
- Letter dated April 26, 2012 RE: Civil Money Penalty for NH
- Letter dated April 30, 2012 from D. Cresenzi RE: Delinquent Sewer and Water charges
- Letter dated May 14, 2012 to R.E. Pierson RE: Materials at Landfill
- Letter dated May 16, 2012 to R.E. Pierson RE: Materials at Landfill
- Letter dated May 11, 2012 from B. Duffield RE: Spitfire Aerodrome Airport

**Executive Director Correspondence**

- Meeting Agenda Pittsgrove Township
- Letter dated April 26, 2012 to S. Manahan OPRA Requests (3) of April 18
- Letter dated April 26, 2012 to S. Manahan OPRA Requests of May 2
- E-Mail of May 2, 2012 to C. Davenport and J. Waddington RE: Finlaw Support Agreement
- Letter dated May 17, 2012 to J. Ford Evans Information Request of May 1
- Letter dated May 17, 2012 to J. Ford Evans OPRA Request of May 3
- Letter dated May 17, 2012 to N. Clendaniel OPRA Request May 8
- E-Mail dated May 25, 2012 from K. Campbell RE: Finlaw Support Agreement

(M) R. Howard (S) P. Voros to accept the Correspondence, all in favor, motion passed 3/0.

**PUBLIC COMMENT**

(M) R. Howard (S) P. Voros to open the meeting of the Salem County Improvement Authority to the public.
At this time the meeting was open to the public. 3/0

Freeholder Dale Cross gave a brief update with a discussion he had with PSEG concerning keeping their waste in Salem County and indicated that he would follow up to insure the appropriate parties could participate in a meeting.

(M) P. Voros (S) R. Howard to close the meeting of the Salem County Improvement Authority to the public. All in favor, motion passed 3/0

**EXECUTIVE SESSION**

Resolution 12- 60 Authorizing Executive Session
(M) P. Voros (S) R. Howard to adopt resolution, all approved, motion passed 3/0.
• Attorney-Client/Potential Litigation/Contract- N.J.S.A. 10:4-12b[7]-Discussion of Stand Up For Salem Support Agreement.

With no further business to discuss in Executive Session, on (M) P. Voros (S) R. Howard the regular meeting of the SCIA was open. All approved, motion passed. 3/0

(M) P. Voros, (S) R. Howard to authorize the Executive Director to notify Stand Up for Salem (SUFS) that in 90 days the SCIA will terminate the Finlaw Project Assistance Agreement. All approved, motion passed. 3/0

(M) P. Voros, (S) R. Howard to authorize the Executive Director to schedule a meeting with the full Board of Freeholders, full SCIA Board and both attorneys representing these boards to discuss the MOU. All approved, motion passed. 3/0

(M) P. Voros (S) R. Howard to adjourn meeting, all approved, meeting was adjourned at 6:44 pm.

Respectfully Submitted:

[Signature]

Joan M. Cole
Recording Secretary