Salem County Improvement Authority  
Regular Meeting  
Finlaw Building, Lower Level Conference Room  
April 23, 2012

The regular meeting of the Salem County Improvement Authority was called to order by Chairman John Ober at 5:00 pm.

The Pledge of Allegiance was recited by all present.

Chair John Ober read the following statement: “Notice of this meeting has been provided to the public in accordance with the New Jersey Open Public Meetings Act by publication in the Today’s Sunbeam and the Elmer Timed newspapers circulated in Salem County and by posting notice in the Salem County Clerk’s Office.”

Roll Call:
Burke, Michael Present
Schneider, Lew Absent
Howard, Ron Present
Ober, John Present
Voros, Pete Present

Attendance:
Executive Director, Deborah Turner-Fox  
Division Manager, SWD, Melinda Williams  
Division Manager, EDD, James Smith  
Staff Treasurer, Dawn Ebinger  
Consultant, Phil Rowan  
Engineer, David Munion  
Solicitor, Adam Telsey  
Freeholder Liaison, Dale Cross

APPROVAL OF MINUTES
(M) R. Howard (S) P. Voros to approve the minutes of the following Meeting:
Regular meeting March 26, 2012- All approved, motion passed. 3/0. M. Burke abstained.

SOLID WASTE DIVISION
- Solid Waste Division Report dated April 7, 2012 was presented by Melinda Williams, Division Manager. Copies of this report along with the customer aging report and statistical landfill report were distributed to all Board members prior to this meeting.  
(M) R. Howard (S) P. Voros to receive and file report. All in favor, motion passed 4/0.

- Landfill Engineer’s Status Report dated April 13, 2012 was presented by Dave Munion Vice President of T & M Associates. Copies of this report were distributed to all Board members prior to this meeting.  
(M) R. Howard (S) M. Burke to receive and file report. All in favor, motion passed 4/0.
• Resolution 12-40 Authorizing transfer of Line Item amounts in the 2012 Solid Waste Division Temporary Budget.
  (M) M. Burke (S) P. Voros to adopt resolution. All approved, motion passed 4/0.

• Resolution 12-41 Authorizing payment of bills for the Solid Waste Division.
  (M) M. Burke (S) R. Howard to adopt resolution. All approved, motion passed 4/0.

ECONOMIC DEVELOPMENT DIVISION

• Economic Development Report dated April 23, 2012 was presented by Jim Smith, Division Manager. Copies of this report were distributed to all Board members prior to meeting.
  (M) R. Howard (S) M. Burke to receive and file report. All in favor, motion passed 4/0.

• Resolution 12-42 Authorizing Payment of Bills for the Economic Development Division
  (M) R. Howard (S) M. Burke to adopt resolution. All approved, motion passed 4/0.

NURSING HOME DIVISION

• Resolution 12-43 Authorizing Payment of Bills for the Nursing Home Division.
  (M) M. Burke (S) R. Howard to adopt resolution. All approved, motion passed 4/0.

STANDING COMMITTEE REPORTS

EXECUTIVE COMMITTEE REPORT (John Ober)
• Alloway Township Host Community Benefits Agreement
• Salem County Board of Freeholders
  (M) R. Howard (S) M. Burke to receive and file report. All in favor, motion passed 4/0.

PERSONNEL COMMITTEE (Ron Howard)
• Summer Interns
• Policy and Procedure Manual Update
• HR Compliance Audit
Chairman Ron Howard reported that there has been no meeting this past month and therefore no report was available.

ECONOMIC DEVELOPEMTN COMMITTEE (Michael Burke)
• Meeting held April 4, 2012
  (M) R. Howard (S) P. Voros to receive and file report. All in favor, motion passed 4/0.

SOLID WASTE COMMITTEE (Pete Voros)
• Bi-Monthly progress meeting held April 19, 2012
• Flow control
• (M) R. Howard (S) M. Burke to receive and file report. All in favor, motion passed 4/0.

INNOVATION AND TECHNOLOGY COMMITTEE (Lew Schneider)
• Meeting held April 12, 2012 (report presented by Executive Director, Turner-Fox due to the absence of Mr. Schneider)
(M) M. Burke (S) R. Howard to receive and file report. All in favor, motion passed 4/0.

EXECUTIVE DIRECTOR'S REPORT
• Executive Director’s Report to the Board dated April 23, 2012 was presented by Executive Director, Debby Turner-Fox. Copies of this report were distributed to all Board members prior to meeting.
(M) M. Burke (S) R. Howard to receive and file report. All in favor, motion passed 4/0.

CONSULTANT’S REPORT
• Phil Rowan, President of Economic Development Associates, discussed Consultant’s report dated April 20, 2012. Copies of this report were distributed to all Board members prior to meeting.
(M) M. Burke (S) R. Howard to receive and file report. All in favor, motion passed 4/0.

OLD BUSINESS
• Resolution 11-151 Authorizing Charge Offs for NHD (Private Pay Residents)
  Tabled from November 28th meeting and continued at this meeting.

EXECUTIVE SESSION
Resolution 12-44 Authorizing Executive Session
(M) M. Burke (S) R. Howard to adopt resolution. All approved, motion passed 4/0.
• Attorney-Client/Potential Litigation/Contract – Discussion of status of settlement negotiations with Environmental Credit Corporation pursuant to N.J.S.A. 10:4-12b(7).
• Attorney-Client/ Potential Litigation/Contract- Discussion of the status of accounts receivables held by Golden Nursing Home and due to the SCIA pursuant to N.J.S.A. 10:4-12b(7).
• Attorney-Client/Potential Litigation/Contract- Discussion of Memorandum of Understanding with the County regarding payment of retiree benefits pursuant to N.J.S.A. 10:4-12b(7).
• Contract Negotiations-Discussion of waste disposal contracts with several potential customers pursuant to N.J.S.A. 10:4-12b(7).

With no further business to discuss in Executive Session, on (M) M. Burke (S) R. Howard the regular meeting of the SCIA was open. All approved, motion passed 4/0.

NEW BUSINESS
• Resolution 12-45 Memorandum of Understanding with the County of Salem
  (M) R. Howard (S) M. Burke to adopt resolution. All approved, motion passed 4/0.

• Resolution 12-46 Amend 2012 Budget Nursing Home Division
  (M) M. Burke (S) R. Howard to adopt resolution. All approved, motion passed 4/0.
Roll Call Vote:
  Michael Burke    Aye
  Lew Schneider    Absent
  Ron Howard      Aye
  Peter Voros     Aye
• Resolution 12-47 Amend 2012 Budget Solid Waste Division  
(M) R. Howard (S) M. Burke to adopt resolution. All approved, motion passed 4/0.  
Roll Call Vote:  
Michael Burke Aye  
Lew Schneider Absent  
Ron Howard Aye  
Peter Voros Aye  
John Ober Aye

• Resolution 12-48 Authorizing Solid Waste Disposal Agreements  
(M) P. Voros (S) M. Burke to adopt resolution. All approved, motion passed 4/0.

• Resolution 12-49 Authorizing Refund  
M) P. Voros (S) R. Howard to adopt resolution. All approved, motion passed 4/0.

• Resolution 12-50 Authorizing Change of Trustee  
M) P. Voros (S) R. Howard to adopt resolution. All approved, motion passed 4/0.

• (M) P. Voros (S) M. Burke to Authorize Hire of Summer Interns  
All approved, motion passed 4/0.

• (M) P. Voros; (S) M. Burke to Accept Proposal for Fortis System Upgrades  
All approved, motion passed 4/0.

• (M) P. Voros; (S) R. Howard to Accept Proposal for Paychex Time and Labor Online  
All approved, motion passed 4/0.

• (M) P. Voros; (S) Burke to Accept Proposal to prepare Bid Specifications for Rain Cover for Landfill  
All approved, motion passed 4/0.

• (M) P. Voros; (S) Burke to Prepare Amended Groundwater Protection Plan  
All approved, motion passed 4/0.

CORRESPONDENCE
External Correspondence
• Letter Dated March 30, 2012 to D. Thompson, NJ Comptroller RE:SCIA Audit Transmittal
• Letter Dated April 2, 2012 to R.E.Pierson RE: Notice to Proceed
• Letter Dated April 16, 2012 from NJDEP RE: Pre-Draft SIU Permit for Leachate Treatment
• Letter Dated April 4, 2012 (received April 16, 2012 from NJ Dept. of Health and Human Services (CMS) RE: CMP and Survey March 2, 2011
• Sponsorship Request RE: Salem Community College Foundation April 28, 2012
• Sponsorship Request RE: Boy Scouts of Salem and Cumberland County $500.00
- Sponsorship Request RE: Arts in Bloom Tour $1,900.00
- Sponsorship Request RE: Farm Market-Agri-Tourism Plan – in kind services

Executive Director Correspondence
- Memo Executive Director's Schedule – Schedule to follow
- Letter Dated April 3, 2012 to A. Stern-BSD Entities RE: Accounts Receivable Reconciliation
- Letter Dated April 16, 2012 to J. Slusarski, ACUA-OPRA request (2 pages-no cost)
- Letter Dated April 23, 2012 to S. Manahan, OPRA request (15 pages – no cost)
- Memo – Economic Development Director-SCIA Marketing Brochure and Distribution Plan
- SCIA combined advertisement plan

PUBLIC COMMENT

(M) M. Burke (S) R. Howard to open the meeting of the Salem County Improvement Authority to the public.
At this time the meeting was open to the public. 4/0

There was no comment from the public.

(M) P. Voros (S) R. Howard to close the meeting of the Salem County Improvement Authority to the public. All in favor, motion passed. 4/0

(M) M. Burke (S) R. Howard to adjourn meeting, all approved, meeting was adjourned at 7:22 pm.

Respectfully Submitted:

[Signature]

Joan M. Cole
Recording Secretary