SALEM COUNTY IMPROVEMENT AUTHORITY
Annual Reorganization Meeting
Monday, February 6, 2012
Finlaw Building, Lower Level
199 East Broadway
Salem, New Jersey

Oath of Office Administered to New SCIA Board Member Lew Schneider by Freeholder Dale Cross.

Meeting was called to order by Chairman Michael Burke at 5:12 pm.

Pledge of Allegiance was recited by all present.

*Roll Call:*
Burke, Michael Present
Howard, Ron Present
Doug Fisher Not present
Ober, John Present
Schneider, Lew Present
Voros, Pete Present

Chairman Michael Burke read the following statement: "In compliance with the Open Public Meetings Act, I, Michael Burke, Chairperson of the Salem County Improvement Authority, and presiding officer at this Reorganization Meeting, state that adequate notice of this Reorganization meeting has been provided to the to the Public in accordance with the New Jersey Open Public Meetings Act by publication in the Today's Sunbeam and the Elmer Times, newspapers circulated in Salem County, and by posting notice in the Salem County Clerk's Office and Clerk of the Board's Office.

*Election of Officers*

Chairman: M. Burke requested nominations for the post of Chairman for SCIA. (M) P. Voros (S) R. Howard to nominate John Ober. All approved, motion passed. Chairman Ober thanked the Board members for their vote of confidence.

Vice-Chairman: J. Ober requested nominations for the post of Vice-Chairman for SCIA. (M) R. Howard (S) L. Schneider to nominate Michael Burke. All approved, motion passed.

Secretary: J. Ober requested nominations for the post of Secretary for SCIA. (M) Burke (S) P. Voros to nominate Ron Howard. All approved, motion passed.
Treasurer: J. Ober requested nominations for the position of Treasurer for SCIA. (M) Burke (S) R. Howard to nominate Peter Varos. All approved, motion passed.

Vice Secretary/Treasurer: J. Ober requested nominations for the position of Vice Secretary/Treasurer for SCIA. (M) Burke (S) R. Howard to nominate Lew Schneider. All approved, motion passed.

Appointments of Chairpersons to Standing Committees:

Chairman Ober stated that there will be discussions on these standing appointments in the future:

a) Administration and Personnel
b) Executive and Finance
c) Solid Waste
d) Economic Development
e) Innovation and Technology

Resolution 12-01 Fixing Dates for Regular Meetings: (M) R. Howard, (S) Burke to adopt resolution. Members M. Burke, J. Ober, R. Howard and P. Varos voted for, member L. Schneider voted against. Motion passed 4/1.

Resolution 12-02 Designating Fulton Financial as the Authority’s Bank: (M) R. Howard, (S) M. Burke to adopt resolution. All in favor, motion to adopt passed.

Resolution 12-03 Resolution Approving Cash Management Plan: (M) R. Howard, (S) M. Burke to adopt resolution. All in favor, motion to adopt passed.

Resolution 12-04 Designating Official Newspapers (Today’s Sunbeam and Elmer Times): (M) R. Howard, (S) M. Burke to adopt resolution. All in favor, motion to adopt passed.

Resolution 12-05 Appointing Recording Secretary: (M) R. Howard, (S) M. Burke to adopt resolution. All in favor, motion to adopt passed. J. Ober pointed out that Ms. Cole does an excellent job with the minutes and produces them in a very timely manner.

Resolution 12-06 Appointing Professional Engineer for Landfill Division: (M) R. Howard, (S) M. Burke to adopt resolution. All in favor, motion to adopt passed.

Resolution 12-07 Appointing Public Agency Compliance Officer (PACO): J. Ober requested a brief explanation on the need for this position. Executive Director Turner-Fox explained that rule changes in 2009 require each public entity to appoint a PACO annually and to notify the state of the appointment. The PACO serves as the point of contact for the EEOC. (M) R. Howard, (S) M. Burke to adopt resolution. All in favor, motion to adopt passed.

Resolution 12-08 Appointing Qualified Purchasing Agent (QPA): J. Ober requested a brief explanation of this position. Executive Director, Turner-Fox explained that she possesses the
certification of QPA from the State of New Jersey and therefore SCIA will enjoy the benefits of
having a higher bid threshold of $56,000. (M) R. Howard, (S) M. Burke to adopt resolution. All
in favor, motion to adopt passed.

Resolution 12-09 Authorizing State Contract Purchase. J. Ober mentioned that pricing under
the state contracts is not always the lowest available, but that this enables SCIA to purchase from
the state contracts when it is deemed most advantageous to the Authority. (M) R. Howard, (S)
M. Burke to adopt resolution. All in favor, motion to adopt passed.

Resolution 12-10 Appointing Records Custodian. J. Ober requested a brief explanation on
this position. Executive Director, Turner-Fox indicated that each public entity is required to
appoint a Records Custodian and since the departure of the Finance Officer in November, she
has been serving in this capacity. This resolution makes the designation clear. (M) R. Howard,
(S) M. Burke to adopt resolution. All in favor, motion to adopt passed.

Public Comment

(M) P. Vones, (S) M. Burke to Open Re-Organization meeting to the Public. All approved, motion passed.

Freeholder D. Cross briefly discussed the water tower at Gateway and the County’s reasoning
to install radio equipment (antenna) on the top in order to avoid interference from another
similar system in Pennsylvania.
Executive Director Deborah Turner-Fox stated there have already started discussions with
Jeffrey Pompper from the Office of Emergency Management and have identified that SCIA is
the property owner for the parcel of land where the water tower is placed and that New Jersey
American Water has the responsibility for operation and maintenance of the tower.

(M) R. Howard, (S) Burke to close session to Public. All approved, motion passed.

Executive Session

Resolution 12-11 Authorizing Executive Session
(M) R. Howard, (S) M. Burke to enter into Executive Session. All approved, motion passed.

At this time the SCIA entered into Executive Session.

The following matters of a confidential nature were discussed:

- Attorney Client/Contract Discussion of Status of Gateway Business Park and request for
  Estoppel Certificate pursuant to N.J.S.A. 16-41-25 (?).

With no further business to discuss in Executive Session, on (M) by R. Howard, (S) M. Burke
the Reorganization meeting of the SCIA was re-opened to the public. All approved, motion
passed.
Resolution 12-12 Authorizing Execution of Estoppel Certificate  (M) M. Burke, (S) R. Howard to adopt resolution. All approved, motion to adopt passed.

Motion to Adjourn

(M) R. Howard, (S) M. Burke to adjourn meeting. All approved. Motion passed. The meeting was adjourned at 5:55 pm

Respectfully Submitted:

[Signature]

John M. Cole
Recording Secretary