The regular meeting of the Salem County Improvement Authority was called to order by Chairman John Ober at 5:00 pm.

The Pledge of Allegiance was recited by all present.

Chair John Ober read the following statement: "Notice of this meeting has been provided to the public in accordance with the New Jersey Open Public Meetings Act by publication in the Today's Sunbeam and the Elmer Times newspapers circulated in Salem County and by posting notice in the Salem County Clerk's Office."

Roll Call:
Ober, John, Chairman                        Present
Burke, Michael, Vice Chairman               Present
Howard, Ron, Secretary                      Present
Voros, Peter, Treasurer                     Present
Schneider, Lew, Alternate Secretary/Treasurer Present

Attendance:
Executive Director, Deborah Turner Fox     Present
Division Manager, SWD, Melinda Williams    Present
Division Manager, EDD, James Smith         Present
Staff Treasurer, Dawn Liranger             Present
Consultant, Phil Rowan                     Present
Engineer, David Munion                      Present
Freeholder Liaison, Dale Cross              Arrived at 5:55

Appointment of Chairperson to Standing Committee-2012 Chairman
- Executive & Finance - John Ober
- Personnel - Ron Howard
- Solid Waste - Peter Voros
- Economic Development - Michael Burke
- Innovation & Technology - Lew Schneider

Approval of minutes:
(M) M. Burke (S) R. Howard to approve the minutes of the following Meetings:
Regular meeting January 23, 2012
Reorganization Meeting February 6, 2017
Executive Session January 11, 2011
Executive Session February 28, 2011
Executive Session April 25, 2011

[1]
Executive Session May 16, 2011
Executive Session June 27, 2011
Executive Session August 22, 2011
Executive Session September 26, 2011
Executive Session November 28, 2011
Executive Session December 19, 2011
Executive Session February 6, 2012

Amendment to motion made by M. Burke to approve minutes pending review of solicitor. (S) R. Howard. P. Voros abstained, motion carries 4 Yea's; One abstention.

SOLID WASTE DIVISION

- Solid Waste Division Report dated February 15, 2012 was presented by Melinda Williams, Division Manager. Copies of this report along with the trending charts were distributed to all Board members prior to this meeting. M. Ober commented that the report has been streamlined and improved over the prior ones. M. Burke noted that the charts were a nice improvement over the raw data recived in the past. (M) M. Burke (S) R. Howard to receive and file report. All in favor, motion passed 5/0.

- Landfill Engineer's Status Report dated February 16, 2012 was presented by Dave Munion, Vice President of T & M Associates. Copies of this report were distributed to all Board members prior to this meeting. (M) M. Burke (S) R. Howard to receive and file report. All in favor, motion passed 5/0.

- Resolution 12-13 Authorizing Transfer of Line Item Amounts in the Solid Waste Budget. (M) M. Burke (S) R. Howard to adopt resolution. All approved, motion passed 5/0.

- Resolution 12-14 Authorizing Transfer of Line Item amounts in the 2012 Solid Waste Division Temporary Budget. (M) M. Burke (S) R. Howard to adopt resolution. All approved, motion passed 5/0.

Member P. Voros questioned whether the SCIA Board should wait for the Freeholder liaison to arrive before continuing the meeting. Chairman Ober stated that the Freeholder liaison is a member of the public and that it was not necessary to wait for his arrival to continue the meeting.

- Resolution 12-15 Authorizing Payment of Bills for the Solid Waste Division. (M) M. Burke (S) R. Howard to adopt resolution. All approved, motion passed 5/0.

ECONOMIC DEVELOPMENT DIVISION

- Economic Development Report dated February 23, 2012 was presented by Jim Smith, Division Manager. Copies of this report were distributed to all Board members prior to meeting.
Mr. Smith also informed the SCIA Board that this was the first bond payment made for the Finlaw Building that was made without dipping into the debt reserve funds. He personally thanked Dawn Ellinger for her hard work on this issue.
(M) M. Burke (S) R. Howard to receive and file report. All in favor, motion passed 5/0.

- Resolution 12-16 Authorizing Payment of Bills for the Economic Development Division
  (M) M. Burke (S) R. Howard to adopt resolution. All approved, motion passed 5/0.

NURSING HOME DIVISION

- Resolution 12-17 Authorizing Transfer of Line Item amounts in the 2012 Nursing Home Division Temporary Budget.
  (M) M. Burke (S) R. Howard to adopt resolution. All approved, motion passed 5/0.

- Resolution 12-18 Authorizing Payment of Bills for the Nursing Home Division.
  (M) M. Burke (S) R. Howard to adopt resolution. All approved, motion passed 5/0.

EXECUTIVE COMMITTEE REPORT

- Alloway Township Host Community Benefits Agreement
- Salem County Freeholders Request for Nursing Home Proceeds
- Shared Services Exploratory with CCIA
  D. Turner-Fox provided a brief update on each of these matters.
  (M) M. Burke (S) R. Howard to receive and file report. All in favor, motion passed 5/0.

EXECUTIVE DIRECTOR’S REPORT

- Executive Director’s Report to the Board dated February 27, 2012 was presented by Executive Director Debby Turner-Fox. Copies of this report were distributed to all Board members prior to meeting. She also discussed the recommendation and need to institute How Control in Salem County. She confirmed that the Executive Committee was invited to meet with the Freeholder Board on Saturday, March 3 at 9:30 am to discuss this matter.
  (M) M. Burke (S) R. Howard to receive and file report. All in favor, motion passed 5/0.

CONSULTANT’S REPORT

- Phil Rowan, President of Economic Development Associates, discussed Consultant’s report dated February 23, 2012. Copies of this report were distributed to all Board members prior to meeting.
  (M) M. Burke (S) R. Howard to receive and file report. All in favor, motion passed 5/0.

OLD BUSINESS

- Resolution 11-151 Authorizing Charge Offs for NHD {Private Pay Residents}
  Tabled from November 25th meeting and continued at this meeting
NEW BUSINESS

- Resolution 12-19 Issuing Change Order Number #1 to the Contract for the Gateway Boulevard Paving Improvements.
  (M) M. Burke (S) R. Howard to adopt resolution. All approved, motion passed 5/0.

- Resolution 12-20 Issuing Change Order Number #1 to the Contract for the 2011-2012 Laboratory Testing for Leachate for the Solid Waste Division Landfill
  (M) M. Burke (S) R. Howard to adopt resolution. All approved, motion passed 5/0.

- Resolution 12-21 Establishing Petty Cash Fund.
  (M) M. Burke (S) R. Howard to adopt resolution. D. Turner-Fox commented that the SCIA Blanket Crime policy extends to any loss from this account should it occur. All approved, motion passed 5/0.

- Resolution 12-22 Amending a Tariff for the Solid Waste Division
  D. Turner-Fox explained that the SCIA tipping fees have not increased in the last six years and noted that during that time expenses for fuel, permit fees, benefits, and cover material have risen sharply. J. Ober also pointed out that with flow control in all surrounding counties the fees for tipping are now being borne 100% by the residents of Salem County, unlike last year when residents from Cumberland, Atlantic and Burlington Counties shared in the expense. He went on to explain the significant changes that have occurred in the solid waste industry in the last 12 months, all of which have significantly impacted the financial health of landfills in the region. He also elaborated on the financial challenges facing SCIA in the coming year and the approach being take to reduce expenses and increase revenues.
  (M) R. Howard (S) M. Burke to adopt resolution. All approved, motion passed 5/0.

- Resolution 12-23 Awarding a Contract for Landfill Expansion for the Salem County Landfill
  (M) M. Burke (S) R. Howard to adopt resolution. All approved, motion passed 5/0.
  Roll Call Vote:
  John Ober Yea
  Michael Burke Yea
  Ron Howard Yea
  Peter Voros Yea
  Lew Schneider Yea

- Request to Salem County Freeholders to Discount Deer Carcass Disposal Fee for Salem County Sheriff, Correctional Facility and Road and Bridge Departments
  Executive Director Deborah Turner-Fox gave an update on this issue and confirmed that the discount rate of $58.40 per ton (currently) and $59.57 (after April 1) which is provided to municipal entities would be extended to Salem County departments who may handle deer carcass disposal for the public entities in the county via a shared
services contract. The new tipping fee schedule also provides a rate of $10.40 per individual carcass should they opt to pay by this means.

- **Request to Hire Resource Assistant**
  (M) J. Schneider (S) R. Howard to hire Human Resource Assistant not to exceed $41,000. All approved. Motion passed 5/0.

- **Resolution 12-24 Authorizing Application for 2011 Recycling Enhancement Act Tax Grant**
  (M) M. Burke (S) R. Howard to adopt resolution. All approved, motion passed 5/0.

- **Proposal Annual Topographical Survey**
  (M) M. Burke, (S) R. Howard to approve contract with Sickels & Associates for Annual Topographical Survey for Solid Waste Division - Salem County Landfill. All approved, motion passed 5/0.

- **Proposal Topographical Survey for Wetlands Mitigation Area**
  (M) M. Burke, (S) R. Howard to approve contract with Sickels & Associates for Topographical Survey for Wetland Mitigation - Solid Waste Division - Salem County Landfill. All approved, motion passed 5/0.

**CORRESPONDENCE**

**External Correspondence**

- Letter dated 1/26/12 from N. J. State Legislature RE: Exercising renewal of lease of the Hinlaw Building
- Letter Dated 7/10/12 from Stand Up for Salem RE: Thank you and authorization to make contact with the state on "base year" expense agreement.
- Letter Dated 2/15/12 from N.J. Division of Pension and Benefits RE: Transfer of Retiree Healthcare Costs-Denial.
- Letter Dated 2/20/12 from R.E. Pierson RE: Extension of Time

**Executive Director Correspondence**

- Letter Dated 2/9/12 to Freeholder Director Acton RE: Pool Loan Financing
- Letter Dated 2/7/12 to Mayor Davis RE: Pool Loan Financing
- Letter Dated 2/14/12 to Vendors RE: Thank you to response of RFP.
- Letter Dated 2/20/12 to Freeholder Director Acton RE: OPRA Request for Budget Documents
- Letter Dated 2/6/12 to John Ashton, NJDEP RE: Comments to SCIA Storm water Discharge Permit
- Memo Dated 2/22/12 to SCIA Board RE: Division of Archives and Records Management, Government Records Counsel Decision.
  (M) M. Burke (S) R. Howard to receive and file correspondence. All in favor, motion passed 5/0.
PUBLIC COMMENT

(M) M. Burke (S) R. Howard to open the meeting of the Salem County Improvement Authority to the public. At this time the meeting was open to the public. 5/0

Paul Gallagher, Linwood, NJ. representing the Atlantic County Utilities Authority (ACUA). He also introduced Brian G. Leake, ACUA Vice-President Solid Waste/Board Secretary. Mr. Gallagher wanted to explain to the SCIA the reason for the continued and numerous DPRA requests that are concerning Cifalogio and Waste Management (copies of bills, invoices, checks, and payments etc. for 2009 to 2011) Solicitor Adam Tesley stated that giving ACUA their requests would not be an issue but SCIA can only give them what documents that exist. Mr. Gallagher also stated that AC Freeholders are in the process of amending their Waste Flow resolution to prohibit out of state disposal of solid waste.

Anne Sullivan, Alloway Township: inquired when the municipal waste increase will take effect Executive Director Deborah Turner-Fox stated that the new rates are due to take effect on April 1, 2012. Ms. Sullivan then asked for Resolution Numbers and figures for payment of bills which were given to her. She asked what the status of the odor complaint was. Executive Director Deborah Turner-Fox told her that the matter is being reviewed by NJDEP and that the SCIA is appealing the penalty ($16,000.00). There was also a brief discussion regarding Alloway Township as the host community and possibility of having no Sunday hours, but extended week day hours at the SC Convenience Center if a shared services agreement is reached.

Tim Mangold, Mannington Township: questioned if the state would approve the Atlantic County amended Flow Control plan and how the Interstate Commerce Act would be affected. Solicitor Tesley stated that the court would have to over ride their position with respect to the Interstate Commerce Clause so as to not allow trash to be taken to other states for disposal. He then asked if exploring shared services with Cumberland County would impact flow control in Salem County. He was advised that Mercer County doesn't even have a landfill but does have flow control and this would be explored more thoroughly as a Shared Services process with CCIA.

(M) P. Voros (S) M. Burke to close the meeting of the Salem County Improvement Authority to the public. All in favor, motion passed. 5/0

(M) M. Burke (S) P. Voros to adjourn meeting. All approved, meeting was adjourned at 7:21 pm.

Respectfully Submitted:

Joan M. Cole
Recording Secretary
Present at 2/27/2012 SCIA Regular Meeting:

John Ober
Michael Burke
Peter Voros
Ron Howard
Lew Schneider
Deborah Turner-Fox
Dave Munson
Jim Smith
Melinda Williams
Phil Rowan
Dawn Ebinger
Adam Telsey
Anne Sullivan
Tim Mangold
Paul Gallagher
Brian Lefty
Joan Cole
Freeholder Dale Cross (arrived at 5:55)