Salem County Improvement Authority
Regular Meeting
December 19, 2011

The regular meeting of the Salem County Improvement Authority was called to order by Chairman Michael Burke at 5:00 pm.

The Pledge of Allegiance was recited by all present.

Chairman Michael Burke read the following statement: “Notice of this meeting has been provided to the public in accordance with the New Jersey Open Public Meetings Act by publication in the Today’s Sunbeam and the Elmer Timed newspapers circulated in Salem County and by posting notice in the Salem County Clerk’s Office.”

Roll Call:
Burke, Michael  Present
Fisher, Doug  Present
Howard, Ron  Present
Ober, John  Present
Voros, Pete  Present

Approval of minutes:
(M) Ober (S) Voros to approve the minutes of the Special Meeting on Nov. 28, 2011.
All approved, motion passed.

SOLID WASTE DIVISION

- Solid Waste Division Report dated December 8, 2011 was presented by Melinda Williams, Acting Division Manager. Copies of this report along with the customer aging report and statistical landfill report were distributed to all Board members prior to this meeting.
  (M) R. Howard (S) Fisher to receive and file report. All in favor, motion passed.

- Landfill Engineer’s Status Report dated December 8, 2011 was presented by Dave Munion, Vice President of T & M Associates. Copies of this report were distributed to all Board members prior to this meeting.
  (M) Ober (S) Fisher to receive and file report. All in favor, motion passed.

- Resolution 11-154 Authorizing Payment of Bill for the Solid Waste Division
  (M) Fisher (S) R. Howard to adopt resolution. All approved, motion passed.
ECONOMIC DEVELOPMENT DIVISION

- Economic Development Report dated December 19, 2011 was presented by Jim Smith, Business Development Coordinator. Copies of this report were distributed to all Board members prior to meeting.
  (M) R. Howard (S) Fisher to receive and file report. All in favor, motion passed.

- Resolution 11-155 Authorizing payment of bill for the Economic Development Division
  (M) Ober (S) Fisher to adopt resolution. All approved, motion passed.

NURSING HOME DIVISION

- Resolution 11-156 Authorizing Transfer of Line Item Adjustments in Nursing Home Division
  (M) Fisher (S) Ober to adopt resolution. All in favor motion passed.

- Resolution 11-157 Authorizing Payment of Bills for the Nursing Home Division.
  (M) Ober (S) Fisher to adopt resolution. All approved, motion passed.

EXECUTIVE COMMITTEE REPORT

- Alloway Township Host Community Benefits Agreement-M. Burke presented a summary of the December 15 meeting with D. Turner-Fox, M. Williams, and the Alloway Township Committee. The Executive Director was asked to send a follow up letter to Alloway Township summarizing discussions at the meeting.

- Salem County Freeholders Request for Nursing Home Proceeds-M. Burke presented a summary of the negotiations which lead to the Agreements on the Transfer of Nursing Home Proceeds and Post Retirement Health Benefits. This matter was moved into executive session for discussion under contract negotiations.

EXECUTIVE DIRECTOR'S REPORT

- Executive Director's Report to the Board dated December 19, 2011 was presented by Executive Director Debby Turner-Fox. Copies of this report were distributed to all Board members prior to meeting.
  (M) R. Howard (S) Ober to receive and file report. All approved, motion passed.

CONSULTANT’S REPORT

- Phil Rowan, President of Economic Development Associates, discussed Consultant’s report dated December 14, 2011. Copies of this report were distributed to all Board members prior to meeting.
  (M) Fisher, (S) Ober to receive and file Consultant’s Report. All approved.
OLD BUSINESS
• Resolution 11-151 Authorizing Charge Offs for NHD (Private Pay Residents)
  Tabled from November 28th meeting and continued to be tabled at this meeting

NEW BUSINESS
• Resolution 11-158 Introduction of Temporary 2012 Budget Solid Waste Division
  Roll Call: (M) Fisher, (S) R. Howard to adopt Resolution:
  Pete Voros               Yea
  Doug Fisher             Yea
  Michael Burke          Yea
  John Ober              Yea
  Ron Howard             Yea

• Resolution 11-159 Introduction of Temporary 2012 Budget Nursing Home Division
  Roll Call:  (M) Ober, (S) R. Howard to adopt resolution
  Pete Voros               Yea
  Doug Fisher             Yea
  Michael Burke          Yea
  John Ober              Yea
  Ron Howard             Yea

• Resolution 11-160 Introduction of Temporary 2012 Economic Development
  Roll Call:  (M) Ober, (S) R. Howard to adopt resolution
  Pete Voros               Yea
  Doug Fisher             Yea
  Michael Burke          Yea
  John Ober              Yea
  Ron Howard             Yea

• Resolution 11-161 Authorizing and Approving the Participation by the Authority in a
  Consolidation Bond Program with the County of Salem and other Constituent
  Municipalities in the County of Salem to provide Conduit Financing by the Authority
  for the purpose of Financing Certain County and Municipal Capital Projects;
  Authorizing and Approving the Execution and Delivery of Certain Agreements and
  Documents Memorializing the Participation in Such Financing Programs; and Making
  Certain Determinations in Connection therewith and Authorizing Such Further Action
  Related thereto.
  (M) Ober, (S) R. Howard to adopt resolution. All approved, motion passed.
• Resolution 11-162 Executing an Agreement with Salem County – Transfer of Nursing Home Proceeds  
  (M) Ober, (S) R. Howard to Table Resolution until after Executive Session

• Resolution 11-163 Executing an Agreement with Salem County-Transfer of Post Retirement Benefits  
  M) Ober, (S) R. Howard to Table Resolution until after Executive Session

• Resolution 11-164 Amending Tariff  
  (M) Fisher, (S) Ober to adopt resolution. All approved, motion passed.

• Resolution 11-165 Authorizing Grant of Conservation Restriction/Easement  
  (M) Fisher, (S) Ober to adopt resolution. All approved, motion passed.

• Resolution 11-166 Awarding Contract-Solicitor (Puma, Telsey, Rhea)  
  (M) Fisher, (S) R. Howard to adopt resolution. All approved, motion passed.

• Resolution 11-167 Awarding Contract – Topographical Engineer (Sickels Assoc.)  
  (M) Fisher, (S) Ober to adopt resolution. All approved, motion passed.

• Resolution 11-168 Awarding Contract – Human Resource and Risk Management Consultant (TPG)  
  (M) R. Howard, (S) Ober to adopt resolution. All approved, motion passed.

• Resolution 11 – 169 Awarding Contract – Health Insurance Benefits Broker (Conner Strong and Buckelew)  
  (M) Ober, (S) R. Howard to adopt resolution. All approved, motion passed.

• Resolution 11-170 Awarding Contract – Property/Casualty Insurance Broker (Hardenberg Insurance Group)  
  (M) Fisher, (S) Ober to adopt resolution. All approved, motion passed.

• Resolution 11-171 Awarding Contract – Financial Advisor (NW Financial)  
  (M) Ober, (S) R. Howard to adopt resolution. All approved, motion passed.

• Resolution 11-172 Awarding Contract- Bond Counsel (Parker McCay)  
  (M) Ober, (S) R. Howard to adopt resolution. All approved, motion passed.

• Resolution 11-173 Awarding Contract – Economic Development Consultant (Economic Development Associates, LLC.)  
  (M) Ober, (S) Fisher to adopt resolution. All approved, motion passed.

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• Resolution 11-174 Authorizing The Award Of A Contract Pursuant to a Fair and Open Process to Provide Auditing Services for the County Improvement Authority (Bowman and Company)
(M) Ober, (S) R. Howard to adopt resolution. All approved, motion passed.

• Resolution 11-175 Authorizing Employment Agreement for Executive Director
(M) Ober, (S) R. Howard to Table Resolution until after Executive Session

• Resolution 11-176 Authorizing Layoffs of Salem County Improvement Authority Employees
(M) Ober, (S) R. Howard to adopt resolution. All approved, motion passed.

• Resolution 11-177 Adopting changes to an Existing Deferred Compensation Plan Pursuant to the Final Internal Revenue Code Section 415 Regulations, Pension Protection Act of 2006, the HEROS Earning Assistance and Relief Act of 2008 and the Worker, Retiree and Employer Recovery Act of 2008.
(M) Fisher, (S) R. Howard to adopt resolution. All approved, motion passed.

• Resolution 11-178 Declaring an Emergency for the Solid Waste Division Methane Collection System- Emergency Appropriation N.J. S. A. 40-A:4-48
Roll Call: (M) Fisher, (S) R. Howard to adopt resolution.
Pete Voros Yea
Doug Fisher Yea
Michael Burke Yea
John Ober Yea
Ron Howard Yea

CORRESPONDENCE
External Correspondence
• Letter Dated 12/5/11, Adam Telsey, SWD Administrative Order
• Variable Annuity Life Insurance Company-Updated 457(b) Plan Document Amendment
• Letter Dated 12/8/11
  o Re: SCBOCF Resolution 2011-596 Accepting Nursing Home Sale Revenue
  o Re: SCBOCF Resolution 2011-597 Returning Nursing Home Retirees to the County
  o Re: SCBOCF Resolution 2011-589 Consolidated Bond Program
• CONFIDENTIAL Memo Dated 12/13/11 A. Telsey RE: M. Mayer
Executive Director Correspondence

- Letter Dated 11/25/11 Re: Leachate Phase II Study
- Letter Dated 12/7/11 Re: Wetlands Mitigation Plan and Methane Generator Projects
- Meeting agenda for December 12, 2011 Gateway Business Park Meeting with Salem County
- LFN 2011-36, Share of Authority Debt Service Costs Levy Cap Exclusion
- LFN 2011-37, CY 2012 Budget Matters

(M) Fisher, (S) Ober to receive and file correspondence. All approved, motion passed.

PUBLIC COMMENT

(M) R. Howard (S) Fisher to open the meeting of the Salem County Improvement Authority to the public.
At this time the meeting was open to the public.

Ron Mangold, Mannington Township asked about the Conservation Restriction/Easement. Executive Director Deborah Turner-Fox explained that the process of deed restricting the property is the first step of the whole wetlands mitigation project. Installation of deer fencing will be next and the disturbance of ditches will occur only after NJDEP approval is received.

(M) Ober, (S) Fisher to close the meeting of the Salem County Improvement Authority to the public. All in favor, motion passed.

EXECUTIVE SESSION

Resolution 11-179 enters into Executive Session, (M) Fisher (S) R. Howard. All approved, motion passed.
At this time the SCIA entered into Executive Session.
The following matters of a confidential nature were discussed:
- Attorney-Client/Contract Negotiation-Discussion of Proceeds of Sale from Salem for Nursing Home Division
- Attorney-Client Privilege/Employment Relationship-Executive Director

With no further business to discuss in Executive Session, on (M) Ober (S) Fisher the regular meeting of the SCIA was open. All approved, motion passed.

- Resolution 11-162 Executing an Agreement with Salem County – Transfer of Nursing Home Proceeds
  (M) Ober, (S) R. Howard to adopt resolution. All approved, motion passed 4-1.
Roll Call Vote:
Pete Voros       Yea
Doug Fisher      No
Michael Burke    Yea
John Ober        Yea
Ron Howard       Yea

- Resolution 11-163 Executing an Agreement with Salem County-Transfer of Post Retirement Benefits
  (M) Ober, (S) R. Howard to adopt resolution. All approved, motion passed.

- Resolution 11-175 Authorizing Employment Agreement for Executive Director
  (M) Ober, (S) Fisher to adopt resolution. All approved, motion passed.

(M) Ober, (S) R. Howard requesting Executive Director to proceed with payout of unused vacation time and compensation time in accordance with SCIA Policy and Solicitor’s recommendation.

(M) Ober, (S) R. Howard requesting Executive Director to prepare a Resolution for the next meeting Thanking Doug Fisher for his 15 years of service to this board. All approved, motion passed.

Doug Fisher thanked everyone and stated he enjoyed being on the SCIA and working with the group.

(M) Ober (S) R. Howard to adjourn meeting, all approved, meeting was adjourned at 6:57 pm.

Respectfully Submitted:

[Signature]
John M. Cole
Recording Secretary